

**BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING
BEGINNING AT
7:00 PM**

**REDEVELOPMENT AGENCY
FEBRUARY 3, 2022
TENTATIVE AGENDA**

1. Appointment of Chairperson
2. Appointment of Secretary
3. Appointment of Attorney
4. Appointment of Agent
5. Approval of 2022 Schedule of Meetings
6. Resolution regarding agency appointments
7. Approval of Minutes of February 4, 2021 meeting
8. Any other business
9. Adjournment

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
FEBRUARY 3, 2022
TENTATIVE AGENDA**

1. Approval of Minutes of January 20, 2022 Regular Meeting
2. Resolution regarding payment of bills
3. Resolution regarding transfer (Current Fund)
4. Resolution approving professional services contract appointing Phoenix Advisors, LLC to provide financial advisory services
5. Second Reading and Public Hearing of Ordinance #2022-01 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XVII, TO ESTABLISH THE POSITION OF CLEAN COMMUNITIES COORDINATOR OF THE REVISED GENERAL ORDINANCES OF THE

BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY,
ENTITLED SOLID WASTE MANAGEMENT”

6. Executive/closed session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
FEBRUARY 3, 2022**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$226,962.94 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 3, 2022.

**Maryanne Capasso
Municipal Clerk, RMC**

January 21, 2022
12:55 PM

Borough of Lakehurst
Bill List By P.O. Number

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00051	01/21/22	T0024				TREC DIRECT MAILING SERVICES					
			1	ASSESSMENT NOTICES	376.00	2-01-20-150-216	B PRINTING	R	01/21/22	01/21/22	

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 376.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	376.00	0.00	376.00	0.00	0.00	376.00
Total of All Funds:		<u>376.00</u>	<u>0.00</u>	<u>376.00</u>	<u>0.00</u>	<u>0.00</u>	<u>376.00</u>

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00052	01/21/22	I0274 ITALY'S BEST PIZZERIA	182.31	1-01-20-100-299		B MISCELLANEOUS	R	01/21/22	01/21/22		
		1 BORO EMPLOYEES LUNCH									
22-00053	01/21/22	J0900 JCP&L	10,315.57	1-09-00-101-276		B ELECTRIC	R	01/21/22	01/21/22		
		1 ELECTRIC BILL UF - 3 MONTHS									
22-00054	01/21/22	M0564 MUNIDEX, INC.	431.10	2-01-27-340-299		B MISCELLANEOUS	R	01/21/22	01/21/22		
		1 2022 MAINTENANCE AGREEMENT									
Total Purchase Orders:		3	Total P.O. Line Items:		3	Total List Amount:	10,928.98	Total Void Amount:		0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	1-01	182.31	0.00	182.31	0.00	0.00	182.31
WATER & SEWER OPERATING	1-09	<u>10,315.57</u>	<u>0.00</u>	<u>10,315.57</u>	<u>0.00</u>	<u>0.00</u>	<u>10,315.57</u>
Year Total:		10,497.88	0.00	10,497.88	0.00	0.00	10,497.88
CURRENT FUND APPROPRIATIONS	2-01	431.10	0.00	431.10	0.00	0.00	431.10
Total of All Funds:		<u><u>10,928.98</u></u>	<u><u>0.00</u></u>	<u><u>10,928.98</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>10,928.98</u></u>

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
21-00917	12/30/21	M0075 MATTHEW SAGE						
		1 ALT. PUBLIC DEFENDER	1,200.00	T-03-00-100-005	B Public Defender	R	12/30/21 02/02/22	
21-00919	12/31/21	D0072 DYNAMIC TESTING SERVICE, LLC						
		1 DRUG/ALCH TEST - PW	80.00	G-02-00-200-443	B Recycling Tonnage Grant 2017	R	12/31/21 02/02/22	14301
22-00005	01/11/22	H0030 HOLIDAY CAR WASH						
		1 POLICE CAR WASHES INV# 1332	152.00	1-01-25-240-297	B Police - Miscellaneous	R	01/11/22 02/02/22	1332
22-00007	01/18/22	O0022 ONSOLVE, LLC						
		1 CODE RED 1/1/22 - 12/31/23	211.86	2-01-25-240-297	B Police - Miscellaneous	R	01/18/22 02/02/22	
		2 CODE RED 1/1/22 - 12/31/23	211.86	2-01-25-252-299	B MISCELLANEOUS	R	01/18/22 02/02/22	
		3 CODE RED 1/1/22 - 12/31/23	211.85	2-01-26-305-299	B MISCELLANEOUS	R	01/18/22 02/02/22	15204505
			635.57					
22-00009	01/18/22	R0040 THE RODGERS GROUP, LLC						
		1 12 MONTH SUBSCRIPTION TRAINING	2,656.08	2-01-25-240-222	B CONTRACTUAL SERVICES	R	01/18/22 02/02/22	7290
22-00010	01/18/22	T0065 TAWANDA HENDERSON						
		1 REPLACE LOST PHONE	999.99	1-01-25-240-297	B Police - Miscellaneous	R	01/18/22 02/02/22	
22-00015	01/18/22	G0043 GENERAL CODE						
		1 CLERK BOOKS - BRENNAN & LOWE	340.00	2-01-20-120-284	B TRAINING & EDUCATION	R	01/18/22 02/02/22	
22-00017	01/18/22	L0100 LAKEHURST ELEMENTARY PTA						
		1 FULL PAGE YEARBOOK AD	100.00	2-01-20-120-299	B MISCELLANEOUS	R	01/18/22 02/02/22	
22-00055	01/24/22	H0520 CORE & MAIN						
		1 5/8 X 3/4 IPERL 3TS WATER METE	2,000.00	2-09-00-101-212	B MAINTENANCE SUPPLIES	R	01/24/22 02/02/22	
22-00056	01/24/22	C0101 CONNELL CONSULTING LLC						
		1 OPRA FOR PRACTITIONERS SEMINAR	149.00	2-01-20-120-284	B TRAINING & EDUCATION	R	01/24/22 02/02/22	
		2 OPRA FOR PRACTITIONERS SEMINAR	149.00	2-01-25-240-284	B TRAINING & EDUCATION	R	01/24/22 02/02/22	
			298.00					

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00058	01/25/22	J0035									
		JERSEY PINES OVERHEAD DOOR									
1		INVOICE# 4040	214.00	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	01/25/22	02/02/22		4040
2		INVOICE# 4039	448.00	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	01/25/22	02/02/22		4039
			<u>662.00</u>								
22-00061	01/25/22	U0008									
		ULTRA EQUIPMENT, LLC									
1		BEYER PLOW CONTROL INV# 12139	690.00	2-01-26-290-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	01/25/22	02/02/22		12139
22-00064	01/31/22	H0032									
		HOLMDEL TOWNSHIP									
1		Forms for 1099	34.99	2-01-20-130-299	B Finance - Miscellaneous		R	01/31/22	01/31/22		24293
2		Postage for 1099	3.18	2-01-20-130-299	B Finance - Miscellaneous		R	01/31/22	01/31/22		
3		Postage for 1099	0.73	2-01-20-130-299	B Finance - Miscellaneous		R	01/31/22	01/31/22		
			<u>38.90</u>								
22-00065	02/01/22	C0046									
		COLONIAL BOUQUET									
1		FUNERAL FLOWERS - LOWE	200.00	2-01-20-100-299	B MISCELLANEOUS		R	02/01/22	02/02/22		
22-00066	02/01/22	B0091									
		BUSINESS INFORMATION SYSTEMS									
1		MAINT AGREEMENT RECORDING SYST	1,295.00	2-01-20-120-222	B Clerk - Contractual Services		R	02/01/22	02/02/22		86663
22-00067	02/01/22	H0196									
		HALL'S SERVICE, INC.									
1		2111-3868: PD 1302 IGNITION	83.28	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2111-3868
2		2111-3826: PD 1302 IGN COILS	572.54	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2111-3826
3		2111-3843: PD 1305 OIL CHANGE	56.40	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2111-3843
4		2111-3928: PD 1307 IGN COILS	449.62	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2111-3928
5		2111-4010: PW F350 TIRE	225.00	1-01-26-291-257	B PUBLIC WORKS VEHICLE - TIRES		R	02/01/22	02/02/22		2111-4010
6		2111-4091: PD 1301 OIL CHANGE	69.17	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2111-4091
7		2112-4212: PD 1307 TIRES/OIL	449.45	1-01-26-291-253	B POLICE VEHICLE - TIRES		R	02/01/22	02/02/22		2112-4212
8		2112-4236: PD 1306 IGN COILS	695.93	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2112-4236
9		2112-4272: PD 1304 DRIVE SHAFT	263.58	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2112-4272
10		2112-4358: PD CODE HARNESS	320.00	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2112-4358
11		2112-4438: PD 1301 PLUG	19.49	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2112-4438
12		2112-4466: PD 1302 OIL CHANGE	49.45	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2112-4466
13		2112-4549: PD 1303 TIRES	992.99	1-01-26-291-253	B POLICE VEHICLE - TIRES		R	02/01/22	02/02/22		2112-4549
14		2112-4621: PD 1304 STARTER	249.27	1-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR		R	02/01/22	02/02/22		2112-4621
			<u>4,496.17</u>								
22-00069	02/02/22	J0034									
		JASON GUIDE									
1		REIMBURSEMENT STAPLES SHIPPING	19.95	2-01-25-240-211	B OFFICE SUPPLIES		R	02/02/22	02/02/22		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00088	02/02/22	N0130 NJ CONFERENCE OF MAYORS									
		1 NJCM 2022 MAYORAL MEMB. DUES	295.00	2-01-20-110-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	02/02/22	02/02/22		2022424
22-00089	02/02/22	C0060 COMCAST CABLE									
		1 ESC CABLE MODEM	171.06	2-01-31-440-275	B	TELEPHONE	R	02/02/22	02/02/22		
		2 COMM CENTER CABLE MODEM	93.22	2-01-31-440-275	B	TELEPHONE	R	02/02/22	02/02/22		
		3 BORO HALL CABLE MODEM	199.17	2-01-31-440-275	B	TELEPHONE	R	02/02/22	02/02/22		
		4 PD CABLE MODEM	105.84	2-01-31-440-275	B	TELEPHONE	R	02/02/22	02/02/22		
		5 PW CABLE MODEM	110.84	2-01-31-440-275	B	TELEPHONE	R	02/02/22	02/02/22		
			680.13								
22-00090	02/02/22	C0114 COMPLETE SECURITY SYSTEMS INC.									
		1 ALARM MONITOR ESC 2/1-4/30/22	135.00	2-01-25-240-297	B	Police - Miscellaneous	R	02/02/22	02/02/22		294030
22-00091	02/02/22	S0896 SHORE BUSINESS SOLUTIONS									
		1 PD COPIER INVOICE# AR55249	71.87	2-01-25-240-297	B	Police - Miscellaneous	R	02/02/22	02/02/22		AR55249
22-00092	02/02/22	J0900 JCP&L									
		1 ELECTRIC BILL CF	1,435.82	2-01-31-435-276	B	ELECTRICITY	R	02/02/22	02/02/22		
22-00093	02/02/22	J0900 JCP&L									
		1 ELECTRIC BILL STREET LIGHTING	1,525.37	2-01-31-436-276	B	STREET LIGHTING	R	02/02/22	02/02/22		
<hr/>											
Total Purchase Orders:		35	Total P.O. Line Items:		59	Total List Amount:		215,657.96	Total Void Amount:		0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	1-01	5,648.16	0.00	5,648.16	0.00	0.00	5,648.16
WATER & SEWER OPERATING	1-09	40.04	0.00	40.04	0.00	0.00	40.04
	Year Total:	5,688.20	0.00	5,688.20	0.00	0.00	5,688.20
CURRENT FUND APPROPRIATIONS	2-01	206,206.76	0.00	206,206.76	0.00	0.00	206,206.76
WATER & SEWER OPERATING	2-09	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
ANIMAL CONTROL FUND	2-15	108.00	0.00	108.00	0.00	0.00	108.00
	Year Total:	208,314.76	0.00	208,314.76	0.00	0.00	208,314.76
	G-02	80.00	0.00	80.00	0.00	0.00	80.00
	T-03	1,575.00	0.00	1,575.00	0.00	0.00	1,575.00
Total of All Funds:		215,657.96	0.00	215,657.96	0.00	0.00	215,657.96

RESOLUTION
February 3, 2022

WHEREAS, a survey of the disbursements and anticipated commitments against the 2021 Current Operating Budget Appropriations reveals the need to transfer funds;
and

WHEREAS, Title 40A:4-58 of the Revised Statutes of the State of New Jersey authorizes the transfers commencement November 1 of the current year to March 31 of the next year:

Transfer From:

Buildings & Grounds S/W	\$4,200.00
Social Security	<u>\$500.00</u>
Total	\$4,700.00

Transfer To:

Municipal Clerk O/E	\$1,000.00
Finance O/E	\$750.00
Engineering O/E	\$750.00
Youth & Rec O/E	\$200.00
Gasoline	<u>\$2,000.00</u>
Total	\$4,700.00

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above stated transfer is hereby approved.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the governing body at the meeting of February 3rd, 2022.

Maryanne Capasso, RMC
Municipal Clerk

RESOLUTION
FEBRUARY 3, 2022

WHEREAS, there exists a need for specialized financial advisory services in connection with the issuance of bonds or notes of the Borough of Lakehurst in the County of Ocean, State of New Jersey, including the planning and development of a financing strategy and structure, coordinating the financing process, providing consulting services through the actual execution of the financing and provide follow-up reporting and analyses after the transaction is complete, **and**

WHEREAS, such specialized financial advisory services can be provided by Phoenix Advisors, LLC, a financial advisory group of Bordentown, New Jersey, so recognized by the financial community; **and**

WHEREAS, the Local Public contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

- (1) The financial advisory group of Phoenix Advisors, LLC of Bordentown, New Jersey, is hereby retained for 2022 to provide the specialized financial advisory services necessary in connection with the issuance of bonds or notes by the Borough not to exceed \$17,500.
- (2) The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law; N.J.S.A. 40A:11-5(1) (a), because it is for services performed by persons authorized by law to practice a recognized profession.
- (3) The Mayor and Clerk are hereby authorized and directed to execute an Agreement with Phoenix Advisors, LLC.
- (4) A notice of this action shall be printed once in a Borough legal newspaper.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean and State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 3, 2022.

Maryanne Capasso, RMC
Municipal Clerk

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING
CHAPTER XVII, TO ESTABLISH THE POSITION OF CLEAN COMMUNITIES
COORDINATOR OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW
JERSEY, ENTITLED SOLID WASTE MANAGEMENT”**

2022-01

Section 3.2 of Chapter XVII, Litter Control shall include:

17-2 LITTER CONTROL

17-3.2 Definitions. For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

Clean Communities Coordinator shall mean the person or persons appointed by the Governing Body and who shall be authorized to, among other things, enforce the New Jersey Clean Communities program, a Statewide litter abatement program created after the passage of the Clean Communities Act in 1986.

Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Effective date.

This Ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2022-01 entitled:
“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER
XVII, TO ESTABLISH THE POSITION OF CLEAN COMMUNITIES
COORDINATOR OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH
OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED
SOLID WASTE MANAGEMENT” was finally adopted after a public hearing and
Council approval at a meeting of the governing body held on the third day of February,
2022.

Maryanne Capasso, RMC
Municipal Clerk