

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
JUNE 16, 2016
TENTATIVE AGENDA**

1. Approval of Minutes of June 2, 2016 Regular Meeting
2. Payment of Bills
3. Resolution renewing liquor license for Italy's Best Pizzeria
4. Resolution renewing liquor license for Circle Landmark Associates
5. Resolution renewing liquor license for Carlo & Sons, LLC (3 B's Bar & Bistro)
6. Resolution renewing liquor license for Boemio's Market. LLC
7. Resolution renewing liquor license for Fleet Reserve Association, Inc.
8. Resolution hiring Daniel Hourigan as lifeguard
9. Resolution releasing performance bond for water treatment plant generator project and acceptance of maintenance bond
10. Resolution regarding Chapter 159 for Click It or Ticket grant
11. Resolution regarding adjustment to utility bill for Block 56 Lot 20
12. Mayor's Award for Academic Excellence
13. Introduction and First Reading of Ordinance #16-07 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER IV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED GENERAL LICENSING"
14. Executive/closed session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

ORDINANCE

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER IV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED GENERAL LICENSING”

2016-07

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, the following sections are amended:

CHAPTER 4: GENERAL LICENSING

4-8 Miscellaneous Licensing Fees is hereby amended as follows:

The fee for a zoning application is \$25.00

Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Effective date.

This Ordinance shall take August 1, 2016 upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the sixteenth day of June, 2016 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the twenty-first day of July, 2016 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
JUNE 16, 2016**

WHEREAS, Boemio's Market, LLC has applied to the Mayor and Council of the Borough of Lakehurst for a renewal of Liquor License Number: 1513-33-002-010, for premises located at 314 Route 70, **and**

WHEREAS, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst are not aware of any circumstances or provisions of law which should prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Liquor License for Boemio's Market, LLC be renewed for the year 2016-2017.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 16, 2016**

WHEREAS, Carlo & Sons L.L.C. has applied to the Mayor and Council of the Borough of Lakehurst for a renewal of Liquor License Number: 1513-33-006-007, **and**

WHEREAS, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst are not aware of any circumstances or provisions of law which should prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Liquor License for Carlo & Sons L.L.C. be renewed for the year 2016-2017.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 16, 2016**

WHEREAS, Fleet Reserve Association Branch 124, Inc., trading as Club 124, has applied to the Mayor and Council of the Borough of Lakehurst for a renewal of Liquor License Number: 1513-31-007-002, for premises located at 204 Union Avenue, **and**

WHEREAS, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst are not aware of any circumstances or provisions of law which should prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Liquor License for Fleet Reserve Association Branch 124, Inc. be renewed for the year 2016-2017.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 16, 2016**

WHEREAS, Italy's Best Pizzeria II, L.L.C. has applied to the Mayor and Council of the Borough of Lakehurst for a renewal of Liquor License Number: 1513-33-005-008, for premises located at 652 Route 70, **and**

WHEREAS, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst are not aware of any circumstances or provisions of law which should prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Liquor License for Italy's Best Pizzeria II, L.L.C. be renewed for the year 2016-2017.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 16, 2016**

WHEREAS, Circle Landmark Associates, Inc., trading as Circle Landmark has applied to the Mayor and Council of the Borough of Lakehurst for a renewal of Liquor License Number: 1513-33-003-003, for premises located at 800 Route 70, **and**

WHEREAS, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst are not aware of any circumstances or provisions of law which should prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Liquor License for Circle Landmark Associates, Inc. be renewed for the year 2016-2017.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 16, 2016**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$101,844.07 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00178	03/14/16	M0101 MORPHOTRAK, LLC.									
		1 LIVE SCAN ANNUAL MAINT FEE	2,633.69	6-01-25-127-287	B	COMPUTER EQUIPMENT	R	03/14/16	06/10/16		
16-00179	03/14/16	E0066 EMBLEM ENTERPRISES, INC.									
		1 ALL TWILL BLACK CAP	299.70	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	03/14/16	06/10/16		
		2 SHIPPING	25.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	03/14/16	06/10/16		
			324.70								
16-00243	04/13/16	R0157 RED THE UNIFORM TAILOR, INC.									
		1 CLASS A SHORT SLEEVE SHIRT	67.50	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		2 CLASS B SHORT SLEEVE SHIRT	38.95	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		3 CLASS B PANTS (BDU)	63.50	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		4 NAME STRIP FOR CLASS B SHIRT	8.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		5 AMERICAN FLAG PATCH	4.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
			181.95								
16-00244	04/13/16	R0157 RED THE UNIFORM TAILOR, INC.									
		1 CLASS A SHORT SLEEVE SHIRT	67.50	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		2 CLASS B SHORT SLEEVE SHIRT	38.95	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		3 CLASS B LONG SLEEVE SHIRT	40.95	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		4 NAME STRIP FOR CLASS B SHIRT	16.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		5 AMERICAN FLAG PATCH	6.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
			169.40								
16-00247	04/13/16	R0157 RED THE UNIFORM TAILOR, INC.									
		1 CLASS A PANTS	199.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		2 CLASS A L/S SHIRT	69.50	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		3 DON HUME BW DUTY BELT	81.25	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		4 DON HUME BW HANDCUFF CASE	34.95	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		5 BLACKINTON NAME TAG	13.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		6 BLACKINTON SERVING SINCE	13.00	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		7 CLASS A S/S SHIRT	67.50	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		
		8 CLASS A PERSHING HAT	62.95	6-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	04/13/16	06/10/16		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00416	06/08/16	N0136 NJ NATURAL GAS COMPANY								
		1 ESC GAS BILL	294.56	6-01-31-165-269	B NATURAL GAS	R	06/08/16	06/10/16		
		2 PW GARAGE GAS BILL	345.45	6-01-31-165-269	B NATURAL GAS	R	06/08/16	06/10/16		
		3 COMMUNITY CENTER GAS BILL	111.62	6-01-31-165-269	B NATURAL GAS	R	06/08/16	06/10/16		
		4 PD HQ GAS BILL	226.20	6-01-31-165-269	B NATURAL GAS	R	06/08/16	06/10/16		
		5 BOROUGH HALL GAS BILL	72.73	6-01-31-165-269	B NATURAL GAS	R	06/08/16	06/10/16		
			<u>1,050.56</u>							
16-00417	06/08/16	A0075 ASBURY PARK PRESS (AD)								
		1 CLERK ADVERTISING 06/07/16	49.25	6-01-20-101-215	B ADVERTISING	R	06/08/16	06/10/16		
		2 CLERK ADVERTISING 06/07/16	179.00	6-01-20-101-215	B ADVERTISING	R	06/08/16	06/10/16		
		3 CLERK ADVERTISING 06/07/16	164.00	6-01-20-101-215	B ADVERTISING	R	06/08/16	06/10/16		
			<u>392.25</u>							
16-00418	06/08/16	U0005 UNIFIRST CORPORATION								
		1 PW UNIFORM CLEANING 05/16	712.20	6-09-00-101-271	B UNIFORMS	R	06/08/16	06/10/16		
16-00419	06/08/16	L0040 LOWE'S								
		1 B&G - ESC	37.34	6-01-26-113-299	B MISCELLANEOUS	R	06/08/16	06/10/16		
		2 B&G - DRILL BIT	18.52	6-01-26-113-262	B MINOR TOOLS & EQUIPMENT	R	06/08/16	06/10/16		
		3 B&G - CONCRETE MIX	41.69	6-01-26-113-299	B MISCELLANEOUS	R	06/08/16	06/10/16		
		4 UF SUPPLIES	47.99	6-09-00-101-262	B MINOR TOOLS & EQUIPMENT	R	06/08/16	06/10/16		
		5 B&G - LAKE HORICON	30.16	6-01-26-113-268	B GROUNDS - MAINTENANCE	R	06/08/16	06/10/16		
		6 B&G - LAKE HORICON	104.67	6-01-26-113-268	B GROUNDS - MAINTENANCE	R	06/08/16	06/10/16		
		7 CLEAN COMM. 2015 - LAKE HORIC.	83.54	R-02-00-101-299	B MCELLANEOUS OTHER EXPENSES	R	06/08/16	06/10/16		
		8 B&G - BENCHES AT LAKE	268.54	6-01-26-113-261	B PAINT & LUMBER	R	06/08/16	06/10/16		
		9 B&G - BENCHES AT LAKE HORICON	90.79	6-01-26-113-299	B MISCELLANEOUS	R	06/08/16	06/10/16		
			<u>723.24</u>							
16-00423	06/09/16	00012 ONE CALL CONCEPTS								
		1 ONE CALL MESSAGES 05/16	27.50	6-09-00-101-275	B TELEPHONE	R	06/09/16	06/10/16		
16-00424	06/09/16	00286 OCEAN COUNTY ROAD DEPARTMENT								
		1 SCHEDULE C - HOT PATCH	180.00	6-01-26-135-267	B SCHEDULE "C"	R	06/09/16	06/10/16		
16-00425	06/09/16	C0084 COASTAL SOLUTIONS								
		1 1 HOUR REMOTE SUPPORT	125.00	6-01-20-104-299	B MISCELLANEOUS	R	06/09/16	06/10/16		48001

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
16-00426	06/09/16	N0018 NJSBHP									
		1 TRANSFER FOR HEALTH BENEFITS	74,728.28	6-01-23-121-225		B INSURANCE - HEALTH	R	06/09/16	06/10/16		
		2 TRANSFER FOR HEALTH BENEFITS	<u>0.00</u>	6-01-23-121-225		B INSURANCE - HEALTH	R	06/09/16	06/10/16		
			74,728.28								
16-00430	06/10/16	V0855 VERIZON									
		1 PHONE BILL	77.48	6-01-31-164-275		B TELEPHONE	R	06/10/16	06/10/16		
Total Purchase Orders: 40				Total P.O. Line Items: 96	Total List Amount: 101,844.07	Total Void Amount: 0.00					

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	6-01	97,048.31	0.00	97,048.31	0.00	0.00	97,048.31
WATER & SEWER OPERATING	6-09	4,457.42	0.00	4,457.42	0.00	0.00	4,457.42
ANIMAL CONTROL FUND	6-15	4.80	0.00	4.80	0.00	0.00	4.80
Year Total:		101,510.53	0.00	101,510.53	0.00	0.00	101,510.53
	R-02	333.54	0.00	333.54	0.00	0.00	333.54
Total of All Funds:		101,844.07	0.00	101,844.07	0.00	0.00	101,844.07

RESOLUTION

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF LAKEHURST PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Lakehurst, in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Click It or Ticket - 2016 Seat Belt Mobilization \$5,000.00

BE IT FURTHER RESOLVED that a like sum of \$5,000.00 and the same is hereby appropriated under the following captions:

Click It or Ticket - 2016 Seat Belt Mobilization \$5,000.00

AND, BE IT FURTHER RESOLVED that the Borough Clerk shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

Adopted:

I hereby certify that the above resolution was adopted by the Borough of Lakehurst Council at their meeting held on the 16th day June of 2016.

Bernadette Dugan, Municipal Clerk
Borough of Lakehurst

**RESOLUTION
JUNE 16, 2016**

WHEREAS, the Borough of Lakehurst is in need of the services of a lifeguard for the summer season at Lake Horicon, **and**

WHEREAS, Daniel Hourigan has applied for the position of lifeguard and has completed all required certification courses.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Daniel Hourigan be appointed as a lifeguard at a salary of \$11.50 per hour, effective June 27, 2016.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 16, 2016**

WHEREAS, the pursuit of academic excellence is often the key to future success,
and

WHEREAS, said academic excellence comes only through hard work, study, and perseverance as well as through the support of parents, teachers, and friends,

WHEREAS, Desiree Gilby has achieved academic excellence by earning the highest cumulative average during the 2015-2016 school year.

NOW, THEREFORE, BE IT RESOLVED by Mayor Harry Robbins and the Governing Body of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Desiree Gilby be recognized for her academic achievement in this Mayor's Award for Academic Excellence, **and**

BE IT FURTHER RESOLVED that the Mayor and Council extend their best wishes for a successful future.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 16, 2016**

WHEREAS, the Borough engineer has recommended the release of the performance bond submitted by Manor II Electric, Inc. for the Water Treatment Plant Generator Project; **and**

WHEREAS, Borough engineer Alan Dittenhofer has recommended that the maintenance bond in the amount of \$162,222.00 be accepted, **and**

WHEREAS, Municipal Attorney Sean Gertner has found the maintenance bond to be acceptable in both form and content.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the performance bond for the Water Treatment Plant Generator Project be released.

BE IT FUTHER RESOLVED that the maintenance bond in the amount of \$162,222.00 be accepted.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 16, 2016**

WHEREAS, the owner of the property designated as Block 56; Lot 20; Utility Account #: 621-0, had contacted the Borough after the first quarter utility bill indicated usage of two hundred gallons when the establishment was closed for the winter, **and**

WHEREAS, the property owner has requested an adjustment as the establishment was closed for the winter for the two hundred gallon usage be added to the second quarter utility bill as the establishment did not reopen until April.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 56; Lot 20 be adjusted that the 300 gallon usage of 300 hundred gallons be charged to the second quarter 2016 bill with no bill being issued for the first quarter 2016.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 16, 2016.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**