

BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING: CANCELED

WORK SESSION/REGULAR MEETING
SEPTEMBER 7, 2023
TENTATIVE AGENDA

1. Approval of Minutes of August 17, 2023 Regular Meeting
2. Payment of Bills
3. Resolution re: Refund of Escrow Fees for Les & Stephanie Conrad, 14 Pine Street
4. Resolution re: Hiring of Roger Rotondi as Crossing Guard
5. Resolution re: Hiring Sean Phillips as Part-time Police Officer
6. Resolution re: Appointing Martin Lynch as the Municipal Housing Liaison
7. Resolution re: Awarding the Lease of Borough Owned Property located at Block 23, Lot 1.01 Agreement to Life Extract LLC
8. Resolution re: Authorizing Hold Harmless Agreement with the Lakehurst Board of Education for the Use of the Soccer Field at Fuccile Park
9. Resolution re: Approving Agreement with the Lakehurst Board of Education for a School Resource Officer
10. Resolution re: Approving membership in Lakehurst Volunteer Fire Department for Aidan James
11. Second reading and public hearing of Ordinance “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED “LAND DEVELOPMENT”, TO CREATE A NEW SUBSECTION ENTITLED “PRIVATELY-OWNED SALT STORAGE”” (#2023-19)
12. Executive/Closed Session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda

RESOLUTION
SEPTEMBER 7, 2023

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$76,248.78 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

Maryanne Capasso
Municipal Clerk, RMC

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice
22-00634	09/12/22	W0010 W. B. MASON OFFICE SUPPLIES								
		1 PRONG SET 2"	0.52	2-01-25-240-246	B EQUIPMENT - SAFETY	R	09/12/22	09/06/23		
		2 BARRICADE TAPE	49.52	2-01-25-240-246	B EQUIPMENT - SAFETY	R	09/12/22	09/06/23		
		3 P-TOUCH TAPE	14.98	2-01-25-240-246	B EQUIPMENT - SAFETY	R	10/13/22	09/06/23		
			<u>65.02</u>							
22-00668	09/19/22	A0093 ACTION UNIFORM CO.								
		1 POLO CS410	50.00	2-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	09/19/22	09/06/23		50436
		2 BDU PANT FRENCH BLUE	78.00	2-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	09/19/22	09/06/23		
		3 SAFETY VEST CROSSING GUARD	30.00	2-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	09/19/22	09/06/23		
		4 GLOVE LIME GREEN REFELCTIVE	18.00	2-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	09/19/22	09/06/23		
			<u>176.00</u>							
23-00483	06/30/23	M0963 MGL PRINTING SOLUTIONS								
		1 2024 DOG TAGS AND LINKS	184.00	3-15-00-900-001	B Animal Control Expenditures	R	06/30/23	09/06/23		199601
23-00487	07/11/23	C0967 CONTINENTAL FIRE & SAFETY, INC								
		1 HYDRASSIST HYDRANT VALVE	1,850.00	3-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	07/11/23	09/06/23		P3267
		2 HYDRA-RAM 1 TOOL W/4" MAX THRU	2,180.00	3-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	07/11/23	09/06/23		
		3 STORZ ADAPTER 5" W/LOCK FEMALE	238.00	3-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	07/11/23	09/06/23		
		4 STORZ ADAPTER 5" W/LOCK MALE	216.00	3-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	07/11/23	09/06/23		
		5 SHIPPING	35.00	3-01-25-265-242	B EQUIPMENT - NEW PURCHASES	R	07/11/23	09/06/23		
			<u>4,519.00</u>							
23-00496	07/12/23	P0076 POWER DMS, INC								
		1 ANNUAL POWER DMS SUBSCRIPTION	3,798.21	3-01-25-240-297	B Police - Miscellaneous	R	07/12/23	09/06/23		INV-36345
23-00497	07/14/23	A0706 AWARD COMPANY OF AMERICA								
		1 NAMEPLATES	37.50	3-01-20-120-299	B MISCELLANEOUS	R	07/14/23	09/06/23		52795
		2 SHIPPING	17.08	3-01-20-120-299	B MISCELLANEOUS	R	07/14/23	09/06/23		
		3 SET-UP CHARGE	8.95	3-01-20-120-299	B MISCELLANEOUS	R	07/14/23	09/06/23		
			<u>63.53</u>							

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00564	07/27/23	S0650 SIRCHIE ACQUISITION COMPANY									
		1 4" EVIDENCE BAGS 100 CT	26.82	3-01-25-240-297	B Police - Miscellaneous	R	07/27/23	09/06/23			0606222-IN
		2 BLOOD COLLECTION KIT	73.12	3-01-25-240-297	B Police - Miscellaneous	R	07/27/23	09/06/23			
		4 SHIPPING	23.78	3-01-25-240-297	B Police - Miscellaneous	R	07/27/23	09/06/23			
		5 EVIDENCE BAG 7.5 X 10.5	34.77	3-01-25-240-297	B Police - Miscellaneous	R	07/27/23	09/06/23			
			<u>158.49</u>								
23-00568	08/01/23	U0562 USA BLUE BOOK									
		1 33 GPD 100 PSI CHEMTECH	1,149.95	3-09-00-101-212	B MAINTENANCE SUPPLIES	R	08/01/23	09/06/23			INV00102432
		2 SHIPPING	20.78	3-09-00-101-212	B MAINTENANCE SUPPLIES	R	08/01/23	09/06/23			
			<u>1,170.73</u>								
23-00569	08/08/23	A0090 ACCURATE TOWING									
		1 INVOICE# 87884	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			87884
		2 INVOICE# 87910	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			87910
		3 INVOICE# 87663	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			87663
		4 INVOICE# 22489	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			22489
		5 INVOICE# 87616	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			87616
		6 INVOICE# 22184	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			22184
		7 INVOICE# 885397	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			85397
		8 INVOICE# 87710	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			87710
			<u>1,200.00</u>								
23-00570	08/08/23	P0041 PRICED RITE TOWING									
		1 INVOICE# 4410	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			4410
		2 INVOICE# 5613	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			5613
		3 INVOICE# 6220	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			6220
		4 INVOICE# 6281	150.00	3-01-25-240-298	B Police - Towing Charges	R	08/08/23	09/06/23			6281
			<u>600.00</u>								
23-00571	08/08/23	P0120 POLICE AND SHERIFFS PRESS									
		1 HOLOVIEW SECURE ID INV# 179505	15.00	3-01-20-150-299	B MISCELLANEOUS	R	08/08/23	09/06/23			179505
		2 SHIPPING	2.60	3-01-20-150-299	B MISCELLANEOUS	R	08/08/23	09/06/23			
			<u>17.60</u>								
23-00572	08/08/23	A0001 ATLANTIC PLUMBING SUPPLY CORP.									
		1 SLOAN URINAL REPAIR KIT	34.20	3-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	08/08/23	09/06/23			S3931771.001

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Borough of Lakehurst
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00652	08/22/23	B0093 BRIGHT HARBOR HEALTHCARE									
		1 ON POINT PROGRAM CY23 Q3	4,375.00	3-01-25-240-222	B	CONTRACTUAL SERVICES	R	08/22/23	09/06/23		
23-00654	08/24/23	C0074 CUSTOM BANDAG, INC									
		1 TRASH TRUCK TIRE	410.75	3-01-26-305-253	B	MOTOR VEHICLES - TIRES	R	08/24/23	09/06/23		110044518
23-00655	08/24/23	O0026 OCCUPATIONAL HEALTH CENTERS									
		1 PW PRE-EMPLOYMENT PHYSICAL	322.00	3-01-26-305-299	B	MISCELLANEOUS	R	08/24/23	09/06/23		515422365
23-00656	08/24/23	O0026 OCCUPATIONAL HEALTH CENTERS									
		1 PD PRE-EMPLOYMENT PHYSICAL	330.00	3-01-25-240-229	B	PHYSICALS	R	08/24/23	09/06/23		515268540
		2 PD PRE-EMPLOYMENT PHYSICAL	<u>1,114.00</u>	3-01-25-240-229	B	PHYSICALS	R	08/24/23	09/06/23		515350970
			1,444.00								
23-00657	08/24/23	C0074 CUSTOM BANDAG, INC									
		1 TRASH TRUCK TIRES	728.36	3-01-26-305-253	B	MOTOR VEHICLES - TIRES	R	08/24/23	09/06/23		110045276
23-00658	08/31/23	C0116 CELEBRITY FORD									
		1 PD 1303 DRIVERS SEAT REPAIR	1,968.56	3-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	08/31/23	09/06/23		84177
23-00659	08/31/23	M0317 MUNICIPAL CLERKS' ASSOC OF NJ									
		1 2023-2024 MEMBERSHIP DUES	100.00	3-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	08/31/23	09/06/23		
		2 2023-2024 MEMBERSHIP DUES	<u>75.00</u>	3-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	08/31/23	09/06/23		
			175.00								
23-00660	08/31/23	M0963 MGL PRINTING SOLUTIONS									
		1 11" FILLER SHEETS 250/PK	432.00	3-01-20-120-211	B	Clerk - Office Supplies	R	08/31/23	09/06/23		199887
		2 SHIPPING	<u>33.00</u>	3-01-20-120-211	B	Clerk - Office Supplies	R	08/31/23	09/06/23		
			465.00								
23-00661	08/31/23	N0030 NJ REGISTRAR'S ASSOCIATION									
		2 MEMBERSHIP DUES - R. JAMES	25.00	3-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	08/31/23	09/06/23		10831
		3 MEMBERSHIP DUES - K. BRENNAN	<u>25.00</u>	3-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	08/31/23	09/06/23		10707
			50.00								
23-00664	09/06/23	F0049 FRANK & MICHELE WILLIAMS, JR									
		1 TAX REUND - EXEMPT VETERAN	2,864.27	3-01-55-900-003	B	Tax Overpayments Refunded	R	09/06/23	09/06/23		

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Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00674	09/06/23	R0158 REMINGTON & VERNICK ENGINEERS								
1	MASTER PLAN RE-EXAMINATION		372.50	3-01-55-900-013	B RESERVE MASTER PLAN UPDATE	R	09/06/23	09/06/23		1514T122-4
23-00675	09/06/23	R0158 REMINGTON & VERNICK ENGINEERS								
1	GENERAL ENGINEERING THRU 7/23		646.25	3-01-20-165-232	B ENGINEERING SERVICES	R	09/06/23	09/06/23		1514T131-6
23-00676	09/06/23	R0158 REMINGTON & VERNICK ENGINEERS								
1	MCDONALDS 1514P094		1,160.00	T-03-00-400-420	B McDonald's PB App. 23-04	R	09/06/23	09/06/23		1514P094-2
23-00677	09/06/23	R0158 REMINGTON & VERNICK ENGINEERS								
1	B&K EQUIP P/F & S/P APPLICATIO		465.00	T-03-00-400-418	B B&K Equipment Services B63 L6	R	09/06/23	09/06/23		1514P093-5
23-00678	09/06/23	R0158 REMINGTON & VERNICK ENGINEERS								
1	B&K EQUIP P/F & S/P APPLICATIO		95.00	T-03-00-400-419	B Moshe Lasdun B56 L16	R	09/06/23	09/06/23		1514P092-3
23-00679	09/06/23	R0158 REMINGTON & VERNICK ENGINEERS								
1	C3 LAKEHURST 145 RT 70		382.50	T-03-00-400-417	B C3 lakehurst LLC B56 L18	R	09/06/23	09/06/23		1514P091-6
23-00680	09/06/23	R0158 REMINGTON & VERNICK ENGINEERS								
1	PROVCO PINEGOOD SITE INSPECT.		1,757.69	T-03-00-400-416	B Provco Pinegood (Insp Escrow) 1514-P-084	R	09/06/23	09/06/23		1514P084-27
23-00681	09/06/23	R0158 REMINGTON & VERNICK ENGINEERS								
1	LIMELIGHT SUBDIVISION APP		192.50	T-03-00-400-017	B Limelight III Escrow - Block 52 Lot 13	R	09/06/23	09/06/23		1514P083-9
23-00682	09/06/23	A0102 AFFILIATED TECHNOLOGY SOLUTION								
1	PHONE BILL - OCTOBER 2023		658.18	3-01-31-440-275	B TELEPHONE	R	09/06/23	09/06/23		
23-00683	09/06/23	W0030 WEX BANK								
1	WAWA GAS CHARGES AUGUST 2023		3,791.82	3-01-31-447-265	B GASOLINE	R	09/06/23	09/06/23		91603946
23-00684	09/06/23	M0081 METROPOLITAN LIFE INSURANCE CO								
1	DENTAL INSURANCE 8/2023		4,448.29	3-01-23-220-226	B Insurance - Dental	R	09/06/23	09/06/23		
23-00685	09/06/23	P0022 SUN LIFE								
1	LIFE INS BILL TO 10/23		102.60	3-01-23-220-227	B Insurance - Life Insurance	R	09/06/23	09/06/23		
23-00686	09/06/23	V0855 VERIZON								
1	PHONE BILL		371.31	3-01-31-440-275	B TELEPHONE	R	09/06/23	09/06/23		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00687	09/06/23	A0024 ACTION DATA SERVICES								
1		PAYROLL SERVICEPEND 8/6/23	229.32	3-01-20-130-299	B Finance - Miscellaneous	R	09/06/23	09/06/23		84038
23-00688	09/06/23	NJ101 NJ DEPT OF HEALTH								
1		DOG LIC REPORT AUGUST 2023	5.40	3-15-00-900-003	B Due to State - License Fees	R	09/06/23	09/06/23		
23-00689	09/06/23	P0152 PETTY CASH FUND								
1		Y&R SHARE	62.89	3-01-28-370-299	B MISCELLANEOUS	R	09/06/23	09/06/23		
2		PW SHARE	79.82	3-01-26-310-299	B B&G - MISCELLANEOUS	R	09/06/23	09/06/23		
3		PD SHARE	15.00	3-01-25-240-297	B Police - Miscellaneous	R	09/06/23	09/06/23		
4		CLERK SHARE	9.80	3-01-20-120-218	B Clerk - Postage	R	09/06/23	09/06/23		
			<u>167.51</u>							
23-00690	09/06/23	C0060 COMCAST CABLE								
1		ESC CABLE MODEM	177.76	3-01-31-440-275	B TELEPHONE	R	09/06/23	09/06/23		
2		COMM CENTER CABLE MODEM	93.22	3-01-31-440-275	B TELEPHONE	R	09/06/23	09/06/23		
3		BORO HALL CABLE MODEM	204.17	3-01-31-440-275	B TELEPHONE	R	09/06/23	09/06/23		
4		PD CABLE MODEM	146.21	3-01-31-440-275	B TELEPHONE	R	09/06/23	09/06/23		
5		PW CABLE MODEM	110.84	3-01-31-440-275	B TELEPHONE	R	09/06/23	09/06/23		
			<u>732.20</u>							
23-00691	09/06/23	J0900 JCP&L								
1		ELECTRIC BILL CF	3,691.94	3-01-31-435-276	B ELECTRICITY	R	09/06/23	09/06/23		
23-00692	09/06/23	J0900 JCP&L								
1		RT 70 & ORCHARD LIGHT	63.04	3-01-31-436-276	B STREET LIGHTING	R	09/06/23	09/06/23		
23-00693	09/06/23	J0900 JCP&L								
1		ELECTRIC BILL STREET LIGHTING	1,559.26	3-01-31-436-276	B STREET LIGHTING	R	09/06/23	09/06/23		
2		LED STREET LIGHTING	450.77	3-01-31-436-276	B STREET LIGHTING	R	09/06/23	09/06/23		
			<u>2,010.03</u>							
23-00694	09/06/23	N0080 NJ E-Z PASS								
1		PD TOLL AC EXPRESSWAY	2.70	3-01-25-240-297	B Police - Miscellaneous	R	09/06/23	09/06/23		T062333897743
23-00695	09/06/23	H0622 HOME DEPOT CREDIT SERVICES								
1		B & G SHARE	549.76	3-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	09/06/23	09/06/23		

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23-00696	09/06/23	L0003 M.E. FLEMMING & SONS									
		1 HARDWARE HOUSE ACCOUNT CHARGES	423.01	3-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	09/06/23	09/06/23			
23-00697	09/06/23	B9112 B & K EQUIPMENT SERVICES									
		1 TRASH TRUCK INVOICE# 37742	2,336.85	3-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	09/06/23	09/06/23		37742	
23-00698	09/06/23	A0123 AMAZON CAPITAL SERVICES									
		1 PD OFFICE SUPPLIES	686.15	3-01-25-240-211	B OFFICE SUPPLIES	R	09/06/23	09/06/23			
		2 PD UNIFORMS	417.65	3-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	09/06/23	09/06/23			
		3 CLERK SUPPLIES	225.87	3-01-20-120-211	B Clerk - Office Supplies	R	09/06/23	09/06/23			
		4 PD UNIFORMS	80.70	3-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	09/06/23	09/06/23			
		5 B & G SHARE	368.99	3-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	09/06/23	09/06/23			
			<u>1,779.36</u>								
Total Purchase Orders:		67	Total P.O. Line Items:		120	Total List Amount:		67,412.80	Total Void Amount:		0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	241.02	0.00	241.02	0.00	0.00	241.02
CURRENT FUND APPROPRIATIONS	3-01	54,902.79	0.00	54,902.79	0.00	0.00	54,902.79
WATER & SEWER OPERATING	3-09	2,028.73	0.00	2,028.73	0.00	0.00	2,028.73
ANIMAL CONTROL FUND	3-15	189.40	0.00	189.40	0.00	0.00	189.40
Year Total:		57,120.92	0.00	57,120.92	0.00	0.00	57,120.92
	T-03	10,050.86	0.00	10,050.86	0.00	0.00	10,050.86
Total of All Funds:		67,412.80	0.00	67,412.80	0.00	0.00	67,412.80

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00636	08/21/23	P0049 PINK BALLOON, LLC									
1		REFUND CANNABIS APPLICATION FE	5,000.00	3-01-16-200-013	R	MRNA - Cannabis Application Fees	R	08/21/23	08/21/23		
23-00637	08/21/23	R0158 REMINGTON & VERNICK ENGINEERS									
1		C3 LAKEHURST 145 RT 70	380.00	T-03-00-400-417	B	C3 lakehurst LLC B56 L18	R	08/21/23	08/21/23		1514P091-5
23-00638	08/21/23	R0158 REMINGTON & VERNICK ENGINEERS									
1		B&K EQUIP P/F & S/P APPLICATIO	382.50	T-03-00-400-418	B	B&K Equipment Services B63 L6	R	08/21/23	08/21/23		1514P093-4
23-00639	08/21/23	R0158 REMINGTON & VERNICK ENGINEERS									
1		MCDONALDS 1514P094	190.00	T-03-00-400-420	B	McDonald's PB App. 23-04	R	08/21/23	08/21/23		1514P094-1
23-00640	08/21/23	R0158 REMINGTON & VERNICK ENGINEERS									
1		LIMELIGHT SUBDIVISION APP	647.50	T-03-00-400-017	B	Limelight III Escrow - Block 52 Lot 13	R	08/21/23	08/21/23		1514P083-8
23-00641	08/21/23	R0158 REMINGTON & VERNICK ENGINEERS									
1		PROVCO PINEGOOD SITE INSPECT.	1,653.00	T-03-00-400-416	B	Provco Pinegood (Insp Escrow) 1514-P-084	R	08/21/23	08/21/23		1514P084-26
23-00642	08/21/23	R0158 REMINGTON & VERNICK ENGINEERS									
1		MASTER PLAN RE-EXAMINATION	95.00	3-01-55-900-013	B	RESERVE MASTER PLAN UPDATE	R	08/21/23	08/21/23		1514T122-3
23-00643	08/21/23	R0158 REMINGTON & VERNICK ENGINEERS									
1		WATER TREATMENT PLANT REHAB	292.50	C-08-01-583-001	B	Ordinance 2022-12 WTP Upgrades	R	08/21/23	08/21/23		1514U080-4

Total Purchase Orders: 8 Total P.O. Line Items: 8 Total List Amount: 8,640.50 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	95.00	0.00	95.00	5,000.00	0.00	5,095.00
	C-08	292.50	0.00	292.50	0.00	0.00	292.50
	T-03	3,253.00	0.00	3,253.00	0.00	0.00	3,253.00
Total of All Funds:		<u>3,640.50</u>	<u>0.00</u>	<u>3,640.50</u>	<u>5,000.00</u>	<u>0.00</u>	<u>8,640.50</u>

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00648	08/22/23	R0158									
		1 CONRAD 114 PINE ST.	195.48	T-03-00-400-415		B Les & Stephanie Conrad, 14 Pine St	R	08/22/23	08/22/23		1514T121-5

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 195.48 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	T-03	195.48	0.00	195.48	0.00	0.00	195.48
Total of All Funds:		<u>195.48</u>	<u>0.00</u>	<u>195.48</u>	<u>0.00</u>	<u>0.00</u>	<u>195.48</u>

**RESOLUTION
SEPTEMBER 7, 2023**

WHEREAS, Les & Stephanie Conrad, 14 Pine Street had posted required escrows fees associated with their application before the Land Use Board; **and**

WHEREAS, all required fees have been deducted; **and**

WHEREAS, there remains a balance in the amount of \$1,002.52

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the remaining escrow fees in the amount of \$1,002.52 be refunded to Les & Stephanie Conrad, 14 Pine Street.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
SEPTEMBER 7, 2023**

WHEREAS, the need exists for the hiring of a crossing guard, **and**

WHEREAS, Roger Rotondi has applied for the position, **and**

WHEREAS, Chief Kline has recommended the appointment of Roger Rotondi to this position,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Roger Rotondi be appointed as a crossing guard at the rate of \$15.00 per hour, effective September 7, 2023.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
SEPTEMBER 7, 2023**

WHEREAS, the Borough of Lakehurst needs to replace the compliment of part-time police officers, **and**

WHEREAS, Sean Phillips has applied for the vacant position, **and**

WHEREAS, Sean Phillips is a graduate of the Ocean County Police Academy, **and**

WHEREAS, Chief Kline has recommended the appointment of Sean Phillips to the Lakehurst Police Department,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Sean Phillips be appointed as a part-time police officer with the Lakehurst Police Department at \$18.00 per hour effective September 11, 2023.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
SEPTEMBER 7, 2023**

RESOLUTION APPOINTING A MUNICIPAL HOUSING LIAISON

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Borough of Lakehurst is required to appoint a Municipal Housing Liaison for the administration of the Borough of Lakehurst's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and,

WHEREAS, the Borough of Lakehurst has amended Chapter XXV entitled Land Use and Development, Section 46 entitled Affordable Housing, to provide for the appointment of a Municipal Housing Liaison to administer the Borough of Lakehurst's affordable housing program.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Martin Lynch be and hereby is appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Section 46 of the Borough of Lakehurst's Land Use and Development Regulations Code, at a salary of \$7,500.00 per annum.

BE IT FURTHER RESOLVED, that the Municipal Clerk of the Borough of Lakehurst shall forward a certified copy of this resolution to all parties in interest.

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
SEPTEMBER 7, 2023**

WHEREAS, one sealed bid was received by the Lakehurst Borough Municipal Clerk for Lease of Borough Owned Property located at Block 23, Lot 1.01 on August 29, 2023, **and**

WHEREAS, the bid solicitation has been duly advertised by the Borough Municipal Clerk in accordance with the provisions of the New Jersey Lands and Building Law, N.J.S.A. 40A:12-14 et seq.; **and**

WHEREAS, the bid has been reviewed by the Borough Municipal Clerk; **and**

WHEREAS, the Municipal Clerk recommended the award of said bid to the highest responsive and responsible bidder being in full compliance of the bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the lease of borough owned property agreement is hereby awarded to Life Extracts, LLC, 7 Marylou Court, Manalapan, NJ 07726.
2. That a bid bond in the form of a certified check in the total amount of \$10,000.00 has been submitted by Life Extracts, LLC.
3. That this award is for a five (5) year period and shall commence when a Certificate of Occupancy is issued.
4. That the Mayor is hereby authorized to execute and that the municipal clerk is hereby directed to seal said agreement with the corporate seal of this body and attest to the same.
5. That a certified copy of this resolution shall be forwarded to Life Extracts, LLC, and the Chief Financial Officer.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

RESOLUTION
SEPTEMBER 7, 2023

WHEREAS, the Borough of Lakehurst is desirous of entering into an agreement with the Lakehurst Board of Education for the use of the soccer field at Harold J. Fuccile Memorial Sports Complex; **and**

WHEREAS, the Borough of Lakehurst agrees to abide by all terms and conditions in said Hold Harmless Agreement; **and**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest the Hold Harmless Agreement between the Borough of Lakehurst and the Lakehurst Board of Education for the use of the soccer field.
2. That the term of said agreement will be for a period of one year commencing September 7, 2023 and ending December 31, 2023.
3. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

Maryanne Capasso, RMC
Municipal Clerk

RESOLUTION
SEPTEMBER 7, 2023

WHEREAS, the Borough of Lakehurst and the Lakehurst Board of Education are desirous of continuing to provide a School Resource Officer to foster educational programs and activities that will increase students' knowledge of and respect for law and the function of law enforcement agencies; **and**

WHEREAS, an agreement has been reached between the Borough of Lakehurst and the Board of Education to provide the School Resource Officer;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the agreement between the Borough of Lakehurst and the Lakehurst Board of Education to provide a School Resource Officer from September 7, 2023 through August 31, 2024 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and Police Chief are hereby authorized and directed to execute the contract for same, upon approval by the Borough Attorney.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

Maryanne Capasso, RMC
Municipal Clerk

**RESOLUTION
SEPTEMBER 7, 2023**

WHEREAS, Aidan James, has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Aidan James membership in the Lakehurst Volunteer Fire Department and the New Jersey State Firemen's Relief Association is hereby approved, effective September 7, 2023.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 7, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED “LAND
DEVELOPMENT”, TO CREATE A NEW SUBSECTION ENTITLED “PRIVATELY-
OWNED SALT STORAGE””**

Ordinance # 2023-19

WHEREAS, the New Jersey Department of Environmental Protection has promulgated proposed Ordinances to be adopted by municipalities as part of Stormwater Management; and

WHEREAS, one Ordinance to be adopted by a municipality is to prevent stored salt and other deicing materials from being exposed to stormwater.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Chapter 25 of the Borough Code of the Borough of Lakehurst entitled “Land Development” is hereby amended to create new subsection entitled “Privately-Owned Salt Storage” shall read as follows:

25-27.55 Privately-Owned Salt Storage

SECTION I. Purpose:

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Lakehurst to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and

walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
 3. The structure shall be erected on an impermeable slab;
 4. The structure cannot be open sided; and
 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

SECTION III. Deicing Material Storage Requirements:

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;

- b. The cover shall extend to the base of the pile(s);
- c. The cover shall be free from holes or tears;
- d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
- e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

(1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and

6. The site shall be free of all de-icing materials between April 16th and October 14th.

B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.

C. All such temporary and/or permanent structures must also comply with all other local ordinances, including building and zoning regulations.

D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

SECTION IV. Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

SECTION V. Enforcement:

This ordinance shall be enforced by the Borough of Lakehurst Code Enforcement Official during the course of ordinary enforcement duties.

SECTION VI. Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall upon conviction thereof, before the Municipal Court of the Borough of Lakehurst, be subject to a fine not exceeding \$100 or imprisonment in the County Jail for a term not exceeding 90 days, or both, in the discretion of the Municipal Court Judge before whom such a violation occurs or continues.

SECTION VII. Severability:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION VIII. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

Hon. Harry Robbins Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2023-19 “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, ENTITLED “LAND DEVELOPMENT”, TO CREATE A NEW SUBSECTION ENTITLED “PRIVATELY-OWNED SALT STORAGE”” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the seventh day of September 2023.

Maryanne Capasso, RMC
Municipal Clerk