

**BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING
BEGINNING AT
7:00 PM**

**REDEVELOPMENT AGENCY
FEBRUARY 1, 2024
TENTATIVE AGENDA**

1. Appointment of Chairperson
2. Appointment of Secretary
3. Appointment of Attorney
4. Appointment of Agent
5. Approval of 2024 Schedule of Meetings
6. Resolution regarding agency appointments
7. Approval of Minutes of February 2, 2023 meeting
8. Any other business
9. Adjournment

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
FEBRUARY 1, 2024
TENTATIVE AGENDA**

1. Approval of Minutes of December 21, 2023 Regular Meeting
2. Approval of Minutes of January 1, 2024 Reorganization Meeting
3. Resolution regarding payment of bills
4. Resolution authorizing the Borough of Lakehurst to enter into a cooperative pricing agreement.
5. Resolution authorizing a Memorandum of Understanding with Bright Harbor Healthcare and the Borough of Lakehurst Police Department for “On Point” Program
6. Resolution approving revision to the Cash Management Plan
7. Resolution approving claimant certifications on certain types of transactions
8. Resolution regarding membership in Lakehurst First Aid Squad for Jaiden Z. Barber

9. Resolution regarding shared service agreement for Construction Code Services between Manchester Township and the Borough of Lakehurst
10. Resolution regarding shared service agreement with the Ocean County Prosecutor's Program for their Fatal Accident Support Team (F.A.S.T.) Program.
11. Resolution regarding membership in Lakehurst Fire Department for Theresa Davis.
12. Resolution regarding hiring of Jennifer Hubiak as Crossing Guard
13. Resolution regarding lease agreement between the Borough and KBM & Associates.
14. Resolution authorizing preparation of bid specifications for 2023 CDBG funded Orange Street Mill and Overlay
15. Resolution authorizing preparation of bid specification for the 2024 NJDOT-funded Rose Street and Pine Street Construction Project
16. Resolution authorizing Ocean Health Services for EAP Services
17. Resolution accepting the re-examination of the Master Plan approved by the Land Use Board
18. Executive/Closed Session to discuss personnel matters.

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

RESOLUTION
FEBRUARY 1, 2024

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$747,674.22 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2024.

Maryanne Capasso
Municipal Clerk, RMC

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00270	04/06/23	D0004 DRAEGER, INC.	19,305.00	G-02-00-200-043	B Drunk Driving Enf Fund 2023 Budget		R	04/06/23	01/31/24		5951673359
1		ALCOTEST 9510									
23-00420	06/07/23	E0007 ECONO SIGNS	448.92	3-01-26-290-264	B STREET SIGN MATERIALS		R	06/07/23	01/31/24		
1		RECREATIONAL AREA SIGNS									
23-00716	09/19/23	D0025 D & S CUSTOM COVERS	1,917.78	3-01-25-265-252	B MOTOR VEHICLE - MAINT/REPAIR		R	09/19/23	01/31/24		
1		6201 HOSEBEAD COVER, LETTERING,	1,917.78	3-01-25-265-252	B MOTOR VEHICLE - MAINT/REPAIR		R	09/19/23	01/31/24		
2		6223 REAR FLAP PROTECTOR,	851.14	3-01-25-265-252	B MOTOR VEHICLE - MAINT/REPAIR		R	09/19/23	01/31/24		
			2,768.92								
23-00881	11/08/23	D0024 D. GORDON CONTROLS	4,081.00	3-01-26-310-222	B CONTRACTUAL SERVICES		R	11/08/23	01/31/24		216
1		HEATING/AC CONTRACT									
23-00949	12/06/23	W0033 WITMER PUBLIC SAFETY	25,980.00	G-02-00-200-591	B CY 2022 ARP Firefighter Grant		R	12/06/23	01/31/24		
1		MSA "G1" SCBA	25,980.00	G-02-00-200-591	B CY 2022 ARP Firefighter Grant		R	12/06/23	01/31/24		
2		MSA G1 SCBA CYLINDER H30	4,100.00	G-02-00-200-591	B CY 2022 ARP Firefighter Grant		R	12/06/23	01/31/24		
3		MSA G1 FACEPIECE ASSEMBLY	2,550.00	G-02-00-200-591	B CY 2022 ARP Firefighter Grant		R	12/06/23	01/31/24		
			32,630.00								
23-00974	12/07/23	B0095 BLAZE EMERGENCY EQUIPMENT CO.	1,917.28	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		9639
1		MUSTANG ICE COM. RESCUE SUIT	1,917.28	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		
2		ICE RESCUE SYSTEM WRIST MOUNT	388.92	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		
3		WATER RESCUE SLING	955.12	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		
4		WATER RESCUE THROW BAG W/75'	125.38	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		
5		ICE RESCUE TETHER LINE ROPE	771.20	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		
6		FIRST WATCH CREW VEST	252.52	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		
7		RAPID TRANSPORT ICERESCUE SLED	1,698.32	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		
8		SHIPPING	350.00	3-01-25-265-246	B EQUIPMENT - SAFETY		R	12/07/23	01/31/24		
			6,458.74								
23-01018	12/20/23	A0007 ALL INDUSTRIAL SAFETY PRODUCTS	380.40	3-01-26-306-299	B Recycling - Miscellaneous		R	12/20/23	01/31/24		234435
1		DOZEN LEATHER PALM GLOVES XL	380.40	3-01-26-306-299	B Recycling - Miscellaneous		R	12/20/23	01/31/24		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date Date	Date	
23-01019	12/20/23	M0971 MR. KEYS/BRICK LOCKSMITH							
2	TOWNHALL/COM CNTR INV# 47998		603.00	3-01-26-310-299	B B&G - MISCELLANEOUS	R	12/20/23	01/31/24	47998
24-00013	01/05/24	P0041 PRICED RITE TOWING							
1	INVOICE# 13643		150.00	4-01-25-240-298	B Police - Towing Charges	R	01/05/24	01/31/24	13643
2	INVOICE# 12678		150.00	4-01-25-240-298	B Police - Towing Charges	R	01/05/24	01/31/24	12678
3	INVOICE# 12674		150.00	4-01-25-240-298	B Police - Towing Charges	R	01/05/24	01/31/24	12674
4	INVOICE# 11405		150.00	4-01-25-240-298	B Police - Towing Charges	R	01/05/24	01/31/24	11405
5	INVOICE# 12625		150.00	4-01-25-240-298	B Police - Towing Charges	R	01/05/24	01/31/24	12625
			<u>750.00</u>						
24-00014	01/05/24	00531 OCEAN COUNT POLICE CHIEF ASSOC							
1	2024 ANNUAL DUES M. KLINE		300.00	4-01-25-240-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/05/24	01/31/24	
24-00015	01/05/24	w0073 WHELAN ENTERPRISES							
1	FIX LOOSE CABLING ON STANDPIPE		1,835.00	4-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	01/05/24	01/31/24	
24-00037	01/10/24	M0082 MARINE LUMBER & PILING							
1	8" BUTT 10' PILE SYP CCA .80		311.04	C-04-00-563-001	B Ordinance 2021-07 Various Improvements	R	01/10/24	01/31/24	
2	3/4 X 6' GALV. ALLTHREAD		222.60	C-04-00-563-001	B Ordinance 2021-07 Various Improvements	R	01/10/24	01/31/24	
3	3/4 GALV NUT		6.72	C-04-00-563-001	B Ordinance 2021-07 Various Improvements	R	01/10/24	01/31/24	
4	3/4 GALV DOCK WASHER		36.48	C-04-00-563-001	B Ordinance 2021-07 Various Improvements	R	01/10/24	01/31/24	
			<u>576.84</u>						
24-00038	01/10/24	H0626 HENDERSON LABS, J.R. INC.							
1	LAB TESTS JANUARY 2024		200.00	4-09-00-101-222	B CONTRACTUAL SERVICES	R	01/10/24	01/31/24	62518
24-00040	01/11/24	B9112 B & K EQUIPMENT SERVICES							
1	TRASH TRUCK INVOICE# 38172		216.00	4-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	01/11/24	01/31/24	38172
24-00041	01/11/24	H0196 HALL'S SERVICE, INC.							
1	2312-5819: PD 1306 OIL		148.41	4-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	01/11/24	01/31/24	2312-5819
2	2312-5758: PD 1305 LIGHT BULB		21.50	4-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	01/11/24	01/31/24	2312-5758
3	2312-5639: PD 1306 HVAC DOOR		252.46	4-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	01/11/24	01/31/24	2312-5639
4	2312-5599: PD 1303 OIL/VALVE		122.20	4-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	01/11/24	01/31/24	2312-5599
5	2311-5365: PD 1307 OIL/SENSOR		856.78	4-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	01/11/24	01/31/24	2311-5365
6	2311-5523: PW SILVERADO OIL		56.61	4-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	01/11/24	01/31/24	2311-5523
			<u>1,457.96</u>						

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00042	01/11/24	M0118 MIRACLE CHEMICAL CO.								
1		200 GAL SODIUM HYPOCHLORITE	1,198.00	4-09-00-101-267	B CHEMICALS	R	01/11/24	01/31/24		56706
2		FUEL SURCHARGE	75.00	4-09-00-101-267	B CHEMICALS	R	01/11/24	01/31/24		
			<u>1,273.00</u>							
24-00068	01/22/24	D0024 D. GORDON CONTROLS								
1		REPLACE OUTDOOR AIR SENSOR	216.53	4-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	01/22/24	01/31/24		63393
24-00069	01/22/24	N0113 NJ WATER ASSOCIATION								
1		2024 ANNUAL MEMBERSHIP	465.00	4-09-00-101-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/22/24	01/31/24		2641
24-00070	01/22/24	U0562 USA BLUE BOOK								
1		33 GPD 100 PSI CHEMTECH	1,209.95	4-09-00-101-212	B MAINTENANCE SUPPLIES	R	01/22/24	01/31/24		INV00249916
2		SHIPPING	19.74	4-09-00-101-212	B MAINTENANCE SUPPLIES	R	01/22/24	01/31/24		
			<u>1,229.69</u>							
24-00071	01/22/24	S0105 SPRINGFIELD WORKSHOP, INC.								
1		1000 CANDY FILLED EASTER EGGS	149.00	4-01-28-371-236	B Public Events - Miscellaneous	R	01/22/24	01/31/24		
24-00073	01/22/24	M0316 MUNICIPAL CLERKS ASSOC OF OC								
1		2024 CLERK MEMBERSHIP DUES	90.00	4-01-20-120-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/22/24	01/31/24		
2		2024 DEPUTY MEMBERSHIP DUES	95.00	4-01-20-120-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/22/24	01/31/24		
			<u>185.00</u>							
24-00074	01/22/24	M0118 MIRACLE CHEMICAL CO.								
1		200 GAL SODIUM HYPOCHLORITE	1,198.00	4-09-00-101-267	B CHEMICALS	R	01/22/24	01/31/24		
2		FUEL SURCHARGE	75.00	4-09-00-101-267	B CHEMICALS	R	01/22/24	01/31/24		
			<u>1,273.00</u>							
24-00075	01/23/24	P0257 PUBLIC WORKS ASSOC. OF NJ								
1		2024 MEMBERSHIP DUES	75.00	4-09-00-101-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/23/24	01/31/24		
2		2024 MEMBERSHIP DUES	15.00	4-09-00-101-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/23/24	01/31/24		
			<u>90.00</u>							
24-00077	01/25/24	R0011 RUBBERCYCLE								
1		RECYCLE TIRES	120.00	4-01-26-306-250	B RECYCLING TAX	R	01/25/24	01/31/24		
24-00079	01/29/24	P0076 POWER DMS, INC								
1		POWERDMS STANDARDS FOR NJSACOP	550.00	4-01-25-240-297	B Police - Miscellaneous	R	01/29/24	01/31/24		INV-46029

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00083	01/29/24	N0079 NJ CLEAN COMMUNITIES COUNCIL								
1		AWARDS CERIMONY SUSTAINABLE	150.00	G-02-00-200-429	B Clean Communities Grant 2022 (23 Budget) R		01/29/24	01/31/24		
24-00084	01/29/24	A0706 AWARD COMPANY OF AMERICA								
1		NAMEPLATE - CRYSTAL PARKER	12.50	4-01-20-120-299	B MISCELLANEOUS R		01/29/24	01/31/24		
2		SHIPPING	9.69	4-01-20-120-299	B MISCELLANEOUS R		01/29/24	01/31/24		
3		SET-UP CHARGE	8.95	4-01-20-120-299	B MISCELLANEOUS R		01/29/24	01/31/24		
			31.14							
24-00085	01/30/24	M0082 MARINE LUMBER & PILING								
1		2X10X8 T&G	1,467.75	C-04-00-563-001	B Ordinance 2021-07 Various Improvements R		01/30/24	01/31/24		188670
2		6X6X16	291.24	C-04-00-563-001	B Ordinance 2021-07 Various Improvements R		01/30/24	01/31/24		
3		3/4 X 6 GALV ALL THREAD	92.75	C-04-00-563-001	B Ordinance 2021-07 Various Improvements R		01/30/24	01/31/24		
4		3/4 GALV DOCK WASHERS	15.20	C-04-00-563-001	B Ordinance 2021-07 Various Improvements R		01/30/24	01/31/24		
5		3/4 GALV NUTS	2.80	C-04-00-563-001	B Ordinance 2021-07 Various Improvements R		01/30/24	01/31/24		
			1,869.74							
24-00086	01/30/24	00012 ONE CALL CONCEPTS								
1		ONE CALL MESSAGES 12/23	22.88	3-09-00-101-275	B TELEPHONE R		01/30/24	01/31/24		3125378
24-00087	01/30/24	N0380 NJ LEAGUE OF MUNICIPALITIES								
1		2024 MEMBERSHIP DUES NJLM	418.00	4-01-20-120-281	B PROFESSIONAL MEMBERSHIP & DUES R		01/30/24	01/31/24		
24-00088	01/30/24	C0114 COMPLETE SECURITY SYSTEMS INC.								
1		ALARM MONITOR ESC 2/1 - 4/30	135.00	4-01-26-310-299	B B&G - MISCELLANEOUS R		01/30/24	01/31/24		4323847
24-00089	01/30/24	R0046 RUMPF LAW								
1		PUBLIC DEFENDER	375.00	4-01-43-495-231	B PUBLIC DEFENDER R		01/30/24	01/31/24		
24-00090	01/30/24	M0081 METROPOLITAN LIFE INSURANCE CO								
1		DENTAL INSURANCE 1-2024	4,238.26	4-01-23-220-226	B Insurance - Dental R		01/30/24	01/31/24		
24-00091	01/30/24	P0152 PETTY CASH FUND								
1		PETTY CASH REIMBURSEMENT 2024	300.00	4-01-55-900-006	B PETTY CASH R		01/30/24	01/31/24		
24-00092	01/31/24	R0158 REMINGTON & VERNICK ENGINEERS								
1		2021 NJDOT MUN AID LAKE ST REC	258.75	G-02-00-200-627	B NJ DOT - Lake St R		01/31/24	01/31/24		1514U077-23

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00103	01/31/24	B9112 B & K EQUIPMENT SERVICES								
		1 BACKHOE REPAIR INVOICE# 38830	1,186.71	4-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR	R	01/31/24	01/31/24		38830
24-00104	01/31/24	B9112 B & K EQUIPMENT SERVICES								
		1 TRASH TRUCK INVOICE# 38843	497.05	4-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	01/31/24	01/31/24		38843
		2 TRASH TRUCK INVOICE# 38842	725.89	4-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	01/31/24	01/31/24		38842
			<u>1,222.94</u>							
24-00105	01/31/24	V0855 VERIZON								
		1 PHONE BILL	374.98	4-01-31-440-275	B TELEPHONE	R	01/31/24	01/31/24		
24-00106	01/31/24	O0139 OCEAN COUNTY LANDFILL								
		1 LANDFILL DUMP FEE ESCROW	15,000.00	4-01-32-465-257	B LANDFILL FEES	R	01/31/24	01/31/24		
24-00107	01/31/24	P0022 SUN LIFE								
		1 LIFE INS BILL TO 3/24	102.60	4-01-23-220-227	B Insurance - Life Insurance	R	01/31/24	01/31/24		
24-00108	01/31/24	J0900 JCP&L								
		1 LED STREET LIGHTING	446.98	4-01-31-436-276	B STREET LIGHTING	R	01/31/24	01/31/24		
24-00109	01/31/24	J0900 JCP&L								
		1 ELECTRIC BILL UF	4,554.62	4-09-00-101-276	B ELECTRIC	R	01/31/24	01/31/24		
24-00110	01/31/24	C0060 COMCAST CABLE								
		1 ESC CABLE MODEM	196.47	4-01-31-440-275	B TELEPHONE	R	01/31/24	01/31/24		
		2 PD CABLE MODEM	149.41	4-01-31-440-275	B TELEPHONE	R	01/31/24	01/31/24		
		3 COMM CENTER CABLE MODEM	96.42	4-01-31-440-275	B TELEPHONE	R	01/31/24	01/31/24		
		4 BORO HALL CABLE MODEM	212.37	4-01-31-440-275	B TELEPHONE	R	01/31/24	01/31/24		
			<u>654.67</u>							
24-00111	01/31/24	K0018 KORI BRENNAN								
		1 MILEAGE REIMBURSEMENT	136.68	4-01-42-153-200	B Shared Service - PMUA	R	01/31/24	01/31/24		
24-00112	01/31/24	A0075 GANNETT NY/NJ LOCALIQ								
		1 CLERK ADVERT. 9/01 - 12/31/23	863.88	3-01-20-122-215	B Advertising - Legal Advertisements	R	01/31/24	01/31/24		
		2 CLERK ADVERT. 1/1 - 1/19/24	369.28	4-01-20-122-215	B Advertising - Legal Advertisements	R	01/31/24	01/31/24		
			<u>1,233.16</u>							

January 31, 2024
03:11 PM

Borough of Lakehurst
Bill List By P.O. Number

Page No: 7

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	First Stat/Chk	Rcvd Enc Date	Date	Chk/Void Date	Invoice
Total Purchase Orders:		55	Total P.O. Line Items:		97	Total List Amount:	439,852.38	Total Void Amount:		0.00	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	17,412.45	0.00	17,412.45	0.00	0.00	17,412.45
WATER & SEWER OPERATING	3-09	<u>1,341.04</u>	<u>0.00</u>	<u>1,341.04</u>	<u>0.00</u>	<u>0.00</u>	<u>1,341.04</u>
Year Total:		18,753.49	0.00	18,753.49	0.00	0.00	18,753.49
CURRENT FUND APPROPRIATIONS	4-01	354,961.54	0.00	354,961.54	0.00	0.00	354,961.54
WATER & SEWER OPERATING	4-09	<u>10,272.02</u>	<u>0.00</u>	<u>10,272.02</u>	<u>0.00</u>	<u>0.00</u>	<u>10,272.02</u>
Year Total:		365,233.56	0.00	365,233.56	0.00	0.00	365,233.56
	C-04	2,446.58	0.00	2,446.58	0.00	0.00	2,446.58
	G-02	53,066.25	0.00	53,066.25	0.00	0.00	53,066.25
	T-03	352.50	0.00	352.50	0.00	0.00	352.50
Total Of All Funds:		<u><u>439,852.38</u></u>	<u><u>0.00</u></u>	<u><u>439,852.38</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>439,852.38</u></u>

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00847	10/30/23	P0055 POWER EQUIPMENT COMPANY								
		1 GENERATOR BLOCK HEATER REPLACE	1,320.00	3-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	10/30/23	01/12/24		
23-00969	12/07/23	M0118 MIRACLE CHEMICAL CO.								
		1 200 GAL SODIUM HYPOCHLORITE	1,198.00	3-09-00-101-267	B CHEMICALS	R	12/07/23	01/12/24		
		2 FUEL SURCHARGE	75.00	3-09-00-101-267	B CHEMICALS	R	12/07/23	01/12/24		
			1,273.00							
23-00982	12/15/23	D0072 DYNAMIC TESTING SERVICE, LLC								
		1 YEARLY QUERY FULL OR LIMITED	18.00	G-02-00-200-443	B Recycling Tonnage Grant 2017	R	12/15/23	01/12/24		2115
23-01027	12/29/23	C0106 COLLIERS ENGINEERING & DESIGN								
		1 AFFORDABLE HOUSING SERVICES	3,395.00	T-03-00-100-035	B Affordable Housing Trust	R	12/29/23	01/12/24		0000899712
		2 AFFORDABLE HOUSING SERVICES	940.00	T-03-00-100-035	B Affordable Housing Trust	R	12/29/23	01/12/24		000906166
			4,335.00							
24-00016	01/05/24	B9112 B & K EQUIPMENT SERVICES								
		1 HOSE REPAIR INVOICE# 13747	117.82	4-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR	R	01/05/24	01/12/24		13747
24-00017	01/05/24	P0038 PRO-SHRED SOUTHERN NJ								
		1 PD SHRED INVOICE# 1310461	45.00	4-01-25-240-297	B Police - Miscellaneous	R	01/05/24	01/12/24		1310461
24-00018	01/05/24	E0078 ESI EQUIPMENT, INC								
		1 FD ANNUAL SERVICE CONTRACT	1,367.00	4-01-25-265-299	B MISCELLANEOUS	R	01/05/24	01/12/24		
24-00021	01/08/24	J0005 JW FINLEY, INC								
		1 HOT WATER HEATER	2,375.00	4-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	01/08/24	01/12/24		
24-00024	01/08/24	R0046 RUMPF LAW								
		1 PUBLIC DEFENDER	375.00	4-01-43-495-231	B PUBLIC DEFENDER	R	01/08/24	01/12/24		
		2 PUBLIC DEFENDER PRETRIAL HEAR.	64.00	4-01-43-495-231	B PUBLIC DEFENDER	R	01/08/24	01/12/24		
			439.00							

January 12, 2024
03:08 PM

Borough of Lakehurst
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00025	01/08/24	V0011 VERIZON WIRELESS								
		1 BORO CELL PHONE BILL 12/23	487.80	3-01-31-440-275	B TELEPHONE	R	01/08/24	01/12/24		
24-00026	01/08/24	T0967 TREASURER, STATE OF NJ (NJDEP)								
		1 WATER ALLOCATION 2024	4,670.00	4-09-00-101-299	B MISCELLANEOUS	R	01/08/24	01/12/24		
24-00027	01/08/24	A0024 ACTION DATA SERVICES								
		1 PAYROLL SERVICE PDEND 12/10/23	308.65	3-01-20-130-299	B Finance - Miscellaneous	R	01/08/24	01/12/24		85575
		2 PAYROLL SERVICE PDEND 12/24/23	437.77	3-01-20-130-299	B Finance - Miscellaneous	R	01/08/24	01/12/24		85762
			746.42							
24-00028	01/08/24	H0030 HOLIDAY CAR WASH								
		1 POLICE CAR WASHES INV# 1580	24.00	4-01-25-240-297	B Police - Miscellaneous	R	01/08/24	01/12/24		1580
24-00029	01/08/24	S0896 SHORE BUSINESS SOLUTIONS								
		1 PD COPIER INVOICE# AR90835	73.78	3-01-25-240-297	B Police - Miscellaneous	R	01/08/24	01/12/24		AR90835
		2 BORO COPIER INVOICE# AR90004	23.38	3-01-20-120-299	B MISCELLANEOUS	R	01/08/24	01/12/24		AR90004
		3 BORO COPIER INVOICE# AR90168	9.32	3-01-20-120-299	B MISCELLANEOUS	R	01/08/24	01/12/24		AR90168
		4 PD COPIER INVOICE# AR88916	64.49	4-01-25-240-297	B Police - Miscellaneous	R	01/08/24	01/12/24		
			170.97							
24-00030	01/08/24	L0055 LEAF								
		1 JANUARY 2024	141.31	4-01-20-120-222	B Clerk - Contractual Services	R	01/08/24	01/12/24		
		2 SERVICE CHARGE	14.13	4-01-20-120-222	B Clerk - Contractual Services	R	01/08/24	01/12/24		
			155.44							
24-00031	01/08/24	S0132 STATE OF NEW JERSEY-PWT								
		1 WATER TAX - 4TH QTR. 2023	216.70	3-09-00-101-299	B MISCELLANEOUS	R	01/08/24	01/12/24		
24-00032	01/08/24	A0102 AFFILIATED TECHNOLOGY SOLUTION								
		1 PHONE BILL - FEBRUARY 2024	660.77	4-01-31-440-275	B TELEPHONE	R	01/08/24	01/12/24		
24-00033	01/08/24	O0372 OCEAN COUNTY BOARD OF ELECTION								
		1 2023 PRIMARY SAMPLE BALLOTS	106.41	3-01-20-120-299	B MISCELLANEOUS	R	01/08/24	01/12/24		
		2 MAILING OF SAMPLE BALLOTS	211.74	3-01-20-120-299	B MISCELLANEOUS	R	01/08/24	01/12/24		
			318.15							
24-00034	01/08/24	N0030 NJ REGISTRAR'S ASSOCIATION								
		1 MEMBERSHIP DUES - R. JAMES	25.00	4-01-20-120-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/08/24	01/12/24		11909

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00034	01/08/24	N0030 NJ REGISTRAR'S ASSOCIATION		Continued							
		2 MEMBERSHIP DUES - K. BRENNAN	25.00	4-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	01/08/24	01/12/24		11910
		3 MEMBERSHIP DUES - M. CAPASSO	25.00	4-01-20-120-281	B	PROFESSIONAL MEMBERSHIP & DUES	R	01/08/24	01/12/24		11857
			<u>75.00</u>								
24-00035	01/08/24	C0970 CAESARS ATLANTIC CITY									
		1 AMY LOWE 3/6/23 - 3/8/23	188.00	G-02-00-200-424	B	Clean Communities Program 2019	R	01/08/24	01/12/24		
		2 DAVID WINTON 3/6/23 - 3/8/23	188.00	G-02-00-200-424	B	Clean Communities Program 2019	R	01/08/24	01/12/24		
			<u>376.00</u>								
24-00036	01/09/24	N0150 NJMVC (CAIR PROGRAM)									
		1 APPLICATION FOR ONLINE ACCESS	150.00	4-01-20-120-299	B	MISCELLANEOUS	R	01/09/24	01/12/24		OL027730
24-00039	01/11/24	T0067 TARGET SOLUTIONS LEARNING									
		1 GUARDIAN TRACKING SOFTWARE	1,602.00	4-01-25-240-222	B	CONTRACTUAL SERVICES	R	01/11/24	01/12/24		
24-00043	01/11/24	C0060 COMCAST CABLE									
		1 WATER PLANT CABLE MODEM	96.42	4-09-00-101-275	B	TELEPHONE	R	01/11/24	01/12/24		
24-00044	01/11/24	C0060 COMCAST CABLE									
		2 COMM CENTER CABLE MODEM	96.42	4-01-31-440-275	B	TELEPHONE	R	01/11/24	01/12/24		
		3 BORO HALL CABLE MODEM	204.17	4-01-31-440-275	B	TELEPHONE	R	01/11/24	01/12/24		
		5 PW CABLE MODEM	110.84	4-01-31-440-275	B	TELEPHONE	R	01/11/24	01/12/24		
			<u>411.43</u>								
24-00045	01/11/24	W0021 WESTERN PEST SERVICES									
		1 PEST CONTROL SRV 1ST QTR 24	445.45	4-01-26-310-222	B	CONTRACTUAL SERVICES	R	01/11/24	01/12/24		8794004
24-00046	01/11/24	M0052 MICHAEL VALINOTI									
		1 MEDICARE REIMB 11/23	164.90	3-01-23-220-228	B	Insurance - Medicare Reimbursement	R	01/11/24	01/12/24		
		2 MEDICARE REIMB 12/23	164.90	3-01-23-220-228	B	Insurance - Medicare Reimbursement	R	01/11/24	01/12/24		
		3 MEDICARE REIMB 1/24	174.70	4-01-23-220-228	B	Insurance - Medicare Reimbursement	R	01/11/24	01/12/24		
			<u>504.50</u>								
24-00047	01/11/24	NJ105 NJ DEPT. OF LABOR AND									
		1 UNEMPLOYMENT BALANCE DUE 4Q 21	125.55	T-03-00-100-025	B	Unemployment Trust	R	01/11/24	01/12/24		
24-00048	01/11/24	N0136 NJ NATURAL GAS COMPANY									
		1 ESC GAS BILL	1,382.89	3-01-31-437-269	B	NATURAL GAS	R	01/11/24	01/12/24		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00048	01/11/24	N0136 NJ NATURAL GAS COMPANY				Continued					
		2 PW GARAGE GAS BILL	1,142.37	3-01-31-437-269	B NATURAL GAS		R	01/11/24	01/12/24		
		3 COMMUNITY CENTER GAS BILL	1,007.10	3-01-31-437-269	B NATURAL GAS		R	01/11/24	01/12/24		
		4 PD HQ GAS BILL	602.38	3-01-31-437-269	B NATURAL GAS		R	01/11/24	01/12/24		
		5 BOROUGH HALL GAS BILL	<u>406.12</u>	3-01-31-437-269	B NATURAL GAS		R	01/11/24	01/12/24		
			4,540.86								
24-00049	01/11/24	R0158 REMINGTON & VERNICK ENGINEERS									
		1 WATER TREATMENT PLANT REHAB	4,812.50	C-08-01-583-001	B Ordinance 2022-12 WTP Upgrades		R	01/11/24	01/12/24		1514U080-8
24-00050	01/12/24	R0158 REMINGTON & VERNICK ENGINEERS									
		1 B&K EQUIP P/F & S/P APPLICATIO	3,230.00	T-03-00-400-418	B B&K Equipment Services B63 L6 (PB REV)		R	01/12/24	01/12/24		1514P093-9
24-00051	01/12/24	R0158 REMINGTON & VERNICK ENGINEERS									
		1 DATA COLLECTION GIS STORMWATER	1,437.50	G-02-00-200-471	B Stormwater Assistance Grant - GIS		R	01/12/24	01/12/24		1514T124-6
24-00053	01/12/24	R0158 REMINGTON & VERNICK ENGINEERS									
		1 B&K EQUIP P/F & S/P APPLICATIO	500.00	T-03-00-400-418	B B&K Equipment Services B63 L6 (PB REV)		R	01/12/24	01/12/24		1514903-10
24-00054	01/12/24	R0158 REMINGTON & VERNICK ENGINEERS									
		1 LIMELIGHT SUBDIVISION APP	380.00	T-03-00-400-017	B Limelight III Escrow - Block 52 Lot 13		R	01/12/24	01/12/24		15149083-11
24-00055	01/12/24	C0076 CLEARY, GIACOBBE, ALFIERI &									
		1 LABOR ATTORNEY FEES	280.50	3-01-20-155-231	B LEGAL SERVICES		R	01/12/24	01/12/24		129131
24-00056	01/12/24	C0131 CHARLOTTE SHEPHERD									
		1 MEDICARE REIMBURS.10/23 -12/23	494.70	3-01-23-220-228	B Insurance - Medicare Reimbursement		R	01/12/24	01/12/24		
24-00057	01/12/24	S0190 SAKER SHOPRITES, INC.									
		1 SHOPRITE CARD CHARGES 12/23	97.92	3-01-28-371-236	B Public Events - Miscellaneous		R	01/12/24	01/12/24		06140548338
24-00058	01/12/24	V0855 VERIZON									
		1 PHONE BILL	100.05	4-09-00-101-275	B TELEPHONE		R	01/12/24	01/12/24		
		2 PHONE BILL	<u>100.05</u>	4-09-00-101-275	B TELEPHONE		R	01/12/24	01/12/24		
			200.10								
24-00059	01/12/24	B9112 B & K EQUIPMENT SERVICES									
		1 HOSE REPAIR INVOICE# 13781	258.21	3-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR		R	01/12/24	01/12/24		13781

January 12, 2024
03:08 PM

Borough of Lakehurst
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00060	01/12/24	A0123 AMAZON CAPITAL SERVICES									
		2 CLERK SUPPLIES	60.58	3-01-20-120-211	B	Clerk - Office Supplies	R	01/12/24	01/12/24		
		3 POSS UNIFORM ALLOWANCE 2023	69.99	3-01-25-240-280	B	UNIFORM ALLOWANCE - WALTZ	R	01/12/24	01/12/24		
		4 FLORIO UNIFORM ALLOWANCE 2023	142.49	3-01-25-240-278	B	UNIFORM ALLOWANCE - FLORIO	R	01/12/24	01/12/24		
		5 PD OFFICE SUPPLIES CREDIT	<u>51.99</u>	3-01-25-240-211	B	OFFICE SUPPLIES	R	01/12/24	01/12/24		
			221.07								
24-00061	01/12/24	N0029 TWIN ROCKS WATER									
		1 BORO HALL WATER AND COOLER	56.97	3-01-20-120-299	B	MISCELLANEOUS	R	01/12/24	01/12/24		6147301
		2 POLICE DEPT WATER AND COOLER	78.95	3-01-25-240-297	B	Police - Miscellaneous	R	01/12/24	01/12/24		
		3 PW WATER AND COOLER	<u>12.00</u>	3-09-00-101-299	B	MISCELLANEOUS	R	01/12/24	01/12/24		
			147.92								
24-00062	01/12/24	J0900 JCP&L									
		1 ELECTRIC BILL CF	2,206.11	3-01-31-435-276	B	ELECTRICITY	R	01/12/24	01/12/24		
24-00063	01/12/24	J0900 JCP&L									
		1 RT 70 & ORCHARD LIGHT	68.36	3-01-31-436-276	B	STREET LIGHTING	R	01/12/24	01/12/24		
24-00064	01/12/24	J0900 JCP&L									
		1 ELECTRIC BILL ST. LIGHTS	1,549.53	3-01-31-436-276	B	STREET LIGHTING	R	01/12/24	01/12/24		
24-00065	01/12/24	L0040 LOWE'S									
		1 B & G SHARE	274.77	3-01-26-310-262	B	MINOR TOOLS & EQUIPMENT	R	01/12/24	01/12/24		
24-00066	01/12/24	00141 OCEAN COUNTY MUNICIPAL JIF									
		1 2024 1ST INSTALLMENT GEN LIA	27,349.75	4-01-23-210-224	B	INSURANCE - LIABILITY	R	01/12/24	01/12/24		
		2 2024 1ST INSTALLMENT W/C	32,860.75	4-01-23-215-224	B	INSURANCE-WORKERS COMPENSATION	R	01/12/24	01/12/24		
		3 2024 1ST INSTALLMENT	27,349.75	4-09-00-101-228	B	INSURANCE - OTHER	R	01/12/24	01/12/24		
		4 2024 1ST INSTALLMENT	<u>32,860.75</u>	4-09-00-101-228	B	INSURANCE - OTHER	R	01/12/24	01/12/24		
			120,421.00								
<hr/>											
Total Purchase Orders:		45	Total P.O. Line Items:		74	Total List Amount:		163,647.47	Total Void Amount:		0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	11,858.39	0.00	11,858.39	0.00	0.00	11,858.39
WATER & SEWER OPERATING	3-09	<u>3,079.91</u>	<u>0.00</u>	<u>3,079.91</u>	<u>0.00</u>	<u>0.00</u>	<u>3,079.91</u>
Year Total:		14,938.30	0.00	14,938.30	0.00	0.00	14,938.30
CURRENT FUND APPROPRIATIONS	4-01	68,199.78	0.00	68,199.78	0.00	0.00	68,199.78
WATER & SEWER OPERATING	4-09	<u>65,294.84</u>	<u>0.00</u>	<u>65,294.84</u>	<u>0.00</u>	<u>0.00</u>	<u>65,294.84</u>
Year Total:		133,494.62	0.00	133,494.62	0.00	0.00	133,494.62
	C-08	4,812.50	0.00	4,812.50	0.00	0.00	4,812.50
	G-02	1,831.50	0.00	1,831.50	0.00	0.00	1,831.50
	T-03	8,570.55	0.00	8,570.55	0.00	0.00	8,570.55
Total of All Funds:		<u><u>163,647.47</u></u>	<u><u>0.00</u></u>	<u><u>163,647.47</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>163,647.47</u></u>

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice
23-00896	11/20/23	U0008 ULTRA EQUIPMENT, LLC									
		1 WIRE HARNESS REPAIR KIT AUGER	270.00	3-01-26-290-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	11/20/23	01/08/24		13660
		2 WIRE HARNESS REPAIR KIT SPINNE	50.40	3-01-26-290-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	11/20/23	01/08/24		
			320.40								
23-00899	11/28/23	U0008 ULTRA EQUIPMENT, LLC									
		1 SPINNER 14" DIAMETER	420.00	3-01-26-290-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	11/28/23	01/08/24		13665
23-00913	12/01/23	M0075 MATTHEW SAGE									
		1 ALT. PUBLIC DEFENDER	600.00	3-01-43-495-231	B PUBLIC DEFENDER		R	12/01/23	01/08/24		
23-00971	12/07/23	M0013 BILL MEYER ELECTRIC									
		1 BORO HALL & WATER TREAT. PLANT	1,322.95	3-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR		R	12/07/23	01/08/24		
23-00983	12/15/23	B0092 B SAFE INC.									
		1 SERVICE CALL INVOICE# 4160435	323.75	3-01-26-310-299	B B&G - MISCELLANEOUS		R	12/15/23	01/08/24		4160435
23-00986	12/15/23	P0120 POLICE AND SHERIFFS PRESS									
		1 HOLOVIEW SECURE ID INV# 185907	15.00	3-01-20-150-299	B MISCELLANEOUS		R	12/15/23	01/08/24		185907
		2 SHIPPING	2.60	3-01-20-150-299	B MISCELLANEOUS		R	12/15/23	01/08/24		
			17.60								
23-00989	12/19/23	O0026 OCCUPATIONAL HEALTH CENTERS									
		1 PD PRE-EMPLOYMENT PHYSICAL	557.00	3-01-25-240-229	B PHYSICALS		R	12/19/23	01/08/24		516155489
23-01000	12/20/23	A0118 ATLANTIC PRINTING & DESIGN									
		1 WINDOW ENVELOPES	232.00	3-01-20-120-216	B Clerk - Printing		R	12/20/23	01/08/24		
		2 200 LETTERHEAD	79.00	3-01-20-120-216	B Clerk - Printing		R	12/20/23	01/08/24		
			311.00								
23-01003	12/20/23	A0118 ATLANTIC PRINTING & DESIGN									
		1 2024 BOROUGH CALENDARS	4,350.60	3-01-20-120-299	B MISCELLANEOUS		R	12/20/23	01/08/24		

January 8, 2024
12:45 PM

Borough of Lakehurst
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00001	01/05/24	E0923 Edmunds GovTech								
1		2024 MAINTENANCE AGREEMENT	2,935.46	4-01-20-145-222	B Tax Collector - Contractual Services	R	01/05/24	01/08/24		
2		2024 MAINTENANCE AGREEMENT	3,872.32	4-01-20-130-222	B Finance - Contractual Services	R	01/05/24	01/08/24		
3		2024 MAINTENANCE AGREEMENT	<u>3,066.06</u>	4-09-00-101-222	B CONTRACTUAL SERVICES	R	01/05/24	01/08/24		
			9,873.84							
24-00002	01/05/24	N0130 NJ CONFERENCE OF MAYORS								
1		NJCM 2024 MAYORAL MEMB. DUES	295.00	4-01-20-110-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/05/24	01/08/24		
24-00003	01/05/24	O0022 ONSOLVE, LLC								
1		CODE RED 1/1/24 - 12/31/24	249.64	4-01-25-240-297	B Police - Miscellaneous	R	01/05/24	01/08/24		
2		CODE RED 1/1/24 - 12/31/24	249.63	4-01-25-252-299	B MISCELLANEOUS	R	01/05/24	01/08/24		
3		CODE RED 1/1/24 - 12/31/24	<u>249.63</u>	4-01-26-305-299	B MISCELLANEOUS	R	01/05/24	01/08/24		15297939
			748.90							
24-00005	01/05/24	O0143 OCEAN COUNTY MAYOR'S ASSOC.								
1		2024 MEMBERSHIP DUES	250.00	4-01-20-110-281	B PROFESSIONAL MEMBERSHIP & DUES	R	01/05/24	01/08/24		2024-13
24-00007	01/05/24	T0024 TREC DIRECT MAILING SERVICES								
1		ASSESSMENT NOTICES	421.88	4-01-20-150-216	B PRINTING	R	01/05/24	01/08/24		49954
24-00008	01/05/24	M0564 MUNIDEX, INC.								
1		2024 MAINTENANCE AGREEMENT	489.00	4-01-27-340-299	B MISCELLANEOUS	R	01/05/24	01/08/24		
24-00009	01/05/24	E0923 Edmunds GovTech								
1		Cloud Hosting Services 2024	4,272.32	4-01-20-140-222	B Information Technology - Contractual Srv	R	01/05/24	01/08/24		24-IN2920
24-00010	01/05/24	W0030 WEX BANK								
1		WAWA GAS CHARGES 12/23	2,988.02	4-01-31-447-265	B GASOLINE	R	01/05/24	01/08/24		94212942
24-00011	01/05/24	M0016 MICROMEDIA PUBLICATIONS								
1		CLERK ADVERTISING	885.00	4-01-20-122-215	B Advertising - Legal Advertisements	R	01/05/24	01/08/24		7443064
24-00019	01/08/24	H0030 HOLIDAY CAR WASH								
1		POLICE CAR WASHES INV# 1567	64.00	4-01-25-240-297	B Police - Miscellaneous	R	01/08/24	01/08/24		1567
24-00020	01/08/24	C0032 CERTIFIED SPEEDOMETER								
1		CALIBRATE PDCARS 2,3,1,5,6,7,8	385.00	4-01-25-240-297	B Police - Miscellaneous	R	01/08/24	01/08/24		

January 8, 2024
12:45 PM

Borough of Lakehurst
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00022	01/08/24	M0081 METROPOLITAN LIFE INSURANCE CO									
1	DENTAL INSURANCE 12/2023		4,238.26	4-01-23-220-226		B Insurance - Dental	R	01/08/24	01/08/24		
24-00023	01/08/24	P0022 SUN LIFE									
1	LIFE INS BILL TO 2/24		102.60	4-01-23-220-227		B Insurance - Life Insurance	R	01/08/24	01/08/24		
Total Purchase Orders:		22	Total P.O. Line Items:		29	Total List Amount:	33,237.12	Total Void Amount:		0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	8,223.30	0.00	8,223.30	0.00	0.00	8,223.30
CURRENT FUND APPROPRIATIONS	4-01	21,947.76	0.00	21,947.76	0.00	0.00	21,947.76
WATER & SEWER OPERATING	4-09	3,066.06	0.00	3,066.06	0.00	0.00	3,066.06
Year Total:		25,013.82	0.00	25,013.82	0.00	0.00	25,013.82
Total of All Funds:		33,237.12	0.00	33,237.12	0.00	0.00	33,237.12

January 3, 2024
12:33 PM

Borough of Lakehurst
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-01030	12/31/23	L0098	110,383.00	3-01-55-900-002		B SCHOOL TAXES PAYABLE	R	12/31/23	12/31/23		
1 JANUARY 2024											

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 110,383.00 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	110,383.00	0.00	110,383.00	0.00	0.00	110,383.00
Total of All Funds:		<u>110,383.00</u>	<u>0.00</u>	<u>110,383.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,383.00</u>

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Include Non-Budgeted: Y

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-01028	12/29/23	P0152				PETTY CASH FUND					
		1 PD SHARE	60.00	3-01-25-240-297		B Police - Miscellaneous	R	12/29/23	12/29/23		
		2 PW SHARE	60.00	3-01-26-310-299		B B&G - MISCELLANEOUS	R	12/29/23	12/29/23		
			<u>120.00</u>								
23-01029	12/29/23	L0055				LEAF					
		1 DOCUMENTATION FEE	125.00	3-01-20-120-222		B Clerk - Contractual Services	R	12/29/23	12/29/23		
		2 NOVEMBER 2023 FEE	141.31	3-01-20-120-222		B Clerk - Contractual Services	R	12/29/23	12/29/23		
		3 DECEMBER 2023 FEE	141.31	3-01-20-120-222		B Clerk - Contractual Services	R	12/29/23	12/29/23		
		4 SERVICE CHARGE	26.63	3-01-20-120-222		B Clerk - Contractual Services	R	12/29/23	12/29/23		
			<u>434.25</u>								

Total Purchase Orders: 2 Total P.O. Line Items: 6 Total List Amount: 554.25 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	554.25	0.00	554.25	0.00	0.00	554.25
Total of All Funds:		<u>554.25</u>	<u>0.00</u>	<u>554.25</u>	<u>0.00</u>	<u>0.00</u>	<u>554.25</u>

**RESOLUTION
JANUARY 18, 2024**

**RESOLUTION AUTHORIZING THE BOROUGH OF LAKEHURST TO ENTER INTO
A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5), specifically authorizes two (2) or more contracting units to enter into a Cooperative Pricing System and Agreement for the purchase of work, materials and supplies; **and**

WHEREAS, the Passaic Valley Sewerage Commission serves as the lead agency of the North Jersey Wastewater Cooperative Pricing System and operates the same; **and**

WHEREAS, the Passaic Valley Sewerage Commission engages in a Cooperative Pricing System with Participating Contracting Units, utilizing administrative purchasing services and facilities of the Passaic Valley Sewerage Commission, wherein the purpose of the Cooperative Pricing Agreement is to effectuate substantial economies in the purchase of goods and supplies; **and**

WHEREAS, the Passaic Valley Sewerage Commission shall be responsible for complying with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and all other provisions of the revised statutes of State of New Jersey; **and**

WHEREAS, the governing body of the Borough of Lakehurst duly considered participation in the North Jersey Wastewater Cooperative Pricing System for the provision of goods and supplies; **and**

WHEREAS, the Borough of Lakehurst desires to become a member of the North Jersey Wastewater Cooperative Pricing System, NJWCPS, effective immediately.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

1. Authorizes participation in the North Jersey Wastewater Cooperative Pricing System.
2. Authorizes the Mayor to execute and the Municipal Clerk to attest the agreement for such membership.
3. The Borough of Lakehurst Clerk is hereby directed to submit this adopted resolution to the following:
 - A. Passaic Valley Sewerage Commission
 - B. Wayne Sibia, Borough Chief Financial Officer

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 18, 2024.

Maryanne Capasso, RMC
Municipal Clerk

**RESOLUTION
JANUARY 18, 2024**

**AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH
BRIGHT HARBOR HEALTHCARE AND THE BOROUGH OF
LAKEHURST POLICE DEPARTMENT FOR “ON P.O.I.N.T” PROGRAM**

WHEREAS, Bright Harbor Healthcare, a New Jersey Non-Profit Corporation, provides services, entitled, On P.O.I.N.T, whereby residents of Lakehurst Borough will have access to social work referrals and improved access to behavioral health and integrated care programming to ensure that its most vulnerable population has the ability to get the care they need and deserve; **and**

WHEREAS, Bright Harbor Healthcare desires to assist Lakehurst Borough, and specifically the Lakehurst Borough Police Department in building a strong community and helping to educate citizens to understand that the role of the police officer includes referring at risk people and/or families for intervention.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby authorize a Memorandum of Understanding between the Borough of Lakehurst and Bright Harbor Healthcare effective January 1, 2024 through December 31, 2026 as follows:

1. The Borough Clerk and Mayor are hereby authorized to execute said Memorandum of Understanding.
2. The terms and conditions are stated in the Memorandum of Understanding, attached at “Schedule A”

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 18, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION #24-XXX
JANUARY 18, 2024**

WHEREAS, N.J.S.A. 40A: 5-14 requires that every local unit adopt a Cash Management Plan, **and**

WHEREAS, the primary objectives of the plan are to preserve the safety of Public funds, seek investment instruments that offer liquidity and maximize interest revenue through use of authorized legal depositories and approved investment instruments,

WHEREAS, the Borough Council adopted the 2024 Cash Management Plan for the Borough of Lakehurst at their Re-organization Meeting on January 1, 2024; and

WHEREAS, the Plan needs to be revised to include a new bank account at Ocean First Bank for Affordable Housing funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, does hereby approve and adopt the revised 2024 Cash Management Plan to include a bank account at Ocean First Bank for Affordable Housing funds.

**BOROUGH OF LAKEHURST
CASH MANAGEMENT PLAN**

INTRODUCTION

The New Jersey “Local Fiscal Affairs Law”, N.J.S.A. 40A: 5-14 requires that every local unit adopt a Cash Management Plan and shall deposit its funds pursuant to that plan. The primary objective of the plan is to preserve the safety of public funds, seek investment instruments that offer liquidity and maximize interest revenue through use of authorized legal depositories and approved investment instruments.

I. AUTHORITY

- a. Borough Council of the Borough of Lakehurst, County of Ocean.
- b. Delegation of Authority – Authority to implement the investment program is granted to the Chief Financial Officer. The Chief Financial Officer shall act in accordance with the requirements of the Cash Management Plan, New Jersey Statutes, and proper use of internal controls. No other persons may engage in investment transactions except for those subordinate officials of the Chief Financial Officer.

II. STATEMENT OF POLICY

It shall be the policy of the Borough of Lakehurst, County of Ocean to adopt a Cash Management Plan, and to authorize the Chief Financial Officer to administer said Plan, for the purpose of deposit and investment of the maximum of available funds in interest bearing instruments. The investment instruments shall be safe, liquid and offer market yields.

Safety of principal is the foremost objective of the Cash Management Plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital.

The utilized investment instruments shall remain sufficiently liquid to meet all operating cash requirements that may be reasonably anticipated.

Investments shall be planned with the objective of attaining a market rate, while taking into account legal restriction, risk, and liquidity. Return on investment is of secondary importance compared to safety.

III. DEFINITIONS

“Arbitrage” refers to the rules and regulations governing the issuance of Bonds or Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Service, regulation 1.103.

“Cash Management Fund” is the New Jersey Cash Management Fund. This Fund is one of a number of funds invested by the New Jersey Division of Investments of the Department of Treasury under the jurisdiction of the State Investment Council. The Fund is authorized to receive and invest local unit funds pursuant to N.J.S.A. 40A: 5-14.

“Certificate of Eligibility” is the certification issued by the New Jersey Department of Banking, Division of Banking that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act, GUDPA.

“Compensating Balance Account” is a bank account at an eligible depository which pays no interest or interest lower than ½ of 1 percent of maximum, in return for specific services, for example check sorting, payroll services, wire transfers and other services.

“Eligible Public Depositories” is a Banking or Savings and Loan Association with a current certificate of eligibility from the State Banking Department. The Borough of Lakehurst shall designate said depositories, by resolution of the governing body on January 1st of each year in accordance with N.J.S.A. 40A: 5-14.

“Eligible Securities” are those investment instruments authorized by N.J.S.A.40A: 5-15.1.

“Interest Bearing Account” is an account or time deposit in an eligible public depository, earning interest, or any deposit in the State of New Jersey Cash Management Fund.

IV. STANDARDS OF CARE

1. The standard of prudence to be used by those delegated to affect investment transactions on behalf of the Borough of Lakehurst shall be the “prudent person” standard. Investments shall be made with judgment and care, under circumstances the prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs. Investments shall not be for speculation.

2. Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their eligibility to make impartial decisions. Employees shall disclose any material interest in financial institutions with which business is conducted and they shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Borough of Lakehurst.

3. The Chief Financial Officer is responsible for establishing and maintaining internal controls. The controls should ensure that the assets of the Borough of Lakehurst are protected from loss, theft, or misuse.

V. PROCEDURES FOR RECEIPT OF MONIES

1. Department Procedures

A. Department Directors will ensure that a receipt is issued in duplicate for all transactions. A copy of the receipt shall be given to the paying party and the duplicate maintained by the issuing department. The receipts shall be pre-numbered, or sequentially numbered if computer generated.

B. All monies collected or received from any source by or on behalf of the Borough, Department, or any Board thereof, shall be forwarded to the Division of Accounts and Control within forty-eight (48) hours of receipt.

C. The Division of Accounts and Control will prepare collected revenues for deposit to the designated legal depository.

D. All monies received shall be placed in a secure place until forwarded for deposit.

E. The Department/Division Director shall file with the Chief Financial Officer a monthly report of all monies received in the manner prescribed. The report also will include year-to-date amounts received.

F. No department, division, or agencies shall engage in the practice of cashing checks with public funds. Cashing of employee pay checks is included in this prohibition.

2. Chief Financial Officer

A. All monies collected or received from any source by or on behalf of the Borough shall be deposited within forty-eight (48) hours of receipt of designated banks.

B. Ensure that all monies deposited are in an interest-bearing account(s).

C. Where compensating balances are used to offset bank expenses, an agreement between the bank(s) and the Borough shall be executed and reviewed annually.

D. The Chief Financial Officer shall make recommendations of legal public depositories to the Lakehurst Borough Council who shall by resolution designate said depositories at the annual reorganization meeting of the Council. The list of authorized depositories may be amended at any time during the year.

E. Maturity of Investments – Investments shall be limited to maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of the State Statute or promulgated regulations.

F. Investment Securities – The Chief Financial Officer has the responsibility to determine which investments instruments are best suited for the Borough. However, The Chief Financial Officer shall be authorized only to invest in securities permitted by New Jersey State Statute. No investment shall be made in any depository that does not meet current Federal minimum standard for Leverage Ratio, Tier 1 and Tier 2 Capital Ratio.

Presently, a local unit may permit investments in such institutions as permitted in Section 4 of P.L. 1970, Chapter 236 (6.17:19-44) and other instruments specified as follows:

Mutual Funds backed by the United States Government Obligations

United States Treasury Bills (T-Bills)

Municipal Bonds or Notes

Commercial Bank Deposits and Certificates of Deposit

Repurchase Agreements

Investment in Savings and Loan Associations

United States Government Agency and Instrumentality Obligations

State of New Jersey Cash Management Fund

School District Obligations

All designated depositories must conform to all applicable State statutes concerning depositories of public funds, and all depositories shall obtain the highest amount possible F.D.I.C. and /or F.S.L.I.C. coverage for all municipal assets.

VI. FUNDS EXCLUDED FROM INVESTING

The following types of funds are not required to be placed in interest bearing account:

1. Petty cash funds
2. Cash drawn from a Federal Agency under a letter of credit which has to be paid out within 5 working days to a vendor.
3. Deposit, retainage, or amounts posted by way of bond, held by the local unit for such things as faithful performance, if the local unit would be required by law to pay back any interest earned to the provider of the deposit, except where the local unit is required by law or court decision to invest in funds.
4. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of bond counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not federally tax exempt) issued pursuant to Federal regulations to the extent that sum interest is allowable, it shall be deposited at such a rate if such rate is obtainable.

VII. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in the Plan:

Ocean First
TD Bank
New Jersey Cash Management Fund

VIII. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

1. The plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough:

Ocean First Checking Accounts

Affordable Housing
Animal Control Fund
Court – Bail Account
Court – General Account
Current Fund
General Capital Fund
Law Enforcement Trust
Other Trust Fund
Payroll
Tax Collector Trust
Utility Operating
Utility Capital

TD Bank Checking Accounts

Current Fund
Utility Operating

New Jersey Cash Management Accounts

Current Fund
General Capital
Utility Operating

XIV. BOROUGH AUDITOR

1. The Borough investment practices and the agreement of banking services and compensation thereof shall be reviewed by the Borough Auditor as part of the annual audit, as required by the N.J.S.A. 40A:5-4. Where a conflict exists between this Cash Management Plan and State statute the applicable statute shall govern.

X. SURETY BONDS

1. The Chief Financial Officer shall be covered by a surety bond. During the annual audit the municipal Auditor shall examine said bond to determine that proper coverage is in effect.

2. Staff members of the Division of Accounts and Control shall be covered by a Public Employee Faithful Performance Bond (Blanket Bond) in the minimum of \$10,000.00.

XI. REPORTING

1. The Chief Financial Officer in accordance with N.J.S.A. 40A:5-14 shall prepare a written monthly investment report and submit same to the Borough Council. The summary report will be prepared in the manner which will allow the Borough Council and the administration to ascertain whether investment activities during the reporting period have conformed to the Cash Management Plan. The report shall set forth each organization holding local unit funds, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fee incurred, and market value of all investments as of the report date. Such written report shall be included in the minutes of a regular Borough Council meeting.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 18, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 18, 2024**

**RESOLUTION REQUIRING CLAIMANT CERTIFICATIONS ON CERTAIN TYPES
OF TRANSACTIONS**

WHEREAS, N.J. S. A. 40A: 5- 16(a) restricts payment to vendors without completed Claimant certifications on purchase orders, a Claimant or Vendor certification is a certification from the party claiming payment that the bill or demand is correct; **and**

WHEREAS, Local Finance Notice 2018- 13 adopted new regulations on Claimant Certifications, allowing greater flexibility for local units in implementing the claimant certification requirement set forth in N. J. S. A. 40A: 5- 16(a); **and**

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act

Vendor Signature Required (stamp, fax electronic or wet is acceptable)	Vendor Signature not Required (rule language)
Employee Reimbursements	Vendors who are paid through EFT technologies
Transactions above the dollar amount of \$1,000	Vendors who do not provide certifications part of the normal course of business
Any situation deemed necessary by the CFO or his designee	Debt Service
	Non-Municipal Taxes
	Utilities regulated by tariff

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective January 18, 2024

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 18, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JANUARY 18, 2024**

WHEREAS, Jaiden Z. Barber has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

WHEREAS, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-31.5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Jaiden Z. Barber as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of January 18, 2024.

Maryanne Capasso, RMC
Municipal Clerk

RESOLUTION
February 1, 2024

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40-65-1* authorizes municipalities and other local governmental entities to enter into an agreement, among other things, for the sharing of services; **and**

WHEREAS, the Borough of Lakehurst desires to enter into a Shared Services Agreement with the Township of Manchester for Construction Code Services; **and**

WHEREAS, Manchester Township will provide Construction Code Services to Lakehurst at a rate set forth in Article II Uniform Construction Code Chapter 133-3 Fees (Ordinance #10-035);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk to attest to a Shared Services Agreement between the Borough of Lakehurst and the Township of Manchester.
2. That the term of the aforesaid agreement will be for a period of four (4) years commencing on January 1, 2024 and ending December 31, 2027.
3. That the Municipal Clerk shall forward a certified copy of this resolution to the following:
 - A. Construction Official, Township of Manchester
 - B. Municipal Clerk, Township of Manchester
 - C. Chief Financial Officer, Borough of Lakehurst

CERTIFICATION

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2024.

Maryanne Capasso, RMC
Municipal Clerk

RESOLUTION
FEBRUARY 1, 2024

WHEREAS, the Prosecutor's Program is a traffic safety program (also known as the Fatal Accident Support Team, F.A.S.T.) by the Ocean County Prosecutor's Office for the purpose of assisting in the investigation, prosecution of fatal accidents and in traffic enforcement and education; **and**

WHEREAS, the Shared Services Act, N.J.S.A. 40A:8A-1 et seq., authorizes local units as defined in the Act to enter into joint agreements for the provision of governmental services, **and**

WHEREAS, the Borough of Lakehurst is desirous of entering into an Interlocal Agreement with the Ocean County Prosecutor's Office for the purpose of setting forth the terms and conditions regarding the assignment of police officers employed by Borough of Lakehurst to the Prosecutor's Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and the Municipal Clerk of the Borough of Lakehurst are hereby authorized and directed to enter into and execute an Intergovernmental Agreement with the Ocean County Prosecutor's Office for participation in the Prosecutor's Program
2. A copy of this Agreement shall be kept on file and be available for public inspection at the Office of the Borough Clerk.
3. This Agreement shall be effective retroactively from January 1, 2024 and shall remain in full force and effect through December 31, 2024.
4. A certified copy of this resolution shall be forwarded to the Ocean County Prosecutor's Office

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 4, 2021.

Maryanne Capasso, RMC
Municipal Clerk

**RESOLUTION
FEBRUARY 1, 2024**

WHEREAS, Theresa M. Davis has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Theresa M. Davis membership in the Lakehurst Volunteer Fire Company and the New Jersey State Firemen's Relief Association is hereby approved, effective immediately.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2024**

WHEREAS, the need exists for the hiring of a crossing guard, **and**

WHEREAS, Jennifer Hubiak has applied for the position, **and**

WHEREAS, Chief Kline has recommended the appointment of Jennifer Hubiak to this position,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Jennifer Hubiak be appointed as a crossing guard at the rate of \$15.13 per hour, effective February 5, 2024

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

RESOLUTION
RESOLUTION AUTHORIZING FIRST AMENDMENT TO LEASE
AGREEMENT BETWEEN THE BOROUGH OF LAKEHURST AND KBM &
ASSOCIATES, LLC
FEBRUARY 1, 2024

WHEREAS, the Borough of Lakehurst (“Lessor”) and KBM & Associates, LLC (“Lessee”) through its predecessor in interest entered into a certain lease for certain premises at the property located at 800 Myrtle Street, Block 23, Lot1, on June 3, 2003; **and**

WHEREAS, after the expiration of the lease, the parties have expressed a desire to renew the lease pursuant to law; **and**

WHEREAS, after negotiations, the parties have agreed to an additional extension term of five (5) years and may exercise three (3) additional extension term of five (5) years; **and**

WHEREAS, the rent for each successive year shall be increased by three (3%) percent of the rent for the immediately preceding year; **and**

WHEREAS, the Borough desires to authorize and approve the lease extension and amendment as more fully described within the First Amendment attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Borough hereby authorizes the lease of certain premises at the location at 800 Myrtle Street, Block 23, Lot 1 for five (5) years and three (3) additional extension term of five (5) years subject to and conditional upon KBM & Associates’ compliance with all of the terms and conditions of the lease amendment;

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute closing necessary to effectuate the purposes of this Resolution; **and**

BE IT FURTHER RESOLVED, that this Resolution take effect immediately.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2024.

Maryanne Capasso, RMC
Municipal Clerk

**RESOLUTION
FEBRUARY 1, 2024**

WHEREAS, the Borough of Lakehurst has received a Community Development Block Grant in the amount of \$30,300 for Orange Street Mill and Overlay, **and**

WHEREAS, the Governing Body is desirous that the bid specifications be prepared and advertised; **and**

WHEREAS, the Governing Body wishes to authorize the Municipal Engineer to prepare the specifications for the grant and publish the Notice to Bidders in an amount not to exceed \$6,600.00.

CERTIFICATION OF FUNDS: I, Wayne M. Sibilis, Chief Financial Officer of the Borough of Lakehurst, do hereby certify that funds in the amount of \$6,600 will be available in General Engineering # 1-01-20-165-232 for the purposes stated herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Municipal Engineer is hereby authorized to prepare the specifications for Orange Street Mill and Overlay and advertise the Notice to Bidders.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2024**

WHEREAS, the Borough of Lakehurst has received notice of a grant allocation from the New Jersey Department of Transportation FY2024 Municipal Aid Program for the Rose Street and Pine Street Curb and Sidewalk Construction in the amount of \$236,310.00, **and**

WHEREAS, the Governing Body is desirous that the bid specifications be prepared and advertised; **and**

WHEREAS, the Governing Body wishes to authorize the Municipal Engineer, Alan Dittenhofer of Remington & Vernick Engineers, to prepare the specifications for the grant and publish the Notice to Bidders in an amount not to exceed \$9,846.25; **and**

WHEREAS, the Certification of Funds has been issued by the CFO:

CERTIFICATION OF FUNDS: I, Wayne M. Sibia, Chief Financial Officer of the Borough of Lakehurst, do hereby certify that funds in the amount of \$9,846.25 will be available subject to the adoption of the 2024 budget for the purposes stated herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Municipal Engineer, Alan Dittenhofer of Remington & Vernick Engineers, is hereby authorized to prepare the specifications for the Rose Street and Pine Street Curb and Sidewalk Construction project and advertise the Notice to Bidders.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1st 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2024**

**AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH
OCEAN MENTAL HEALTH SERVICES FOR EAP SERVICES**

WHEREAS, Employee Assistance Program (EAP) services are a vital part of protecting the health of our workforce; **and**

WHEREAS, Ocean Mental Health Services offers confidential assessment for all behavioral health issues including addiction, therapy, psychiatric evaluation, and prescribing; **and**

WHEREAS, the related fees are on an as needed, "fee for service" model, and fee structure is provided as Schedule A; **and**

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby authorize a Memorandum of Understanding between the Borough of Lakehurst and Ocean Mental Health as follows:

1. The Borough Clerk and Mayor are hereby authorized to execute said Memorandum of Understanding.
2. The Borough will authorize EAP Services not to exceed \$2,000 yearly, unless authorized by Mayor and/or Borough Clerk.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2024.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2024**

WHEREAS, the Lakehurst Land Use Board is required to conduct a re-examination of the Master Plan for the Borough of Lakehurst every ten years; **and**

WHEREAS, the re-examination of the Master Plan was adopted by the Land Use Board in 2008; **and**

WHEREAS, the Land Use Board approved the re-examination of the Master Plan as prepared by Remington & Vernick Engineers at its meeting held on January 29, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the re-examination of the Master Plan adopted by the Lakehurst Land Use Board is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2024

**Maryanne Capasso, RMC
Municipal Clerk**