

# **BOROUGH OF LAKEHURST**

## **REMINDER: REDEVELOPMENT MEETING**

**CANCELED**

### **WORK SESSION/REGULAR MEETING**

**APRIL 7, 2022**

#### **TENTATIVE AGENDA**

1. Presentation to representative of Ocean County Library Manchester Branch for National Library Week
2. Approval of Minutes of March 17, 2022 Regular Meeting
3. Payment of Bills
4. Resolution appointing Police Chief Kline as agent to procure surplus items from the Law Enforcement Support Office Program 1033 (LESO)
5. Resolution Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier 1 Requirements
6. Resolution regarding raffle license for Lakehurst Historical Society
7. Resolution regarding membership in Lakehurst First Aid Squad for Jeffery R. Knight
8. Resolution regarding membership in Lakehurst First Aid Squad for Vincent Knight
9. Lakehurst Volunteer Fire Company requesting to solicit for the year 2022.
10. Introduction and First Reading of Ordinance #2022-04 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY"
11. Executive/Closed Session to discuss personnel matters and public safety.

Maryanne Capasso. RMC  
Municipal Clerk

*The Mayor and Council reserve the right to add or delete items from the agenda.*

**RESOLUTION**  
**APRIL 7, 2022**

*WHEREAS, libraries are accessible and inclusive places that foster a sense of connection and build community; and*

*WHEREAS, libraries connect people to technology, providing access to broadband internet, computers, and training that are critical for accessing education and employment opportunities; and*

*WHEREAS, libraries offer opportunities for everyone to connect with new ideas and become their best selves through access to multimedia content, programs, and classes - in addition to books; and*

*WHEREAS, today's libraries and their services extend far beyond the four walls of a building and everyone is welcome to use their resources; and*

*WHEREAS, in times of crisis, libraries and library professionals play an invaluable role in supporting their communities both in person and virtually; and*

*WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all; and*

*WHEREAS, to adapt to our changing world, libraries are expanding their resources and continuing to meet the needs of their patrons; and*

*WHEREAS, libraries have long served as trusted and treasured institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status; and*

*WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all; and*

*WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week,*

*NOW, THEREFORE, be it resolved that I, Mayor Harry Robbins, proclaim National Library Week, April 3-9, 2022. During this week, I encourage all residents to connect with their library by visiting online or in person to access resources and services.*

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Mayor Harry Robbins  
Borough of Lakehurst

**RESOLUTION  
APRIL 7, 2022**

**WHEREAS**, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$63,418.89 is hereby approved.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 7, 2022.**

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**Maryanne Capasso  
Municipal Clerk, RMC**

April 6, 2022  
03:14 PM

Borough of Lakehurst  
Bill List By P.O. Number

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
22-00068	02/01/22	M0031 R. R. DONNELLY	171.80	2-01-20-120-216	B Clerk - Printing	R	02/01/22 04/06/22	
		1 CERTIFIED COPY OF VITAL RECORD						
22-00103	02/04/22	R0158 REMINGTON & VERNICK ENGINEERS	1,337.25	G-02-00-200-641	B B CDBG - Orange St	R	02/04/22 04/06/22	1514U078-5
22-00115	02/14/22	P0045 PERNA FINNIGAN, INC.	9,759.42	2-09-00-101-299	B MISCELLANEOUS	R	02/14/22 04/06/22	
		1 FIRE HYDRANT REPLACEMENT						
22-00162	03/02/22	A0115 AUTOMATIC PROTECTION SYSTEMS	187.00	2-01-25-265-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/02/22 04/06/22	29134
		1 ANNUAL INSPECTION/TAGS/TAMPER						
22-00163	03/02/22	M0118 MIRACLE CHEMICAL CO.	772.00	2-09-00-101-267	B CHEMICALS	R	03/02/22 04/06/22	
		1 200 GAL SODIUM HYPOCHLORITE						
22-00164	03/02/22	A0120 A & K EQUIPMENT COMPANY	78.54	2-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	03/02/22 04/06/22	55750
		1 SPINNER 14" POLY CCW						
		2 PIN, CLEVIS, SHK DIA .313 OAL	0.99	2-01-26-291-256	B PUBLIC WKS VEHICLE MAINT/REP	R	03/02/22 04/06/22	
			79.53					
22-00181	03/07/22	T0079 TREES NOW INC.	3,650.00	2-01-26-310-269	B GROUNDS - SHURBS, TREES, PLANTS	R	03/08/22 04/06/22	
		1 KWANZAN CHERRY TREES 3' - 3.5'						
22-00213	03/17/22	A0118 ATLANTIC PRINTING & DESIGN	145.00	2-01-20-150-216	B PRINTING	R	03/17/22 04/06/22	2220734
		1 TAX ASSESSOR DOORHANGERS - 600						
		2 DESIGN	25.00	2-01-20-150-216	B PRINTING	R	03/17/22 04/06/22	
			170.00					
22-00214	03/17/22	A0061 AC HESSE	103.60	2-01-26-310-268	B GROUNDS - MAINTENANCE	R	03/17/22 04/06/22	
		1 TONS TOP SOIL						
22-00216	03/21/22	H0626 HENDERSON LABS, J.R. INC.	180.00	2-09-00-101-222	B CONTRACTUAL SERVICES	R	03/21/22 04/06/22	59184
		1 LAB TESTS MARCH 2022						

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00217	03/21/22	B9112 B & K EQUIPMENT SERVICES								
1		3/4 RELIEF VALVE	133.90	2-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/21/22	04/06/22		
2		MP - FPS STRT	5.14	2-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/21/22	04/06/22		
3		BUSHING	2.54	2-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/21/22	04/06/22		
4		FREIGHT	83.09	2-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/21/22	04/06/22		8271
			<u>224.67</u>							
22-00218	03/21/22	C0074 CUSTOM BANDAG, INC								
1		ROAD SERVICE - REPLACE TIRE	783.71	2-01-26-305-253	B MOTOR VEHICLES - TIRES	R	03/21/22	04/06/22		110038523
22-00220	03/21/22	M0013 BILL MEYER ELECTRIC								
1		LIGHTING - ESC	233.68	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/21/22	04/06/22		
22-00221	03/21/22	D0072 DYNAMIC TESTING SERVICE, LLC								
1		DRUG/ALCH TEST - PW	80.00	G-02-00-200-445	B Recycling Tonnage Grant - 2019	R	03/21/22	04/06/22		190
22-00222	03/21/22	D0024 D. GORDON CONTROLS								
1		FIRE DEPT NEW THERMASTAT	280.91	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/21/22	04/06/22		59431
22-00223	03/24/22	A0061 AC HESSE								
1		TONS TOP SOIL	204.20	2-01-26-310-268	B GROUNDS - MAINTENANCE	R	03/24/22	04/06/22		
22-00225	03/24/22	H0082 HIERING, DUPIGNAC, STANZIONE								
1		CENTER DEVELOPMENT	62.50	T-03-00-400-401	B Center Development Associates	R	03/24/22	04/06/22		55028
2		SLOAN - EIGHT CENTER ST	125.00	T-03-00-400-412	B Sloan B62 L20 P-087	R	03/24/22	04/06/22		55026
3		PROVCO	275.00	T-03-00-400-409	B Provco Pinewood (REVIEW) 1514-P-084	R	03/24/22	04/06/22		55027
4		SEKULA - 209 CENTER ST	225.00	T-03-00-400-413	B Sekula, B67 L2, 1514-P-088 (Review)	R	03/24/22	04/06/22		55025
5		GENERAL LAND USE	375.00	1-01-20-155-231	B LEGAL SERVICES	R	03/24/22	04/06/22		55024
			<u>1,062.50</u>							
22-00235	04/05/22	N0029 TWIN ROCKS WATER								
1		BORO HALL WATER AND COOLER	77.98	2-01-20-120-299	B MISCELLANEOUS	R	04/05/22	04/06/22		
2		POLICE DEPT WATER AND COOLER	26.97	2-01-25-240-297	B Police - Miscellaneous	R	04/05/22	04/06/22		
3		PW WATER AND COOLER	62.93	2-01-26-305-299	B MISCELLANEOUS	R	04/05/22	04/06/22		
			<u>167.88</u>							
22-00236	04/05/22	W0030 WEX BANK								
1		WAWA GAS CHARGES MARCH 2022	5,117.60	2-01-31-447-265	B GASOLINE	R	04/05/22	04/06/22		79917570

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00237	04/05/22	M0113 MANCHESTER TOWNSHIP									
		1 COURT SHARED SERVICES 4-6/22	12,500.00	2-01-42-152-202	B	Manchester Township - Municipal Court	R	04/05/22	04/06/22		2022-02
22-00238	04/05/22	NJ101 NJ DEPT OF HEALTH									
		1 DOG LIC REPORT MARCH 2022	9.00	2-15-00-900-003	B	Due to State - License Fees	R	04/05/22	04/06/22		
22-00239	04/05/22	N0030 NJ REGISTRAR'S ASSOCIATION									
		1 MEMBERSHIP DUES - M. CAPASSO	25.00	2-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	04/05/22	04/06/22		8621
		2 MEMBERSHIP DUES - R. JAMES	25.00	2-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	04/05/22	04/06/22		8622
		3 MEMBERSHIP DUES - K. BRENNAN	25.00	2-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	04/05/22	04/06/22		8834
			<u>75.00</u>								
22-00240	04/05/22	R0046 RUMPF LAW									
		1 PUBLIC DEFENDER	750.00	T-03-00-100-005	B	Public Defender	R	04/05/22	04/06/22		
22-00241	04/05/22	O0140 OCEAN COUNTY BOARD OF HEALTH									
		1 ANIMAL SHELTER BILLING 9/21	128.00	2-15-00-900-001	B	Animal Control Expenditures	R	04/05/22	04/06/22		
		2 ANIMAL SHELTER BILLING 1/22	32.00	2-01-27-340-299	B	MISCELLANEOUS	R	04/05/22	04/06/22		
		3 ANIMAL SHELTER BILLING 2/22	185.00	2-01-27-340-299	B	MISCELLANEOUS	R	04/05/22	04/06/22		
			<u>345.00</u>								
22-00242	04/05/22	A0100 AARON J SNYDER									
		1 MEDICARE REIMBURS. 12/21	148.50	2-01-23-220-228	B	Insurance - Medicare Reimbursement	R	04/05/22	04/06/22		
		2 MEDICARE REIMBURS. 1/22 - 2/22	340.20	2-01-23-220-228	B	Insurance - Medicare Reimbursement	R	04/05/22	04/06/22		
			<u>488.70</u>								
22-00243	04/05/22	S0896 SHORE BUSINESS SOLUTIONS									
		1 PD COPIER INVOICE# AR58077	38.03	2-01-25-240-297	B	Police - Miscellaneous	R	04/05/22	04/06/22		AR58077
22-00244	04/05/22	T0045 TRYSTONE CAPITAL ASSETS									
		1 PREMIUM 21-00004	2,100.00	2-01-55-900-005	B	TAX LIENS PREMIUM	R	04/05/22	04/06/22		
		2 TTL REDEMPTION	747.01	2-01-55-900-004	B	TAX LIENS 3RD PARTY	R	04/05/22	04/06/22		
			<u>2,847.01</u>								
22-00245	04/05/22	S0132 STATE OF NEW JERSEY-PWT									
		1 WATER TAX - 1ST QTR. 2022	245.83	2-09-00-101-299	B	MISCELLANEOUS	R	04/05/22	04/06/22		
22-00246	04/06/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 PREMIUM TEA SEKULA & SABATINA	413.00	T-03-00-400-413	B	Sekula, B67 L2, 1514-P-088 (Review)	R	04/06/22	04/06/22		1514P088-2

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00247	04/06/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 PROVCO PINEGOOD SITE PLAN/APP	85.00	T-03-00-400-409	B Provco Pinegood (REVIEW) 1514-P-084		R	04/06/22	04/06/22		1514P084-13
22-00248	04/06/22	P0022 SUN LIFE									
		1 LIFE INS BILL TO 5/22	108.00	2-01-23-220-227	B Insurance - Life Insurance		R	04/06/22	04/06/22		
22-00249	04/06/22	M0081 METROPOLITAN LIFE INSURANCE CO									
		1 DENTAL INSURANCE 2 & 3/2022	5,558.26	2-01-23-220-226	B Insurance - Dental		R	04/06/22	04/06/22		
22-00250	04/06/22	T0967 TREASURER, STATE OF NJ (NJDEP)									
		1 STORMWATER DISCHARGE ASSESSMT	1,050.00	2-09-00-101-299	B MISCELLANEOUS		R	04/06/22	04/06/22		220384000
22-00251	04/06/22	V0855 VERIZON									
		1 PHONE BILL	359.25	2-01-31-440-275	B TELEPHONE		R	04/06/22	04/06/22		
22-00252	04/06/22	C0060 COMCAST CABLE									
		1 ESC CABLE MODEM	171.06	2-01-31-440-275	B TELEPHONE		R	04/06/22	04/06/22		
		2 COMM CENTER CABLE MODEM	93.22	2-01-31-440-275	B TELEPHONE		R	04/06/22	04/06/22		
		3 BORO HALL CABLE MODEM	199.17	2-01-31-440-275	B TELEPHONE		R	04/06/22	04/06/22		
		4 PD CABLE MODEM	105.84	2-01-31-440-275	B TELEPHONE		R	04/06/22	04/06/22		
		5 PW CABLE MODEM	110.84	2-01-31-440-275	B TELEPHONE		R	04/06/22	04/06/22		
			680.13								
22-00253	04/06/22	O0012 ONE CALL CONCEPTS									
		1 ONE CALL MESSAGES 3/22	51.48	2-09-00-101-275	B TELEPHONE		R	04/06/22	04/06/22		2035368
22-00254	04/06/22	A0024 ACTION DATA SERVICES									
		1 PAYROLL SERVICE PDEND 3/06/22	188.85	2-01-20-130-299	B Finance - Miscellaneous		R	04/06/22	04/06/22		77295
22-00255	04/06/22	J0900 JCP&L									
		1 ELECTRIC BILL STREET LIGHTING	1,521.68	2-01-31-436-276	B STREET LIGHTING		R	04/06/22	04/06/22		
		2 LED STREET LIGHTING	438.80	2-01-31-436-276	B STREET LIGHTING		R	04/06/22	04/06/22		
			1,960.48								
22-00256	04/06/22	J0900 JCP&L									
		1 ELECTRIC BILL CF	616.02	2-01-31-435-276	B ELECTRICITY		R	04/06/22	04/06/22		
22-00257	04/06/22	P0151 PEDRONI FUEL OIL CO.									
		1 DYED DIESEL FOR PW GARAGE	2,810.43	2-01-31-447-266	B DIESEL FUEL		R	04/06/22	04/06/22		577758

April 6, 2022  
03:14 PM

Borough of Lakehurst  
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00258	04/06/22	B9112 B & K EQUIPMENT SERVICES									
1		TRASH TRUCK INVOICE# 34913	512.25	2-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	04/06/22	04/06/22		34913
2		GMC JET TRUCK INVOICE# 34954	<u>1,181.52</u>	2-09-00-101-252	B	MOTOR VEHICLE - MAINT/REPAIR	R	04/06/22	04/06/22		34954
			1,693.77								
22-00259	04/06/22	H0196 HALL'S SERVICE, INC.									
1		2201-0299: PD 1302 SOL. ASSEMB	316.67	2-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	04/06/22	04/06/22		2201-0299
2		2202-0790: PD 1302 TIRES	959.99	2-01-26-291-253	B	POLICE VEHICLE - TIRES	R	04/06/22	04/06/22		2202-0790
3		2201-0050: PD 1305 LIGHT/WIPER	36.10	2-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	04/06/22	04/06/22		2201-0050
4		2202-0723: PD 1305 BRAKE LIGHT	10.95	2-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	04/06/22	04/06/22		2202-0723
5		2202-0834: PD 1306 RACK&PINION	2,897.04	2-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	04/06/22	04/06/22		2202-0834
6		2202-0492: PD 1306 CONVERTER	1,152.39	2-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	04/06/22	04/06/22		2202-0492
7		2201-0172: PD 1308 OIL CHANGE	42.80	2-01-26-291-252	B	POLICE VEHICLE MAINT/REPAIR	R	04/06/22	04/06/22		2201-0172
8		2202-0495: PW F550 TURN SIGNAL	487.82	2-01-26-291-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	04/06/22	04/06/22		2202-0495
9		2202-0709: PW SILVERADO BATTER	70.00	2-01-26-291-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	04/06/22	04/06/22		2202-0709
10		2201-0411: PW SILVERADO SENSOR	<u>6.14</u>	2-01-26-291-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	04/06/22	04/06/22		2201-0411
			5,979.90								
<hr/>											
Total Purchase Orders:		42	Total P.O. Line Items:		74	Total List Amount:		63,418.89	Total Void Amount:		0.00



Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	1-01	375.00	0.00	375.00	0.00	0.00	375.00
CURRENT FUND APPROPRIATIONS	2-01	46,089.22	0.00	46,089.22	0.00	0.00	46,089.22
WATER & SEWER OPERATING	2-09	13,464.92	0.00	13,464.92	0.00	0.00	13,464.92
ANIMAL CONTROL FUND	2-15	<u>137.00</u>	<u>0.00</u>	<u>137.00</u>	<u>0.00</u>	<u>0.00</u>	<u>137.00</u>
Year Total:		59,691.14	0.00	59,691.14	0.00	0.00	59,691.14
	G-02	1,417.25	0.00	1,417.25	0.00	0.00	1,417.25
	T-03	1,935.50	0.00	1,935.50	0.00	0.00	1,935.50
Total of All Funds:		<u>63,418.89</u>	<u>0.00</u>	<u>63,418.89</u>	<u>0.00</u>	<u>0.00</u>	<u>63,418.89</u>

**RESOLUTION  
APRIL 7, 2022**

**WHEREAS**, the opportunity exists to procure surplus items from the Law Enforcement Support Office Program 1033 (LESO), **and**

**WHEREAS**, the Mayor and Council are desirous of appointing Police Chief Matthew Kline as agent to procure surplus items from the LESO program.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby appoint Police Chief Matthew Kline as agent to procure surplus items from the Law Enforcement Support Office Program 1033.

**I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 7, 2022.**

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**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
APRIL 7, 2022**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE  
NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT  
PLAN'S TIER ONE REQUIREMENTS**

**Whereas**, the Borough of Lakehurst is a member of the Ocean JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); **and**

**Whereas**, through its membership in the Ocean JIF, the Borough of Lakehurst enjoys cyber liability insurance coverage to protect the Borough of Lakehurst from the potential devastating costs associated with a cyber related claim; **and**

**Whereas**, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; **and**

**Whereas**, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Borough of Lakehurst; **and**

**Whereas**, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Borough of Lakehurst to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Borough of Lakehurst's cyber insurance policy, administered through the Ocean JIF and the Municipal Excess Liability Joint Insurance Fund;

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan:

- Information Back-up
- Patch Management
- Defensive Software
- Security Awareness Training
- Password Strength
- Email Warning
- Cyber Incident Response Plan
- Technology Practices Policy
- Government Cyber Memberships

**And, Be It Further Resolved**, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 7, 2022.**

---

**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION  
APRIL 7, 2022**

**WHEREAS**, the Borough of Lakehurst Historical Society, Inc. has applied for Raffles Licenses to conduct two on-premise draw raffles (one 50/50 cash raffle and one raffle awarding merchandise as a prize) scheduled for July 2, 2022 with a rain date of July 9, 2022, **and**,

**WHEREAS**, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles Licenses for the Borough of Lakehurst Historical Society, Inc. are hereby approved.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of April 7, 2022.**

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**Maryanne Capasso, RMC  
Municipal Clerk**

**RESOLUTION**  
**APRIL 7, 2022**

**WHEREAS**, Jeffery R. Knight has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

**WHEREAS**, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

**WHEREAS**, the above applicant meets the criteria specified in Section 2-31.5.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Jeffery R. Knight as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 7, 2022.**

\_\_\_\_\_  
**Maryanne Capasso, RMC**  
**Municipal Clerk**

**RESOLUTION**  
**APRIL 7, 2022**

**WHEREAS**, Vincent Knight has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

**WHEREAS**, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

**WHEREAS**, the above applicant meets the criteria specified in Section 2-31.5.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Vincent Knight as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

**I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 7, 2022.**

\_\_\_\_\_  
**Maryanne Capasso, RMC**  
**Municipal Clerk**

**ORDINANCE  
2022-04**

**AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

**SECTION 1:** The base salaries and wages of the following employees of this Borough shall be as follows:

<b><u>POSITION :</u></b>	<b>NON-CONTRACTUAL</b>	
	<b><u>MINIMUM:</u> Per annum</b>	<b><u>MAXIMUM:</u> Per annum</b>
Clean Community Coordinator	\$ 1.00	\$ 1,000.00
Recycling Coordinator	\$ 1.00	\$ 1,000.00

**SECTION 2:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3:** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4:** This ordinance shall take effect after second reading and publication as required by law.

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Hon. Harry Robbins  
Mayor

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst, in the County of Ocean, and State of New Jersey, held on the seventh day of April 2022 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the twenty-first day of April 2022 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.



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Maryanne Capasso, RMC  
Municipal Clerk