

BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING BEGINNING
AT 7:00 P.M.

REDEVELOPMENT AGENCY
APRIL 2, 2015
TENTATIVE AGENDA

1. Approval of Minutes of February 5, 2014 meeting
2. Report from Attorney Sean Gertner
3. Any other business
4. Adjournment

WORK SESSION/REGULAR MEETING
APRIL 2, 2015
TENTATIVE AGENDA

1. Proclamation for National Library Week
2. Approval of Minutes of March 19, 2015 Regular Meeting
3. Payment of Bills
4. Resolution regarding increase to temporary budget (Utility Fund)
5. Resolution approving raffle license for VFW Post 10061
6. Resolution regarding professional services agreement for CDL testing
7. Resolution releasing performance bond and accepting maintenance bond for water meter project
8. Request to serve alcoholic beverages at the Community Center for a private event on April 3, 2015
9. Introduction and First Reading of Ordinance #15-03 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN MEMBERS OF THE AFSCME BARGAINING UNIT IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY"
10. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

2015-03

AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN MEMBERS OF THE AFSCME BARGAINING UNIT IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1: The base salaries and wages of the following employees of this Borough, effective January 1, 2015 shall be as follows:

POSITION	STEP 1	STEP2	STEP3	STEP4	STEP5	STEP6	STEP 7
	18 mons	18 mons	12 mon	1/1/15 2.75%	1/1/16 2.75%	1/1/17 3%	1/1/18 3%
Kybrdg/ Clerk 1	\$11.00	\$13.15	\$14.58	\$16.06	\$16.50	\$17.00	\$17.51
Clerk 2	\$12.35	\$14.50	\$16.07	\$17.69	\$18.18	\$18.73	\$19.29
Clerk 2 (Vio)	\$12.35	\$14.50	\$16.07	\$17.69	\$18.18	\$18.73	\$19.29
Clerk 4	\$14.50	\$16.84	\$18.67	\$20.55	\$21.12	\$21.75	\$22.40
Clerk 3 (Vio)	\$13.00	\$15.50	\$16.70	\$18.39	\$18.90	\$19.46	\$20.05
Clerk 4 (Ut)	\$14.50	\$16.84	\$18.67	\$20.55	\$21.12	\$21.75	\$22.40
Rcds Spprt Techn 2	\$14.50	\$16.84	\$18.67	\$20.55	\$21.12	\$21.75	\$22.40
Deputy Court Admin	\$13.72	\$15.72	\$17.43	\$19.19	\$19.72	\$20.31	\$20.92
Tax Collector	\$20.00	\$23.00	\$25.17	\$27.72	\$28.48	\$29.34	\$30.22
Laborer I	\$10.00	\$12.50	\$14.79	\$16.29	\$16.73	\$17.24	\$17.75
Laborer II	\$11.00	\$13.50	\$15.96	\$17.58	\$18.06	\$18.61	\$19.16
P W Trainee	\$11.25	\$14.50	\$16.23	\$17.88	\$18.37	\$18.92	\$19.49
Repairer	\$12.50	\$15.00	\$17.13	\$18.86	\$19.38	\$19.97	\$20.56
Repairer II	\$14.00	\$16.50	\$18.84	\$20.75	\$21.32	\$21.96	\$22.61
Senior Repairer	\$17.00	\$19.25	\$21.34	\$23.50	\$24.15	\$24.87	\$25.62
Truck Driver	\$16.75	\$19.00	\$21.25	\$23.41	\$24.05	\$24.77	\$25.51

ANY EMPLOYEE HIRED BEFORE 1/1/2012 AS A RA WILL BE PLACED AT STEP 4 REGARDLESS OF YEARS OF SERVICE. ANYONE HIRED AS A TA BEFORE 1/1/2012 THAT IS ADVANCED TO RA SHALL ALSO GO TO STEP 4 OF THE SALARY GUIDE.

Checking Water Treatment Plant 2% 2%

and Wastewater Pumping Station on Weekends and Holidays	1/1/2012 \$7,179.96	7/1/2013 \$7,323.56
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Any employee who is scheduled to work beyond the scope of his current title, and is not receiving compensation, shall receive a differential of \$1.00 (one dollar) per hour. This shall not be included toward a new hourly rate or overtime rate.

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4: This ordinance shall take effect after second reading and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst, in the County of Ocean, and State of New Jersey, held on the second day of April 2015 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the sixteenth day April of at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
APRIL 2, 2015**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$329,208.14 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 2, 2015.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
14-00850	11/13/14	M0034 MOTOROLA SOLUTIONS									
		1 MOTOROLA APX7000XE PORTABLE	4,397.75	R-02-00-214-299	B 2015 966 GRANT		R	11/13/14	03/27/15		
		2 EXCESS FD BUDGET CHARGE	<u>272.00</u>	4-01-25-125-239	B EQUIPMENT - RADIO PURCHASE		R	11/13/14	03/27/15		
			4,669.75								
14-00984	12/29/14	R0157 RED THE UNIFORM TAILOR, INC.									
		1 DANNER STRIKER TORRENT 8" BOOT	219.00	4-01-25-127-278	B UNIFORM ALLOWANCE - BROOKS		R	12/29/14	03/27/15		0A255126
15-00050	02/04/15	W0010 W. B. MASON OFFICE SUPPLIES									
		1 TOILET PAPER	75.98	5-01-25-127-299	B MISCELLANEOUS		R	02/04/15	03/27/15		I23675596
15-00063	02/05/15	G0071 GANN LAW BOOKS									
		1 2015 EDITION NJ POLICE MANUAL	63.00	5-01-43-201-283	B BOOKS & PUBLICATIONS		R	02/05/15	03/27/15		S543978
		2 SHIPPING	<u>5.00</u>	5-01-43-201-283	B BOOKS & PUBLICATIONS		R	02/05/15	03/27/15		S543978
			68.00								
15-00064	02/05/15	T0031 TANEUM									
		1 REPLACEMENT RIBBONS FOR COURT	99.00	5-01-43-201-211	B OFFICE SUPPLIES		R	02/05/15	03/27/15		00027992
		2 SHIPPING	<u>13.00</u>	5-01-43-201-211	B OFFICE SUPPLIES		R	02/05/15	03/27/15		00027992
			112.00								
15-00150	03/03/15	E0020 ELITE HEATING AND COOLING									
		1 IN# 9220: PW SHOP NO HEAT	710.00	5-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	03/03/15	03/27/15		9220
		2 IN# 9230: PD NO HEAT -	<u>90.00</u>	5-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	03/03/15	03/27/15		9230
			800.00								
15-00156	03/03/15	I0001 INTERNATIONAL ASSOC OF CHIEFS									
		1 2015 MEMBERSHIP DUES	150.00	5-01-25-127-281	B PROFESSIONAL MEMBERSHIP & DUES		R	03/03/15	03/27/15		
15-00157	03/03/15	N0616 NJ STATE ASSC OF CHIEFS OF PD									
		1 E HIGGINS 2015 MEMBERSHIP DUES	275.00	5-01-25-127-281	B PROFESSIONAL MEMBERSHIP & DUES		R	03/03/15	03/27/15		
15-00158	03/03/15	G0093 GUARDIAN TRACKING									
		1 ANNUAL SUBSCRIPTION	600.00	5-01-25-127-287	B COMPUTER EQUIPMENT		R	03/03/15	03/27/15		2015-0091

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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date Date	Date	
15-00160	03/04/15	S0475 SAFELITE AUTO GLASS							
1 PW F800 WINDSHIELD REPAIR			266.85	5-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R	03/04/15	03/27/15	00836-151174
15-00171	03/06/15	N0951 NJ OFFICE WEIGHTS & MEASURES							
1 RADAR TUNING FORKS			100.00	5-01-25-127-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/06/15	03/26/15	
15-00172	03/06/15	E0923 EDMUNDS & ASSOCIATES, INC.							
1 UTILITY SYSTEM ONSITE TRAINING			1,200.00	5-09-00-101-221	B SPECIAL CONSULTANT	R	03/06/15	03/27/15	15-01170
15-00175	03/11/15	W0008 WORKNET, OCEAN BAY OCC MEDICIN							
1 PW HEP B SHOTS			184.00	5-01-26-151-299	B MISCELLANEOUS	R	03/11/15	03/27/15	
15-00177	03/11/15	E0020 ELITE HEATING AND COOLING							
1 IN# 9251: FIRE HOUSE FIRST			540.00	5-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/11/15	03/27/15	9251
15-00202	03/16/15	E0071 ELMENDORF TYPEWRITER SERVICE							
1 CORRECTION TAPE FOR PD			19.99	5-01-25-127-211	B OFFICE SUPPLIES	R	03/16/15	03/27/15	958140
15-00203	03/16/15	A0054 ANGELO FIORINO							
1 POLICE TECH SUPPORT CONTRACT			2,800.00	5-01-25-127-221	B SPECIAL CONSULTANTS	R	03/16/15	03/27/15	
15-00207	03/17/15	C0083 CENTRAL JERSEY REGISTRAR ASSOC							
1 REGISTRAR'S SEMINAR			70.00	5-01-20-104-282	B CONFERENCE FEES & TRAVEL	R	03/17/15	03/27/15	
15-00208	03/17/15	R0011 RUBBERCYCLE							
1 TIRE RECYCLING			88.00	5-01-26-153-250	B RECYCLING TAX	R	03/17/15	03/27/15	47212
15-00211	03/18/15	K0013 KATIE LANGE							
1 REIMB FOR COURT LOBBY TABLE			53.49	5-01-43-201-299	B MISCELLANEOUS	R	03/18/15	03/27/15	
15-00212	03/18/15	G0032 GTS TELEPHONE							
1 ESC AMBULANCE BAY KEYPAD			95.00	5-01-26-113-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	03/18/15	03/27/15	148280
15-00214	03/24/15	A0054 ANGELO FIORINO							
1 BOROUGH HALL TECH SUPPORT			266.67	5-01-20-103-287	B COMPUTER EQUIPMENT	R	03/24/15	03/27/15	
2			266.67	5-01-20-104-244	B EQUIPMENT MAINTENANCE/REPAIR	R	03/24/15	03/27/15	
3			266.66	5-01-20-107-287	B COMPUTER EQUIPMENT	R	03/24/15	03/27/15	
			<u>800.00</u>						

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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date Date	Date	
15-00224	03/26/15	A0110 ADAM, RYAN & LEVIN ATTORNEY							
1		2013 FIREWORKS - SETTLEMENT	1,000.00	4-01-28-141-299	B MISCELLANEOUS	R	03/26/15	03/27/15	
15-00225	03/27/15	R0158 REMINGTON, VERNICK & VENA							
1		UF GENERAL ENGINEERING	1,050.00	5-09-00-101-232	B ENGINEERING	R	03/27/15	03/27/15	
15-00226	03/27/15	R0158 REMINGTON, VERNICK & VENA							
1		CENTER DEVELOPMENT ESCROW	1,460.40	5-03-00-400-057	B ESCROW: CENTER DEVEL. ASSOC.	R	03/27/15	03/27/15	
6		01/2015	<u>281.22</u>	5-03-00-400-057	B ESCROW: CENTER DEVEL. ASSOC.	R	03/27/15	03/27/15	
			1,741.62						
15-00227	03/27/15	P0158 PITNEY BOWES							
1		MAILING METER CHARGES	318.00	5-01-20-104-299	B MISCELLANEOUS	R	03/27/15	03/27/15	2908655-MR15
15-00228	03/27/15	A0506 AT&T							
1		AT&T TELEPHONE CHARGES	2,276.53	5-01-31-164-275	B TELEPHONE	R	03/27/15	03/27/15	
15-00229	03/27/15	E9911 EARTHLINK INC							
1		INTERNET BILL DUE 04/11/15	17.95	5-01-31-168-299	B TELECOMMUNICATIONS	R	03/27/15	03/27/15	
15-00230	03/27/15	C0060 COMCAST CABLE							
1		PUBLIC WORKS CABLE MODEM	83.81	5-01-31-168-299	B TELECOMMUNICATIONS	R	03/27/15	03/27/15	
15-00231	03/27/15	N0018 NJSHBP							
1		TRANSFER FOR HEALTH BENEFITS	72,346.38	5-01-23-121-225	B INSURANCE - HEALTH	R	03/27/15	03/27/15	
2		TRANSFER FOR HEALTH BENEFITS	<u>19,701.02</u>	5-01-23-121-225	B INSURANCE - HEALTH	R	03/27/15	03/27/15	
			92,047.40						
15-00232	03/27/15	V0855 VERIZON							
1		PHONE BILL	78.47	5-01-31-164-275	B TELEPHONE	R	03/27/15	03/27/15	
2		PHONE BILL	307.94	5-01-31-164-275	B TELEPHONE	R	03/27/15	03/27/15	
4		PHONE BILL	<u>12.01</u>	5-01-31-164-275	B TELEPHONE	R	03/27/15	03/27/15	
			398.42						

Total Purchase Orders: 39 Total P.O. Line Items: 57 Total List Amount: 329,208.14 Total Void Amount: 0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND APPROPRIATIONS	4-01	3,142.00	0.00	3,142.00	0.00
CURRENT FUND APPROPRIATIONS	5-01	294,176.77	0.00	294,176.77	0.00
TRUST ACCOUNT	5-03	1,741.62	0.00	1,741.62	0.00
WATER & SEWER OPERATING	5-09	<u>25,750.00</u>	<u>0.00</u>	<u>25,750.00</u>	<u>0.00</u>
Year Total:		321,668.39	0.00	321,668.39	0.00
	R-02	4,397.75	0.00	4,397.75	0.00
Total of All Funds:		<u>329,208.14</u>	<u>0.00</u>	<u>329,208.14</u>	<u>0.00</u>

RESOLUTION
APRIL 2, 2015

WHEREAS, there exists a need for testing services for CDL operators, as required by the Joint Insurance Fund, **and**

WHEREAS, the funds are available for this purpose;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

That Dynamic Testing Service, 230 Main Street, Suite C, Toms River, New Jersey 08753 be appointed to coordinate alcohol and drug testing services for CDL operators at the following fee schedule per test:

DOT 5 Panel Urine Drug Screen:	\$ 45.00
Breath Alcohol with Confirmation:	\$ 35.00
Split Screen Specimen Testing:	\$210.00

This contract is awarded without competitive bidding as "Professional Services: under the provisions of the Local Public Contracts Law because the above named firm is highly experienced in their specific area of expertise, and, in the opinion of the Mayor and Council of the Borough of Lakehurst, can best provide the appropriate services for the Borough of Lakehurst. The contract will be in effect from April 1, 2015 to March 31, 2016.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 2, 2015.

Bernadette Dugan, RMC/CPM
Municipal Clerk

RESOLUTION
APRIL 2, 2015

WHEREAS, a condition has arisen with respect to the need to increase the Utility Temporary Operation Budget prior to the adoption of the 2015 Budget for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; **and**

WHEREAS, the total emergency resolutions adopted in 2015 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96 P.L. 1951, as amended) including this resolution, total \$376,000.00

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for:

FEMA Generator Grant - Fed Share	\$137,100.00
FEMA Generator Grant - Local Share	\$6,900.00
Total	\$144,000.00

2. That said emergency temporary appropriation will be provided for in the 2015 Budget under the various titles as listed above;
3. That one certified copy of this resolution will be filed with the Director of Local Government Services.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved at the meeting of the Mayor and Council held on April 2, 2015.

Bernadette Dugan, RMC/CPM
Municipal Clerk

WHEREAS, libraries create potential and possibilities within their communities, campuses, and schools; **and**

WHEREAS, libraries level the playing field for all who seek information and access to technologies; **and**

WHEREAS, libraries continuously grow and evolve in how they provide for the needs of every member of their community; **and**

WHEREAS, libraries and library staff open up a world of possibilities through innovative STEAM programming, Makerspaces, job-seeking resources and the power of reading; **and**

WHEREAS, library staff are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books; **and**

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status; **and**

WHEREAS, libraries and library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, BE IT RESOLVED that I, Harry Robbins, Mayor of the Borough of Lakehurst proclaim April 12-18, 2015 to be National Library Week. I encourage all residents to visit the Ocean County Library this week to take advantage of the wonderful library resources available at your library.

Harry Robbins
Mayor

RESOLUTION
APRIL 2, 2015

WHEREAS, the Borough engineer has recommended the release of the performance bond submitted by HD Supply Waterworks, Ltd. for the Water Meter Replacement Project; **and**

WHEREAS, Borough engineer Alan Dittenhofer has recommended that the maintenance bond in the amount of \$180,995.00 be accepted, **and**

WHEREAS, Municipal Attorney Sean Gertner has found the maintenance bond to be acceptable in both form and content, subject to clarification of the coverage period of the Bond.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the performance bond for the Water Meter Replacement Project be released upon approval of a revised bond providing the specific coverage period.

BE IT FUTHER RESOLVED that the maintenance bond in the amount of \$180,995.00 be accepted.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of April 2, 2015.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
APRIL 2, 2015**

WHEREAS, VFW Post 10061 has applied for a Raffle License to conduct one off-premise draw raffle awarding merchandise as a prize with the drawing scheduled for June 13, 2015 to be conducted at the post located at 20 Union Avenue, **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffle License for the VFW Post 10061 is hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of April 2, 2015.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**