

# **BOROUGH OF LAKEHURST**

## **REMINDER: REDEVELOPMENT MEETING 7:00 P.M.**

**CANCELED**

### **WORK SESSION/REGULAR MEETING APRIL 6, 2023 TENTATIVE AGENDA**

1. Approval of Minutes of March 16, 2023 Regular Meeting
2. Payment of Bills
3. Resolution regarding Equal Employment Opportunity
4. Resolution appointing Affordable Housing Attorney
5. Resolution regarding 2023 salary for non-contractual employee
6. Resolution authorizing shared services agreement for water to Manchester Township
7. Resolution authorizing the hiring of Entry Level Law Enforcement Officers pursuant to NJSA 11A:4-1.3
8. Resolution regarding appointment of Vanceanthony Pelino as a Police Officer
9. Lakehurst Volunteer Fire Company requesting to solicit for the year 2023.
10. Introduction and First Reading of Ordinance #2023-08 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK”
11. Introduction and First Reading of Ordinance #2023-09 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER IV, SECTION 4-1 ENTITLED “MERCANTILE LICENSING”; AND CHAPTER XIII, SECTION 13-2.1 ENTITLED “LANDLORD REGISTRATION AND LICENSE REQUIRED”

12. Introduction and First Reading of Ordinance #2023-10 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XXV TO CREATE THE POSITION OF MUNICIPAL HOUSING LIAISON FOR THE PURPOSE OF ADMINISTERING THE BOROUGH OF LAKEHURST’S AFFORDABLE HOUSING PROGRAM PURSUANT TO THE FAIR HOUSING ACT”
13. Introduction and first reading of Ordinance #2023-11 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED SEWER AND WATER”
14. Second reading and public hearing of Ordinance #2023-06 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER XIII ENTITLED “HOUSING AND PROPERTY MAINTAINCE”, SECTION 13-4 RESERVED”
15. Second reading and public hearing of Ordinance #2023-07 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING SECTION 7-4 OF CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED TRAFFIC”
16. Introduction of 2023 Municipal Budget
17. Executive/Closed Session to discuss personnel matters

Maryanne Capasso. RMC  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**RESOLUTION  
APRIL 6, 2023**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$245,793.54 is hereby approved.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 6, 2023.**

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**Maryanne Capasso  
Municipal Clerk, RMC**

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00912	12/21/22	W0016 WALTER EARLE CORP.									
	1	2.29 TONS OF TOP ASPHALT	181.21	2-01-26-290-299	B	MISCELLANEOUS	R	12/21/22	04/05/23		83663
23-00081	01/25/23	W0039 WARETOWN VOL.FIRE COMPANY #1									
	1	REGISTRATION FEES	875.00	3-01-25-265-284	B	TRAINING & EDUCATION	R	01/25/23	04/05/23		
23-00156	02/27/23	M0118 MIRACLE CHEMICAL CO.									
	1	200 GAL SODIUM HYPOCHLORITE	1,092.00	3-09-00-101-267	B	CHEMICALS	R	02/27/23	04/05/23		
	2	FUEL SURCHARGE	75.00	3-09-00-101-267	B	CHEMICALS	R	02/27/23	04/05/23		
			1,167.00								
23-00157	02/27/23	C0074 CUSTOM BANDAG, INC									
	1	11R22.5 STK	283.72	3-01-26-305-253	B	MOTOR VEHICLES - TIRES	R	02/27/23	04/05/23		
	2	11R22 RADIAL CASING	90.00	3-01-26-305-253	B	MOTOR VEHICLES - TIRES	R	02/27/23	04/05/23		
	3	MOUNT/DISMOUNT MED RIM	19.00	3-01-26-305-253	B	MOTOR VEHICLES - TIRES	R	02/27/23	04/05/23		
	4	MEDIUM SCRAP TIRE	15.00	3-01-26-305-253	B	MOTOR VEHICLES - TIRES	R	02/27/23	04/05/23		
			407.72								
23-00182	03/03/23	A0001 ATLANTIC PLUMBING SUPPLY CORP.									
	1	ORDER # S3840091.001	108.81	3-09-00-101-212	B	MAINTENANCE SUPPLIES	R	03/03/23	04/05/23		S3840091.001
	2	ORDER # S3840119.001	170.36	3-09-00-101-212	B	MAINTENANCE SUPPLIES	R	03/03/23	04/05/23		S3840119.001
			279.17								
23-00184	03/03/23	H0626 HENDERSON LABS, J.R. INC.									
	1	LAB TESTS MARCH 2023	185.00	3-09-00-101-222	B	CONTRACTUAL SERVICES	R	03/03/23	04/05/23		60907
23-00196	03/13/23	E0060 EAGLE POINT/T.J. MORRIS & SON									
	1	PMC 9A .9MM	949.65	3-01-25-240-247	B	WEAPONS & AMMO	R	03/13/23	04/05/23		
23-00217	03/16/23	P0042 PURE SOIL TECHNOLOGIES, INC									
	1	CONCRETE DISPOSAL INV# 56403	1,006.20	3-01-26-306-299	B	Recycling - Miscellaneous	R	03/16/23	04/05/23		56403

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Borough of Lakehurst  
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00217	03/16/23	P0042 PURE SOIL TECHNOLOGIES, INC		Continued							
		2 CONCRETE DISPOSAL INV# 56427	849.80	3-01-26-306-299	B Recycling - Miscellaneous	R	03/16/23	04/05/23			56427
			<u>1,856.00</u>								
23-00222	03/21/23	P0032 THE PARTS SHACK, LLC									
		1 INVOICE # 339658	297.98	3-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	03/21/23	04/05/23			339658
23-00223	03/21/23	C0046 COLONIAL BOUQUET									
		1 PD SYMPATHY FLOWERS - MCCANN	57.00	3-01-25-240-297	B Police - Miscellaneous	R	03/21/23	04/05/23			
23-00224	03/21/23	P0047 PLANET TECHNOLOGIES INC									
		1 Annual Office 365 Licenses	4,614.72	3-01-20-140-222	B Information Technology - Contractual Srv	R	03/21/23	04/05/23			
		2 Audio Conf - Annual	26.40	3-01-20-140-222	B Information Technology - Contractual Srv	R	03/21/23	04/05/23			
			<u>4,641.12</u>								
23-00228	03/27/23	B0093 BRIGHT HARBOR HEALTHCARE									
		1 ON POINT PROGRAM CY23 Q1	4,375.00	3-01-25-240-222	B CONTRACTUAL SERVICES	R	03/27/23	04/05/23			
23-00231	03/27/23	C0074 CUSTOM BANDAG, INC									
		1 FD TRUCK 6223 TIRES & LABOR	1,862.41	3-01-26-292-299	B Vehicle Maintenance - Fire Department	R	03/27/23	04/05/23			
23-00237	04/03/23	C0074 CUSTOM BANDAG, INC									
		1 TRASH TRUCK TIRE	517.50	3-01-26-305-253	B MOTOR VEHICLES - TIRES	R	04/03/23	04/05/23			
23-00242	04/05/23	N0029 TWIN ROCKS WATER									
		1 BORO HALL WATER AND COOLER	36.00	3-01-20-120-299	B MISCELLANEOUS	R	04/05/23	04/05/23			
		2 POLICE DEPT WATER AND COOLER	66.95	3-01-25-240-297	B Police - Miscellaneous	R	04/05/23	04/05/23			
		3 PW WATER AND COOLER	12.00	3-01-26-305-299	B MISCELLANEOUS	R	04/05/23	04/05/23			
			<u>114.95</u>								
23-00243	04/05/23	S0896 SHORE BUSINESS SOLUTIONS									
		1 PD COPIER INVOICE# AR75826	87.24	3-01-25-240-297	B Police - Miscellaneous	R	04/05/23	04/05/23			AR75826
		2 PW COPIER INVOICE# AR74758	62.75	3-01-26-305-299	B MISCELLANEOUS	R	04/05/23	04/05/23			AR74758
		3 BORO COPIER INVOICE# AR74867	10.33	3-01-20-120-299	B MISCELLANEOUS	R	04/05/23	04/05/23			AR74867
		4 BORO COPIER INVOICE# AR74871	9.34	3-01-20-120-299	B MISCELLANEOUS	R	04/05/23	04/05/23			AR74871
			<u>169.66</u>								
23-00244	04/05/23	N0030 NJ REGISTRAR'S ASSOCIATION									
		1 MEMBERSHIP DUES - M. CAPASSO	25.00	3-01-20-120-281	B PROFESSIONAL MEMBERSHIP & DUES	R	04/05/23	04/05/23			10020

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Borough of Lakehurst  
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00245	04/05/23	L0052 LEVIN SHEA PFEFFER & GOLDMAN									
1		REFUND ESCROW 117 UNION RD LLC	2,218.00	T-03-00-400-414	B	117 Union Road LLC	R	04/05/23	04/05/23		
23-00246	04/05/23	NJ101 NJ DEPT OF HEALTH									
1		DOG LIC REPORT MARCH 2023	9.60	3-15-00-900-003	B	Due to State - License Fees	R	04/05/23	04/05/23		
23-00247	04/05/23	G0051 GREYMOOR, LLC									
1		LIEN REDEMPTION CERT# 20-00001	21,542.44	3-01-55-900-004	B	TAX LIENS 3RD PARTY	R	04/05/23	04/05/23		
2		REFUND PREMIUM	12,500.00	3-01-55-900-005	B	TAX LIENS PREMIUM	R	04/05/23	04/05/23		
			<u>34,042.44</u>								
23-00248	04/05/23	G0061 GREGORY J. HOCK, ESQUIRE									
1		C3 LAKEHURST 145 RT 70 PB23-01	675.00	T-03-00-400-417	B	C3 Lakehurst LLC B56 L18	R	04/05/23	04/05/23		
23-00249	04/05/23	G0061 GREGORY J. HOCK, ESQUIRE									
1		LAND USE LEGAL FEE NON ESCROW	45.00	3-01-20-155-231	B	LEGAL SERVICES	R	04/05/23	04/05/23		
23-00250	04/05/23	H0032 HOLMDEL TOWNSHIP									
1		SHARED SRVS 3/1/23 - 3/31/23	5,545.00	3-01-42-130-201	B	Holmdel-Chief Financial Officer	R	04/05/23	04/05/23		23-L002
2		SHARED SRVS 3/1/23 - 3/31/23	1,848.33	3-09-00-104-201	B	Shared Service-Holmdel Township Finance	R	04/05/23	04/05/23		
			<u>7,393.33</u>								
23-00251	04/05/23	W0030 WEX BANK									
1		WAWA GAS CHARGES MARCH 2023	3,069.33	3-01-31-447-265	B	GASOLINE	R	04/05/23	04/05/23		88252996
23-00252	04/05/23	A0102 AFFILIATED TECHNOLOGY SOLUTION									
1		PHONE BILL - MAY 2023	640.58	3-01-31-440-275	B	TELEPHONE	R	04/05/23	04/05/23		
23-00253	04/05/23	P0022 SUN LIFE									
1		LIFE INS BILL TO 5/23	102.60	3-01-23-220-227	B	Insurance - Life Insurance	R	04/05/23	04/05/23		
23-00254	04/05/23	P0837 PITNEY BOWES, INC.									
1		SHIPPING	10.00	3-01-20-120-211	B	Clerk - Office Supplies	R	04/05/23	04/05/23		
23-00255	04/05/23	M0081 METROPOLITAN LIFE INSURANCE CO									
1		DENTAL INSURANCE 3/2023	4,189.45	3-01-23-220-226	B	Insurance - Dental	R	04/05/23	04/05/23		
23-00256	04/05/23	C0114 COMPLETE SECURITY SYSTEMS INC.									
1		PD FIRE ALARM INSPECTION	295.00	3-01-25-240-297	B	Police - Miscellaneous	R	04/05/23	04/05/23		3492319

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Borough of Lakehurst  
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00257	04/05/23	M0113 MANCHESTER TOWNSHIP									
		1 COURT SHARED SRVS 1ST QTR 2023	12,500.00	3-01-42-152-202	B	Manchester Township - Municipal Court	R	04/05/23	04/05/23		2023-1
		2 COURT SHARED SRVS 2ND QTR 2023	<u>12,500.00</u>	3-01-42-152-202	B	Manchester Township - Municipal Court	R	04/05/23	04/05/23		2023-2
			25,000.00								
23-00258	04/05/23	A0024 ACTION DATA SERVICES									
		1 PAYROLL SERVICEPEND 3/05/23	193.58	3-01-20-130-299	B	Finance - Miscellaneous	R	04/05/23	04/05/23		82159
23-00259	04/05/23	V0855 VERIZON									
		1 PHONE BILL	372.62	3-01-31-440-275	B	TELEPHONE	R	04/05/23	04/05/23		
23-00260	04/05/23	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL 3/23	487.26	3-01-31-440-275	B	TELEPHONE	R	04/05/23	04/05/23		
23-00261	04/05/23	C0060 COMCAST CABLE									
		1 ESC CABLE MODEM	177.84	3-01-31-440-275	B	TELEPHONE	R	04/05/23	04/05/23		
		2 COMM CENTER CABLE MODEM	93.22	3-01-31-440-275	B	TELEPHONE	R	04/05/23	04/05/23		
		3 BORO HALL CABLE MODEM	204.17	3-01-31-440-275	B	TELEPHONE	R	04/05/23	04/05/23		
		4 PD CABLE MODEM	136.21	3-01-31-440-275	B	TELEPHONE	R	04/05/23	04/05/23		
		5 PW CABLE MODEM	<u>110.84</u>	3-01-31-440-275	B	TELEPHONE	R	04/05/23	04/05/23		
			722.28								
23-00262	04/05/23	J0900 JCP&L									
		1 RT 70 & ORCHARD LIGHT	111.33	3-01-31-436-276	B	STREET LIGHTING	R	04/05/23	04/05/23		
23-00263	04/05/23	J0900 JCP&L									
		1 ELECTRIC BILL STREET LIGHTING	1,508.66	3-01-31-436-276	B	STREET LIGHTING	R	04/05/23	04/05/23		
		2 LED STREET LIGHTING	<u>435.79</u>	3-01-31-436-276	B	STREET LIGHTING	R	04/05/23	04/05/23		
			1,944.45								
23-00264	04/05/23	J0900 JCP&L									
		1 ELECTRIC BILL CF	2,334.51	3-01-31-435-276	B	ELECTRICITY	R	04/05/23	04/05/23		
23-00265	04/05/23	P0151 PEDRONI FUEL OIL CO.									
		1 DYED DIESEL FOR PW GARAGE	2,248.67	3-01-31-447-266	B	DIESEL FUEL	R	04/05/23	04/05/23		584049
23-00266	04/05/23	S0132 STATE OF NEW JERSEY-PWT									
		1 WATER TAX - 1ST QTR. 2023	267.91	3-09-00-101-299	B	MISCELLANEOUS	R	04/05/23	04/05/23		

April 5, 2023  
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Borough of Lakehurst  
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
23-00267	04/05/23	B9112 B & K EQUIPMENT SERVICES										
1		TRASH TRUCK INVOICE# 36603	823.88	3-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	04/05/23	04/05/23		36603	
2		TRASH TRUCK INVOICE# 37090	1,405.32	3-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	04/05/23	04/05/23		37090	
3		BACKHOE REPAIR INVOICE# 36985	1,838.51	3-09-00-101-252	B	MOTOR VEHICLE - MAINT/REPAIR	R	04/05/23	04/05/23		36985	
4		INVOICE# 11404	88.07	3-09-00-101-252	B	MOTOR VEHICLE - MAINT/REPAIR	R	04/05/23	04/05/23		11404	
			<u>4,155.78</u>									
Total Purchase Orders: 40			Total P.O. Line Items: 63			Total List Amount: 108,490.09		Total Void Amount: 0.00				



Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	181.21	0.00	181.21	0.00	0.00	181.21
CURRENT FUND APPROPRIATIONS	3-01	99,732.29	0.00	99,732.29	0.00	0.00	99,732.29
WATER & SEWER OPERATING	3-09	5,673.99	0.00	5,673.99	0.00	0.00	5,673.99
ANIMAL CONTROL FUND	3-15	9.60	0.00	9.60	0.00	0.00	9.60
Year Total:		105,415.88	0.00	105,415.88	0.00	0.00	105,415.88
	T-03	2,893.00	0.00	2,893.00	0.00	0.00	2,893.00
Total of All Funds:		108,490.09	0.00	108,490.09	0.00	0.00	108,490.09

March 31, 2023  
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Borough of Lakehurst  
Bill List By P.O. Number

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00233	03/31/23	B0069				BEACHWOOD COLLISION					
1	2017 FIRD INTERCEPTOR REPAIR		12,325.72	3-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	03/31/23	03/31/23		
23-00234	03/31/23	L0098				LAKEHURST BOARD OF EDUCATION					
1	APRIL 2023		124,621.00	3-01-55-900-002	B	SCHOOL TAXES PAYABLE	R	03/31/23	03/31/23		
23-00235	03/31/23	N0029				TWIN ROCKS WATER					
1	BORO HALL WATER AND COOLER		57.98	3-01-20-120-299	B	MISCELLANEOUS	R	03/31/23	03/31/23		
2	POLICE DEPT WATER AND COOLER		132.89	3-01-25-240-297	B	Police - Miscellaneous	R	03/31/23	03/31/23		
3	PW WATER AND COOLER		165.86	3-01-26-305-299	B	MISCELLANEOUS	R	03/31/23	03/31/23		
			<u>356.73</u>								

Total Purchase Orders: 3 Total P.O. Line Items: 5 Total List Amount: 137,303.45 Total Void Amount: 0.00

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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	137,303.45	0.00	137,303.45	0.00	0.00	137,303.45
Total of All Funds:		<u>137,303.45</u>	<u>0.00</u>	<u>137,303.45</u>	<u>0.00</u>	<u>0.00</u>	<u>137,303.45</u>

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**RESOLUTION**  
**APRIL 6, 2023**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**WHEREAS**, N.J.A.C. 40A:4-5 as amended by P.L. 2017, c 183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C., 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; **and**

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby states that it has complied with N.J.A.C. 40A:4-5, as amended by P.L. 2017, c 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 6, 2023.**

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**Maryanne Capasso, RMC**  
**Municipal Clerk**

**RESOLUTION**  
**APRIL 6, 2023**

**WHEREAS**, there exists a need for professional services for an Affordable Housing Attorney, **and**

**WHEREAS**, the funds are available for this purpose;

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

That Jean Cipriani, Esq. of the firm of Rothstein, Mandell, Strohm, Halm & Cipriani, 98 E. Water Street, Toms River, New Jersey is appointed as Affordable Housing Attorney for 2023 at a rate of \$150.00 per hour not to exceed \$12,500.00, subject to full appropriation in 2023 Municipal Budget.

This contract is awarded without competitive bidding as "Professional Services: under the provisions of the Local Public Contracts Law because the above-named individual is highly experienced in her specific area of expertise, and, in the opinion of the Mayor and Council of the Borough of Lakehurst, can best provide the appropriate services for the Borough of Lakehurst.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 6, 2023.**

\_\_\_\_\_  
**Maryanne Capasso, RMC**  
**Municipal Clerk**

**RESOLUTION**  
**APRIL 6, 2023**

**WHEREAS**, the salary of the listed employee was inaccurate on the salary resolution approved on February 2, 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the base salary for the following employee and title shall be authorized and effective as soon as allowable under said ordinances:

John Antonides, QPA

\$ 530.60

**BE IT FURTHER RESOLVED** that said salaries shall be effective January 1, 2023.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above resolution was approved by the governing body at the meeting of April 6, 2023.**

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**Maryanne Capasso, RMC**  
**Municipal Clerk**

**RESOLUTION**  
**APRIL 6, 2023**

**WHEREAS**, pursuant to NJSA 40A:65-1 et seq., a municipality may enter into agreements for shared services with another municipality to provide or receive any service that the units participating in the agreement are empowered to provide or receive within their own jurisdiction; **and**,

**WHEREAS**, each local unit authorized to enter into an agreement under the Shared Services and Consolidation Act must do so by the adoption of a resolution; **and**,

**WHEREAS**, the agreement must comply with the requirements of NJSA 40A:65-7 and specify the services to be performed under the agreement, procedures for payment, and assignment and allocation of responsibility for meeting standards between and among the parties; **and**,

**WHEREAS**, the Borough of Lakehurst (“Borough”) presented a proposed Water Shared Services Agreement to the Township of Manchester (“Township”); **and**

**WHEREAS**, the Agreement provides for the purchase of water by the Township from the Borough on an as needed basis, with no minimum amount requires and a maximum amount of 250,000 gallons per day; **and**

**WHEREAS**, Lakehurst Borough has authorized the execution of this Agreement through Resolution passed by its Governing Body which is on file in the Municipal Clerk's office for public review **and**;

**WHEREAS**, The Governing Body and Mayor of both Manchester Township and Lakehurst Borough deems it to be in the best interests of the Borough of Lakehurst and Manchester Township to enter into a shared service agreement for a period of ten (10) years.

**NOW, THEREFORE**; in consideration of the mutual covenants, agreements and considerations contained herein, Manchester Township and Lakehurst Borough do hereby agree as follows:

1. That the Mayor is hereby authorized to execute and the Clerk to attest to the shared service agreement with the Township of Manchester for the provision and sharing of water from the Borough of Lakehurst.
2. Manchester Township and Lakehurst Borough agree to the terms and conditions set forth within said Shared Services Agreement, which is on file in the Municipal Clerk's office for public review.
3. That the Borough Clerk shall forward a certified copy of this Resolution to the following:

- A. The Honorable Harry Robbins, Mayor;
- B. Ian Goldman, Esquire, Borough Attorney;
- C. Wayne Sibia, Chief Financial Officer;
- D. Alan Dittenhofer, P.E., Remington & Vernick Engineers

### CERTIFICATION

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Mayor and Council at a meeting held on April 6, 2023.**

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**Maryanne Capasso, RMC  
Municipal Clerk**



**RESOLUTION**  
**APRIL 6, 2023**

**RESOLUTION AUTHORIZING THE HIRING OF ENTRY LEVEL LAW  
ENFORCEMENT OFFICERS PURSUANT TO N.J.S.A. 11A:4-1.3**

**WHEREAS**, commencing July 18, 2022, pursuant to N.J.S.A. 11A:41.3(a), the Civil Service Commission must exempt from the requirement to take an examination for an entry-level law enforcement position, a person who has successfully completed within nine months from the date of hire as a temporary entry-level officer a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Training Commission; **and**

**WHEREAS**, N.J.S.A. 11A:4-1.3 enables a municipal police department to hire a person who is exempt from the requirement to take an examination for an entry-level law enforcement officer position pursuant to N.J.S.A. 11A:401.3(a) upon a resolution of the governing body authorizing such hiring by the police department and the adoption of a conflict of interest and nepotism policy; **and**

**WHEREAS**, the Police Chief Kline, with the consent of the Mayor, has recommended to the governing body that due to retirements, and a general shortage of police officers, there is an immediate need to train persons who are interested in becoming police officers in the Borough, and all available means should be utilized to achieve this goal to ensure the public safety; **and**

**WHEREAS**, the Mayor and Council wishes to authorize the hiring of entry-level law enforcement officers who shall be exempt from the requirement that they take an examination for the position upon successful completion, within nine months from the date of hire as a temporary entry-level officer, of a full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, for the reasons set forth above, Police Chief Kline is authorized to hire entry-level law enforcement officers pursuant to N.J.S.A. 11A:4-1.3, who are exempt from the requirement that they take a civil service examination for the position, upon successful completion within nine months from the date of hire as a temporary entry level officer of the full Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be transmitted to the New Jersey Civil Service Commission.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 6, 2023.**

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**Maryanne Capasso, RMC**  
**Municipal Clerk**

**RESOLUTION**  
**APRIL 6, 2023**

**WHEREAS**, N.J.S.A 40A:14-118 allows for the creation of a police department and the appointment of members as deemed appropriate, **and**

**WHEREAS**, the Governing Body recognizes the need to increase the number of regular police officers as the result of attrition, **and**

**WHEREAS**, the Civil Service Commission has set forth the requirements and procedures for hiring of entry level law enforcement officers pursuant to N.J.S.A. 11A:4-1.3; **and**

**WHEREAS**, the Borough of Lakehurst has adopted such requirements and procedures, **and**

**WHEREAS**, Vanceanthony Pelino has successfully completed the Police Training Commission and has been recommended for appointment by Chief Matthew Kline.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey appoints Vanceanthony Pelino to the position of police officer, effective April 1, 2023, at a base salary of \$46,371.39 per annum.

**BE IT FURTHER RESOLVE** that Resolution #23-074 is rescinded.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 6, 2023.**

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**Maryanne Capasso, RMC**  
**Municipal Clerk**

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN,  
STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**#2023-08**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; **and**,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; **and**,

**WHEREAS**, the Governing Body of the Borough of Lakehurst in the County of Ocean finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; **and**,

**WHEREAS**, the Governing Body hereby determines that a 1% increase in the budget for said year, amounting to \$33,998.69 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; **and**,

**WHEREAS**, the Governing Body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Governing Body of the Borough of Lakehurst, in the County of Ocean, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Lakehurst shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$118,995.42, and that the CY 2023 municipal budget for the Borough of Lakehurst be approved and adopted in accordance with this ordinance; **and**,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; **and**,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; **and**,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

\_\_\_\_\_  
Hon. Harry Robbins  
Mayor

## NOTICE

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the 6th day of April, 2023 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center Street, Lakehurst, New Jersey on the 4th day of May, 2023 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

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Maryanne Capasso, RMC  
Municipal Clerk

**“ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER IV, SECTION 4-1 ENTITLED “MERCANTILE LICENSING”; AND CHAPTER XIII, SECTION 13-2.1 ENTITLED “LANDLORD REGISTRATION AND LICENSE REQUIRED”**

**#2023-09**

**BE IT ORDAINED** by the Lakehurst Borough council that that the within sections permit certain uses and establish site standards as follows:

**Chapter 4 (General Licensing), Section 4-1 (Mercantile Licensing):** is hereby amended and supplemented to read as follow (additions are underlined):

**4-1.2 License and Liability Insurance Required.**

d) Any owner who fails to comply with the provision of this Section shall be subject to a fine of not less than \$500 but no more than \$5,000.

**Chapter 13 (Housing and Property Maintenance), Section 13-2 (Renting of Dwelling Units; Change of Occupancy)** is hereby amended and supplemented to read as follows (additions are underlined)

**13-2.1 Landlord Registration, License and Liability Insurance Required.**

g) Any owner who fails to comply with the provision of this Section shall be subject to a fine of not less than \$500 but no more than \$5,000.

**Severability.**

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**Effective date.**

This Ordinance shall take effect immediately upon final passage and publication as required by law.

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Hon. Harry Robbins  
Mayor

## NOTICE

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the sixth day of April 2023 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the twentieth day of April 2023 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

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Maryanne Capasso, RMC  
Municipal Clerk

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XXV TO  
CREATE THE POSITION OF MUNICIPAL HOUSING LIAISON FOR THE PURPOSE OF  
ADMINISTERING THE BOROUGH OF LAKEHURST’S AFFORDABLE HOUSING  
PROGRAM PURSUANT TO THE FAIR HOUSING ACT”**

**ORDINANCE NO. 2023-10**

**BE IT ORDAINED** by the Governing Body of Borough of Lakehurst in the County of Ocean and State of New Jersey that the following amendments be made to Chapter XXV of the Revised General Ordinances

**Section 1.** Borough Code Chapter 25, Section 46 entitled “Affordable Housing” is hereby added to read as follows:

**Purpose.**

The purpose of this article is to create the administrative mechanisms needed for the execution of Borough of Lakehurst’s responsibility to assist in the provision of affordable housing pursuant to the Fair Housing Act of 1985.

§25-46.1 Municipal Housing Liaison

- A. Establishment of position of Municipal Housing Liaison (MHL). There is hereby established the position of Municipal Housing Liaison for the Borough of Lakehurst (Borough).
- B. The MHL shall be appointed by the Governing Body and may be a full or part-time employee.
- C. The MHL shall be responsible for oversight and administration of the municipality’s affordable housing program, including the following responsibilities which may not be contracted out:
  - (1) Serving as Borough’s primary point of contact for all inquiries from the State, affordable housing providers, Administrative Agents, and interested households;
  - (2) Monitoring the status of all restricted units in Borough’s Fair Share Plan;
  - (3) Compiling, verifying, and submitting annual reports as required by COAH or the Court;
  - (4) Coordinating meetings with affordable housing providers and Administrative Agents, as applicable;

- (5) Attending continuing education opportunities as offered or approved by the State of NJ;
  - (6) If applicable, serving as the Administrative Agent for some or all of the restricted units in the Borough as described in F. below.
- D. The Borough may contract with or authorize a consultant, authority, government or any agency charged by the Governing Body, which entity shall have the responsibility of administering the affordable housing program of the Borough. If the Borough contracts with another entity to administer all or any part of the affordable housing program, including the affordability controls and Affirmative Marketing Plan, the MHL shall supervise the contracting Administrative Agent.
- E. Compensation shall be fixed by the Governing Body at the time of the appointment of the MHL.
- F. Administrative powers and duties assigned to the MHL.
- (1) Affirmative Marketing
    - (a) Conducting an outreach process to insure affirmative marketing of affordable housing units in accordance with the Affirmative Marketing Plan of Lakehurst Borough and the provisions of N.J.A.C. 5:80-26.15; and
    - (b) Providing counseling or contracting to provide counseling services to low- and moderate-income applicants on subjects such as budgeting, credit issues, mortgage qualification, rental lease requirements, and landlord/tenant law.
  - (2) Household Certification
    - (a) Soliciting, scheduling, conducting and following up on interviews with interested households;
    - (b) Conducting interviews and obtaining sufficient documentation of gross income and assets upon which to base a determination of income eligibility for a low- or moderate-income unit;
    - (c) Providing written notification to each applicant as to the determination of eligibility or non-eligibility;
    - (d) Requiring that all certified applicants for restricted units execute a certificate substantially in the form, as applicable, of either the ownership or rental certificates set forth in Appendices J and K of N.J.A.C. 5:80-26.1 et. seq.;



- (e) Creating and maintaining a referral list of eligible applicant households living in the housing region and eligible applicant households with members working in the housing region where the units are located; and
  - (f) Employing the random selection process as provided in the Affirmative Marketing Plan of Lakehurst Borough when referring households for certification to affordable units.
- (3) Affordability Controls
- (a) Furnishing to attorneys or closing agent's forms of deed restrictions and mortgages for recording at the time of conveyance of title of each restricted unit;
  - (b) Creating and maintaining a file on each restricted unit for its control period, including the recorded deed with restrictions, recorded mortgage and note, as appropriate;
  - (c) Ensuring that the removal of the deed restrictions and cancellation of the mortgage note are effectuated and properly filed with the appropriate county's register of deeds or county clerk's office after the termination of the affordability controls for each restricted unit;
  - (d) Communicating with lenders regarding foreclosures; and
  - (e) Ensuring the issuance of Continuing Certificates of Occupancy or certifications pursuant to N.J.A.C. 5:80-26.10.
- (4) Resale and rental
- (a) Instituting and maintaining an effective means of communicating information between owners and the Administrative Agent regarding the availability of restricted units for resale or rental; and
  - (b) Instituting and maintaining an effective means of communicating information to low- and moderate-income households regarding the availability of restricted units for resale or rental.
- (5) Processing request from unit owners
- (a) Reviewing and approving requests from owners of restricted units who wish to take out home equity loans or refinance during the term of their ownership;
  - (b) Reviewing and approving requests to increase sales prices from owners of restricted units who wish to make capital improvements to the units that would affect the selling price, such authorizations

to be limited to those improvements resulting in additional bedrooms or bathrooms and the cost of central air conditioning systems; and

- (c) Processing requests and making determinations on requests by owners of restricted units for hardship waivers.
- (6) Enforcement
- (a) Securing annually lists of all affordable housing units for which tax bills are mailed to absentee owners and notifying all such owners that they must either move back to their unit or sell it;
  - (b) Securing from all developers and sponsors of restricted units, at the earliest point of contact in the processing of the project or development, written acknowledgement of the requirement that no restricted unit can be offered, or in any other way committed, to any person, other than a household duly certified to the unit by the Administrative Agent;
  - (c) The posting annually in all rental properties, including two-family homes, of a notice as to the maximum permitted rent together with the telephone number of the Administrative Agent where complaints of excess rent can be made;
  - (d) Sending annual mailings to all owners of affordable dwelling units, reminding them of the notices and requirements outlined in N.J.A.C. 5:80-26.18(d)4;
  - (e) Establishing a program for diverting unlawful rent payments to the municipality's affordable housing trust fund or other appropriate municipal fund approved by the DCA;
  - (f) Creating and publishing a written operating manual, as approved by the Court, setting forth procedures for administering such affordability controls; and
  - (g) Providing reports to the Court as required.
- (7) The Administrative Agent shall have authority to take all actions necessary and appropriate to carry out its responsibilities hereunder.

**Section 2. Severability.**

If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect or invalidate the remainder of this

Ordinance, but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

**Section 3. Inconsistent Ordinances Repealed.**

All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed, but only to the extent of such inconsistencies.

**Section 4. Effective Date.**

This Ordinance shall take effect immediately upon final adoption and publication in the manner prescribed by law.

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Hon. Harry Robbins  
Mayor

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed on first reading at the regular meeting of the Borough Council of the Borough of Lakehurst, in the County of Ocean, held on the 6<sup>th</sup> day of April, 2023 and will be considered for second reading and final passage at the regular meeting of said governing body to be held on the 20th day of April, 2023 at 7:30 p.m. in the Lakehurst Community Center, 207 Center Street, Lakehurst, New Jersey at which time and place any person desiring to be heard will be given an opportunity to be so heard.

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Maryanne Capasso, RMC  
Municipal Clerk

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING  
CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW  
JERSEY, ENTITLED SEWER AND WATER”**

**#2023-11**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

**16-1.2 Type of Connections**

f. When a request has been made to the Borough, a separate meter to monitor lawn-sprinkling systems will be installed to accurately record water gallonage used by the system.

(3) Cost of said meter shall be two hundred dollars (\$200).

**Severability.**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**Effective date.**

This ordinance shall take effect immediately upon final passage and publication as required by law.

\_\_\_\_\_  
Hon. Harry Robbins  
Mayor

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the sixth day of April, 2023 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the twentieth day of April, 2023 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

\_\_\_\_\_  
Maryanne Capasso, RMC  
Municipal Clerk

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER XIII ENTITLED “HOUSING AND PROPERTY MAINTAINCE”, SECTION 13-4 RESERVED”**

**ORDINANCE 2023-06**

**WHEREAS**, the Governing Body desires to protect the public health, safety, and welfare of the citizens of the Borough of Lakehurst and to maintain a high quality of life for its citizens through the maintenance of structures and properties in the Borough; **and**

**WHEREAS**, the Governing Body recognizes properties subject to foreclosure action or foreclosed upon and vacant properties (hereinafter referred to as "Registrable Properties") located throughout the Borough can lead to a decline in community and property value; create nuisances; lead to a general decrease in neighborhood and community aesthetic; create conditions that invite criminal activity; and foster an unsafe and unhealthy environment; **and**

**WHEREAS**, the Governing Body has already adopted property maintenance codes to regulate building standards for the exterior of structures and the condition of the property as a whole; **and**

**WHEREAS**, the Governing Body recognizes that it is in the best interest of the public health, safety, and welfare to adopt a more regulated method to discourage Registrable Property Owners and Mortgagees from allowing their properties to be abandoned, neglected, or left unsupervised; **and**

**WHEREAS**, pursuant to N.J.S.A 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Borough by law; **and**

**WHEREAS**, pursuant to P.L. 2021, c. 444, the Governing Body is authorized to adopt or amend ordinances creating a property registration program for the purpose of identifying and monitoring properties within the Borough for which a summons and compliant in an action to foreclosure on a mortgage has been filed, regulate the care, maintenance, security, and upkeep of such properties, and impose a registration fee on the mortgagee of such properties; **and**

**WHEREAS**, the Governing Body desires to protect neighborhoods against decay caused by Registrable Property and concludes that it is in the best interests of the health, safety, and welfare of the Borough's residents to amend, in light of recent State legislation P.L. 2021, c. 444, the registration requirements of Registrable Property located within the Borough to discourage Registrable Property Owners and Mortgagees from allowing their properties to be abandoned, neglected, or left unsupervised.

**NOW THEREFORE, BE IT ORDAINED** by the Mayor and Governing Body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, as follows:

**SECTION 1.**

Chapter 13 of the Borough Code of the Borough of Lakehurst is hereby amended with the provisions set forth in this Ordinance.

**SECTION 2.**

Chapter 13, Section 13-4 is hereby amended and shall be entitled "Registration of Foreclosure Mortgages and Vacant Property," and shall read as follows:

## **CHAPTER 13-4 REGISTRATION OF FORECLOSURE MORTGAGES AND VACANT PROPERTY**

### **§ 13-4.1. Purpose and Intent.**

It is the purpose and intent of the Governing Body to amend in light of recent State legislation P.L. 2021, c. 444 the process to address the deterioration, crime, and decline in value of Borough neighborhoods caused by property with foreclosing or foreclosed mortgages located within the Borough, and to identify, regulate, limit, and reduce the number of these properties located within the Borough. It has been determined that Owner-occupied structures are generally better maintained when compared to vacant structures, even with a diligent off-site property owner. Vacant structures or structures owned by individuals who are economically strained and unable to meet their mortgage obligations are often not properly or diligently maintained, which contribute to blight, declined property values, and have a negative impact on social perception of the residential areas where they are located. It is the Governing Body's further intent to establish a registration program as a mechanism to help protect neighborhoods from becoming blighted through the lack of adequate maintenance of properties that are in Foreclosure or Foreclosed, and to provide a mechanism to avert foreclosure actions through timely intervention, education, or counseling of property owners.

### **§ 13-4.2. Definitions.**

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

***Annual Registration*** shall mean one (1) year from the date of the first action that requires registration pursuant to this Chapter, and every subsequent year that the property is still a registerable property. The date of the initial registration may be different than the date of the first action that required registration.

***Default*** shall mean that the mortgagor has not complied with the terms of the mortgage on the property, or the promissory note, or other evidence of the debt, referred to in the mortgage.

***Creditor*** shall mean a mortgagee or an agent or assignee of a mortgagee, such as the servicer, who has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. If the entity seeking to foreclose upon the residential or commercial mortgage changes as a result of an assignment, transfer, or otherwise after the filing of the foreclosure complaint in the Superior Court, the new entity shall be deemed the creditor for purposes of this ordinance. For purposes of this ordinance, a creditor shall not include the State, a political subdivision of the State, a State, county, or local government entity, or their agent or assignee, such as the servicer.

***Enforcement Officer*** shall mean any law enforcement officer, building official, zoning inspector, code enforcement officer, fire inspector, building inspector, or other person authorized by the Borough to enforce the applicable code(s).

***Foreclosure or Foreclosure Action*** shall mean the legal process by which a mortgagee, or other lien holder, terminates or attempts to terminate a property owner's equitable right of redemption to obtain legal and equitable title to the real property pledged as security for a debt or the real property subject to the lien. This definition shall include, but is not limited to, a complaint and summons filed with respect to foreclosure on a mortgage, a list pendens filed against it by the lender holding a mortgage on the property, a deed-in-lieu of foreclosure, sale to the mortgagee or lien holder, certificate of title and all other processes, activities, and

actions, by whatever name, associated with the described process. The legal process is not concluded until the property obtained by the mortgagee, lien holder, or their designee, by certificate of title, or any other means, is sold to a non-related bona fide purchaser in an arm's length transaction to satisfy the debt or lien.

**Mortgagee** shall mean the creditor, including but not limited to, trustees; mortgage servicing companies; lenders in a mortgage agreement; any agent, servant, or employee of the creditor; any successor in interest; or any assignee of the creditor's rights, interests, or obligations under the mortgage agreement; or any other person or entity with the legal right to foreclose on the Real Property, excluding governmental entities.

**Owner** shall mean every person, entity, or mortgagee, who alone or severally with others, has legal or equitable title to any Real Property as defined by this Chapter; has legal care, charge, or control of any such property; is in possession or control of any such property; and/or is vested with possession or control of any such property.

**Property Manager** shall mean any in-state party designated by the owner or mortgagee as responsible for inspecting, maintaining, and securing the property as required in this Chapter. The in-state property manager shall be capable of receiving notices issued for violations of Borough codes or summons to appear in court, unless a different in-state individual has been identified for that purpose. The property manager shall not be considered the owner.

**Real Property** shall mean any residential or commercial land and/or buildings, leasehold improvements and anything affixed to the land, or portion thereof identified by a property parcel identification number, located in the Borough limits.

**Registrable Property** shall mean:

- A. Any Real Property located in the Borough, whether vacant or occupied, that is encumbered by a mortgage subject to an ongoing foreclosure action by the mortgagee or trustee, has been the subject of a Foreclosure Action by a mortgagee or Trustee and a judgement has been entered, or has been the subject of a foreclosure sale where the title was transferred to the beneficiary of a mortgage involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale. The designation of a "foreclosure" property as "registrable" shall remain in place until such time as the property is sold to a non-related bona fide purchaser in an arm's length transaction and/or the Foreclosure Action has been dismissed; or
- B. Any property that is vacant for more than thirty (30) days or any cancellation of utility or service, whichever occurs first.
  - a) Exception: If an owner can demonstrate that the vacant property has historically been used as a part-time residence, as a seasonal home, or as a rental unit the property registration is not required based on vacancy. If the property remains vacant for 180 days registration is required.

**Registry** shall mean file a registration statement, used by the Borough, to allow mortgagees and owners the opportunity to register properties and pay applicable fees as required in this Chapter.

**Utilities and Services** shall mean any utility and/or service that is essential for a building to be habitable and/or perform a service necessary to comply with all Borough codes. This includes, but is not limited to, electrical, gas, water, sewer, lawn maintenance, pool maintenance, and snow removal.

**Vacant and Abandoned** shall mean in accordance with N.J.S.A. 40:48-2.12s3(b)(8), a property shall be considered vacant and abandoned if it is not legally occupied by a mortgagor or tenant, which is in such

condition that it cannot be legally reoccupied, because of the presence or finding of at least two of the following:

- A. overgrown or neglected vegetation;
- B. the accumulation of newspapers, circulars, flyers, or mail on the property;
- C. disconnected gas, electric, or water utility services to the property;
- D. the accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
- E. the accumulation of junk, litter, trash, or debris on the property;
- F. the absence of window treatments such as blinds, curtains, or shutters;
- G. the absence of furnishings and personal items;
- H. statements of neighbors, delivery persons, or government employees indicating that the property is vacant and abandoned;
- I. windows or entrances to the property that are boarded up or closed off, or multiple windowpanes that are damaged, broken, and unrepaired;
- J. doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
- K. a risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
- L. an uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
- M. the mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
- N. a written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
- O. any other reasonable indicia of abandonment

### **§ 13-4.3. Applicability and Jurisdiction.**

This Chapter applies to Foreclosure and Vacant property within the Borough.

### **§ 13-4.4. Establishment of a Registry.**

Pursuant to the provisions of Section 13-4.2, the Borough, or its designee, shall establish a registry cataloging



each Registrable Property within the Borough, containing the information required by this Chapter.

**§ 13-4.5. Inspection and registration of real property under foreclosure.**

- A. Any creditor or mortgagee filing a summons and complaint in an action to foreclose real property in the Borough of Lakehurst shall, in addition to the notice provided to the municipality pursuant to N.J.S.A. 46:10B-51 or N.J.S.A. 40:48-2.12s2, register the residential or commercial property with the Township's property registration program within 10 days of filing the summons and complain in an action to foreclose, as a property in foreclosure and, as part of that registration:
  1. Provide the Borough with the information regarding the creditor required by N.J.S.A. 46:10B-51 or N.J.S.A. 40:48-2.12s2;
  2. Appoint a property manager to inspect, maintain and secure the real property subject to the mortgage in foreclosure;
  3. Provide the name of the creditor or mortgagee, the mailing address of the mortgagee, email address, telephone number and name of the property manager and said person's address, email address, and telephone number, regardless of whether it is occupied or vacant.
  4. Identify the date the summons and complaint in an action to foreclose on a mortgage was filed against the subject property, the court in which it was filed, and the docket number of the filing; and
  5. Identify whether the property is vacant and abandoned in accordance with the definition herein under §13-4.2.
  6. Register a separate registration for each property subject to a filing a summons and complaint in an action to foreclose real property
- B. Any mortgagee who holds a mortgage on real property located within the Borough shall perform an inspection of the property upon default by the mortgagor as evidenced by the filing of a foreclosure action.
- C. Property inspected pursuant to Subsection A above that remains in foreclosure shall be inspected every 30 days by the creditor or mortgagee. If an inspection shows a change in the property's occupancy status, the creditor or mortgagee shall, within 10 days of that inspection, update the occupancy status of the property registration.
- D. If there is any change in the name, address, or telephone number for a representative, agent, or individual authorized to accept service on behalf of a creditor required to register pursuant to the property registration program following the filing of the summons and complaint, the creditor shall update the property registration program within 10 days of the change in that information;
- E. A creditor filing a summons and complaint in an action to foreclose shall, if the registered property becomes vacant and abandoned as defined in § 13-4.2 after the property is initially registered with the Borough, update the property registration with the Borough to reflect the change in the property's status within 10 days of the inspection performed under Section C above.
- F. A creditor filing a summons and complaint in an action to foreclose shall be responsible for the care, maintenance, security, and upkeep of the exterior of the property if the property is vacant and abandoned at any time while the property is registered with the property registration program;
- G. Any mortgagee or creditor located out-of-State shall be responsible for appointing an in-State representative or agent to act for the foreclosing creditor and shall provide the name and contact of said in-State representative or agent to the Borough Clerk within 10 days of the appointment of same.
- H. At the time of initial registration, each registrant shall pay a nonrefundable annual registration fee of \$500 for each property that is required to be registered because a summons and complaint in an action to foreclose was filed by the creditor. Subsequent nonrefundable annual registrations of properties and fees in the amount of \$500 are due within 10 days of the expiration of the previous registration. An additional \$2,000 per property shall be assessed annually if the property is vacant or abandoned

pursuant to § 13-4.2 when the summons and complaint in an action to foreclose is filed or becomes vacant and abandoned pursuant to § 13-4.2 at any time thereafter while the property is in foreclosure. Said fees shall be deposited to a special account in the Borough's department dedicated to the cost of implementation and enforcement of this chapter and fulfilling the purpose and intent of this chapter. None of the funds provided for in this section shall be utilized for the legal defense of foreclosure actions.

- I. If the mortgage and/or servicing on a property is sold or transferred, the new mortgagee is subject to all the terms of this chapter. Within 10 days of the transfer, the new mortgagee shall register the property or update the existing registration. The previous mortgagee(s) will not be released from the responsibility of paying all previous unpaid fees, fines, and penalties accrued during that mortgagee's involvement with the registrable property.
- J. If the mortgagee sells or transfers the registrable property in a non-arm's-length transaction to a related entity or person, the transferee is subject to all the terms of this chapter. Within 10 days of the transfer, the transferee shall register the property or update the existing registration. Any and all previous unpaid fees, fines, and penalties, regardless of who the mortgagee was at the time registration was required, including but not limited to unregistered periods during the foreclosure process, are the responsibility of the transferee and are due and payable with the updated registration. The previous mortgagee will not be released from the responsibility of paying all previous unpaid fees, fines, and penalties accrued during that mortgagee's involvement with the registrable property.
- K. This section shall also apply to properties that have been the subject of a foreclosure sale where title is transferred to the mortgagee as well as any properties transferred to the mortgagee under a deed in lieu of foreclosure or by any other legal means.
- L. Properties subject to this section shall remain subject to the annual registration requirement and the inspection, security, and maintenance standards of this section as long as the property remains registrable.
- M. Failure of the mortgagee and/or property owner of record to properly register or to modify the registration to reflect a change of circumstances as required by this chapter is a violation of this chapter and shall be subject to enforcement by any of the enforcement means available to the Township.
- N. If any property is in violation of this chapter, the Borough may take the necessary action to ensure compliance with and/or place a lien on the property for the cost of the outstanding obligation and any additional cost incurred to bring the property into compliance.
- O. Registration of foreclosure property does not alleviate the mortgagee and/or owner from obtaining all required licenses, permits and inspections required by applicable code or state statutes. Acquisition of required licenses, permits and inspections or registration of rental property does not alleviate the requirement for the property to be registered under this section. The mortgagee and/or owner is expected to update the status of the property in the event of a mortgagee-managed rental.

#### **§ 13-4.6 Maintenance Requirements.**

- A. Properties subject to this chapter shall be kept free of weeds, overgrown brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspaper circulars, flyers, notices, except those required by federal, state or local law, discarded personal items including, but not limited to, furniture, clothing, large and small appliances, printed material, or any other items that give the appearance that the property is abandoned.
- B. Registrable Property shall be maintained free of graffiti or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior front, side, and rear yards, including landscaping, of Registrable Property shall be maintained in accordance with the applicable code(s) at the time registration is required.

- C. Front, side, and rear yards, including landscaping, of Registrable Property shall be maintained in accordance with the applicable code(s) at the time registration is required.
- D. Registrable yard maintenance shall include, but not be limited to, grass, ground covers, bushes, shrubs, hedges or similar plantings, decorative rock or bark or artificial turf/sod. Acceptable maintenance of yards and/or landscape shall not include weeds, gravel, broken concrete, asphalt, or similar material.
- E. Maintenance shall include, but not be limited to, watering, irrigation, cutting and mowing of required ground cover or landscape and removal of all trimmings. All Trimmings and cuttings must be removed immediately. Any vegetation waste onsite after three days will be considered the accumulation of rubbish which is subject to penalties.
- F. Pools and spas shall be maintained so the water remains free and clear of pollutants and debris and shall comply with the regulations set forth in the applicable code(s).
- G. Failure of the Mortgagee, Owner, and transferees to properly maintain the property as required by this Chapter may result in a violation of the applicable code(s) and issuance of a citation or notice of violation in accordance with the applicable code of the Borough. Pursuant to a finding and determination by the Borough Police, Magistrate or a court of competent jurisdiction, the Borough may take the necessary action to ensure compliance with this section.
- H. In addition to the above, the property is required to be maintained in accordance with the applicable code(s) of the Borough.
- I. Dispose of tin cans, plastic containers, ceramic pots, or similar water-holding containers that have accumulated on your property to reduce mosquito breeding.

#### **§ 13.4-7 Security Requirements.**

- A. Properties subject to these Sections shall be maintained in a secure manner so as not to be accessible to unauthorized persons.
- B. A "secure manner" shall include, but not be limited to, the closure and locking of windows, doors, gates, and other openings of such size that may allow a child to access the interior of the property or structure. Broken windows, doors, gates, and other openings of such size that may allow a child to access the interior of the property or structure must be repaired. Broken windows shall be secured by re-glazing of the window.
- C. If a property is Registrable, and the property has become vacant or blighted, a Property Manager shall be designated by the Mortgagee and/or Owner to perform the work necessary to bring the property into compliance with the applicable code(s), and the Property Manager must perform regular inspections to verify compliance with the requirements of this Chapter, and any other applicable laws.
- D. In addition to the above, the property is required to be secured in accordance with the applicable code(s) of the Borough.
- E. Post a sign with the name, address and telephone number of the creditor or out-of-state creditor's in-state representative or agent for the purpose of receiving service of process. There shall also be posted the name of the property manager, email address and twenty-four-hour contact telephone number of the

property manager. The property manager shall be available to be contacted by the Borough Monday through Friday between 8:30 a.m. and 4:00 p.m., legal holidays excepted. The sign shall be placed in a window facing the street and shall be visible from the street. The posting shall be no less than 18 inches by 24 inches and shall be of a font that is legible from a distance of 45 feet.

- F. Failure of the Mortgagee and/or property Owner of record to properly inspect and secure a property subject to this Chapter, and post and maintain the signage noted in this section, is a violation and shall be subject to enforcement by any of the enforcement means available to the Borough. The Borough may take the necessary action to ensure compliance with this section and recover costs and expenses in support thereof.

#### **§ 13.4-8 Supplemental Provisions.**

The provisions of this Chapter are cumulative with and in addition to other available remedies. Nothing contained in this Chapter shall prohibit the Borough from collecting on fees, fines, and penalties in any lawful manner; or enforcing its codes by any other means, including, but not limited to, injunction, abatement, or as otherwise provided by law or ordinance.

#### **§ 13.4-9 Public Nuisance.**

All Registrable Property is at risk of being a public nuisance and if vacant or blighted can constitute a public nuisance, the abatement of which pursuant to the police power is hereby declared to be necessary for the health, welfare, and safety of the residents of the Borough.

#### **§ 13.4.10 Additional Authority.**

- A. If the Code Enforcement Officer has reason to believe that a property subject to the provisions of this Chapter is posing a serious threat to the public health, safety, and welfare, the Code Enforcement Officer may temporarily secure the property at the expense of the Mortgagee or Owner, and may bring the violations before the code enforcement, Governing Body, or municipal court as soon as possible to address the conditions of the property. Nothing herein shall limit the Borough from abating any nuisance or unsafe condition by any other legal means available to it.
- B. The Police Chief, Code Enforcement Officer, Governing Body, or municipal court shall have the authority to require the Mortgagee or Owner affected by this section, to implement additional maintenance and/or security measures including, but not limited to, securing any and all doors, windows or other openings, employment of an on-site security guard or other measures as may be reasonably required to help prevent further decline of the property.
- C. If there is a finding that the condition of the property is posing a serious threat to the public health, safety, and welfare, then the Police Chief, Code Enforcement, Governing Body, or municipal court may direct the Borough to abate the violations and charge the Mortgagee or Owner with the cost of the abatement.
- D. If the Mortgagee or Owner does not reimburse the Borough for the cost of temporarily securing the property, or of any abatement directed by the Police Chief, Code Enforcement officer, Governing Body, or municipal court, within thirty (30) days of the Boroughs ending the Mortgagee or Owner the invoice then the Borough may lien the property with such cost, along with an administrative fee as determined in the Township's fee ordinance to recover the administrative personnel services. In addition to filing a lien the Borough may pursue financial penalties against the Mortgagee or Owner.

- E. The Borough may contract with an entity to implement this Chapter, and, if so, any reference to the Code Enforcement Officer herein shall include the entity the Borough contracts with for that purpose.

**§ 13.4-11. Opposing, Obstructing Enforcement Officer; Penalty.**

Whoever opposes obstructs or resists any Enforcement Officer or any person authorized by the enforcement office in the discharge of duties as provided in this chapter shall be punishable as provided in the applicable code(s) or a court of competent jurisdiction.

**§ 13.4-12. Immunity of Enforcement Officer.**

Any Enforcement Officer or any person authorized by the Borough to enforce the sections here within shall be immune from prosecution, civil or criminal, for reasonable, good faith entry upon Real Property while in the discharge of duties imposed by this Chapter.

**§ 13.4-13. Penalties.**

- A. A creditor or mortgagee found by the municipal court of the Borough in which the property subject to the ordinance is located, or by any other court of competent jurisdiction, to be in violation, shall be subject to a fine of \$1,500 for each day of the violation. Any fines imposed pursuant to this paragraph shall commence thirty-one (31) days following receipt of the notice of violation, except if the violation presents an imminent risk to public health and safety, in which case any fines shall commence eleven (11) days following receipt of the notice.
- B. An out-of-State creditor found by the municipal court of the Borough in which the property subject to the ordinance is located, or by any other court of competent jurisdiction, to be in violation of the requirement to appoint an in-State representative or agent pursuant to the ordinance shall be subject to a fine of \$2,500 for each day of the violation. Any fines imposed on a creditor for the failure to appoint an in-State representative or agent shall commence on the day after the 10-day period set forth in N.J.S.A. 46:10B-51 or N.J.S.A. 40:48-2.12s3 for providing notice to the municipal clerk that a summons and complaint in an action to foreclose on a mortgage has been served.

Registration fees and penalties outlined in this Chapter may be modified by an amendment to this Chapter, passed and adopted by the Governing Body of the Borough of Lakehurst.

**SECTION 3.**

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.**

In accordance with the provisions of P.L. 2021, Chapter 444, this ordinance, and the amendments to Chapter 13 of the Borough Code shall take effective immediately upon final passage and publication as required by law.

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Hon. Harry Robbins  
Mayor

**NOTICE**

**NOTICE IS HEREBY GIVEN** that an ordinance #2023-06 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER XIII ENTITLED “HOUSING AND PROPERTY MAINTAINCE”, SECTION 13-4 RESERVED” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the 6th day of April 2023.

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Maryanne Capasso, RMC  
Municipal Clerk

**ORDINANCE**

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING SECTION 7-4 OF CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED TRAFFIC”**

**2023-07**

**BE IT ORDAINED** by Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

**7-4 Penalties** is hereby amended as follows:

Unless another penalty is expressly provided by New Jersey Statute, every person convicted of a violation of a provision of this chapter or any supplement thereto shall be liable for a penalty of not less than fifty (\$50.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

**Severability.**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**Effective date.**

This ordinance shall take effect immediately upon final passage and publication as required by law.

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Hon. Harry Robbins  
Mayor

**NOTICE**

**NOTICE IS HEREBY GIVEN** that an ordinance #2023-07 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING SECTION 7-4 OF CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED TRAFFIC” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the 6th day of April 2023.

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Maryanne Capasso, RMC  
Municipal Clerk

**RESOLUTION #23-XXX**  
**APRIL 6, 2023**

**A RESOLUTION TO INTRODUCE 2023 MUNICIPAL BUDGET**

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023;

General Appropriations For:

1. Appropriations within CAPS	
Municipal Purposes	3,611,051.00
2. Appropriations Excluded from CAPS	
Municipal Purposes	1,120,207.46
3. Reserve for Uncollected Taxes	168,294.98
4. Total General Appropriations	4,918,858.44
5. Less: Anticipated Revenues Other Than Current Property Tax	2,171,743.16
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	2,747,115.28

**BE IT FURTHER RESOLVED**, that said Budget be published in the Asbury Park Press in the issue of April 12th, 2023.

**CERTIFICATION**

I, Maryanne Capasso, Borough Clerk, do hereby certify this to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, at a meeting held on April 6th, 2023.

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Maryanne Capasso, RMC  
Borough Clerk