

BOROUGH OF LAKEHURST

**WORK SESSION/REGULAR MEETING
SEPTEMBER 21, 2023
TENTATIVE AGENDA**

1. Approval of Minutes of September 7, 2023 Regular Meeting
2. Resolution regarding payment of bills
3. Resolution approving renewal contract for web site maintenance
4. Resolution regarding membership in Lakehurst Fire Department for Dakota R. Glepko
5. Executive/Closed Session to discuss contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
SEPTEMBER 21, 2023**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$187,088.04 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 21, 2023.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/void	Invoice
Item Description					Acct Type Description		Enc Date Date	Date	
23-00271	04/13/23	D0004 DRAEGER, INC.							
1 WET BATH SOLUTION			120.00	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL	R	04/13/23	09/20/23	
23-00281	04/18/23	D0004 DRAEGER, INC.							
1 CALIBRATION - SIMULATOR			106.00	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL	R	04/18/23	09/20/23	
2 CALIBRATION - TEMP PROBE			56.00	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL	R	04/18/23	09/20/23	
3 SHIPPING			17.00	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL	R	09/20/23	09/20/23	
			179.00						
23-00428	06/13/23	C0041 CLAYTON SAND/BLOCK CO.							
1 TYPE 3 BEACH SAND			864.99	3-01-26-310-299	B B&G - MISCELLANEOUS	R	06/13/23	09/20/23	
23-00470	06/16/23	M0082 MARINE LUMBER & PILING							
1 2 X 10 X 12 T&G S2S 2.5 CCA			686.40	3-01-26-310-261	B PAINT & LUMBER	R	06/16/23	09/20/23	184944
23-00488	07/12/23	F0095 FIREFLOW SERVICES INC							
1 HOSE TESTING			1,740.80	3-01-25-265-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	07/12/23	09/20/23	
2 GROUND LADDER TESTING			360.00	3-01-25-265-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	07/12/23	09/20/23	
3 FIRE PUMP TESTING			700.00	3-01-25-265-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	07/12/23	09/20/23	
7 LADDER HEAT SENSORS			12.00	3-01-25-265-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	09/20/23	09/20/23	
			2,812.80						
23-00557	07/25/23	C0046 COLONIAL BOUQUET							
1 PD SYMPATHY FLOWERS - HOURIGAN			145.00	3-01-25-240-297	B Police - Miscellaneous	R	07/25/23	09/20/23	
23-00635	08/17/23	M0118 MIRACLE CHEMICAL CO.							
1 200 GAL SODIUM HYPOCHLORITE			1,198.00	3-09-00-101-267	B CHEMICALS	R	08/17/23	09/20/23	
2 FUEL SURCHARGE			75.00	3-09-00-101-267	B CHEMICALS	R	08/17/23	09/20/23	
			1,273.00						
23-00700	09/07/23	C0084 COASTAL SOLUTIONS							
1 MICROSOFT SURFACE PRO 9 TABLET			1,499.99	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/07/23	09/20/23	
2 SRFACE PRO COMPLETE BUSINESS +			299.99	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/07/23	09/20/23	

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice
23-00700	09/07/23	C0084 COASTAL SOLUTIONS		Continued						
3		KEYBOARD COVER/CASE	199.99	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/07/23	09/20/23		
4		MICROSOFT SURFACE DOCK	259.99	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/07/23	09/20/23		
5		WIRELESS KEYBOARD & MOUSE	84.90	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/07/23	09/20/23		
6		24" MONITOR	169.70	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/07/23	09/20/23		
7		SHIPPING	39.70	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/19/23	09/20/23		
			<u>2,554.26</u>							
23-00701	09/07/23	C0084 COASTAL SOLUTIONS								
1		HP DESKTOP COMPUTER	2,687.40	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/07/23	09/20/23		
2		24" MONITOR	747.90	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/07/23	09/20/23		
3		SHIPPING	56.40	3-01-44-222-298	B AQUISITION OF COMPUTER EQUIPMENT	R	09/19/23	09/20/23		
			<u>3,491.70</u>							
23-00702	09/08/23	C0046 COLONIAL BOUQUET								
1		SYMPATHY FLOWERS - SIEMON	75.00	3-01-20-110-299	B MISCELLANEOUS	R	09/08/23	09/20/23		
23-00707	09/11/23	H0626 HENDERSON LABS, J.R. INC.								
1		LAB TESTS SEPTEMBER 2023	185.00	3-09-00-101-222	B CONTRACTUAL SERVICES	R	09/11/23	09/20/23		62317
23-00709	09/11/23	S0097 SAFE LIFE DEFENSE								
1		TACTICAL MULTI THREAT LEVEL	530.00	G-02-00-200-066	B Body Armor 2021	R	09/11/23	09/20/23		
23-00710	09/14/23	M0102 MELISSA BENNETT								
1		CPR CARDS REIMBURSEMENT	96.00	3-01-25-240-216	B PRINTING	R	09/14/23	09/20/23		
23-00718	09/20/23	H0196 HALL'S SERVICE, INC.								
1		2308-3766: PD 1306 BATTERY	179.93	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/20/23	09/20/23		2308-3766
2		2308-3791: PD 1303 IGNITION	875.18	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/20/23	09/20/23		2308-3791
3		2308-3921: PD 1307 EXHAUST	464.95	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/20/23	09/20/23		2308-3921
4		2308-4030; PD 1302 KINERGY	1,076.14	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/20/23	09/20/23		2308-4030
5		2308-4051: PD 1307 ALTERNATOR	599.88	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	09/20/23	09/20/23		2308-4051
			<u>3,196.08</u>							
23-00719	09/20/23	U0005 UNIFIRST CORPORATION								
1		PW UNIFORM CLEANING 8/23	1,391.14	3-09-00-101-271	B UNIFORMS	R	09/20/23	09/20/23		
23-00720	09/20/23	O0012 ONE CALL CONCEPTS								
1		ONE CALL MESSAGES 8/23	28.60	3-09-00-101-275	B TELEPHONE	R	09/20/23	09/20/23		3085378

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00721	09/20/23	00139 OCEAN COUNTY LANDFILL								
1		LANDFILL DUMP FEE ESCROW	15,000.00	3-01-32-465-257	B LANDFILL FEES	R	09/20/23	09/20/23		
23-00722	09/20/23	H0030 HOLIDAY CAR WASH								
1		POLICE CAR WASHES JULY	56.00	3-01-25-240-297	B Police - Miscellaneous	R	09/20/23	09/20/23		1536
23-00723	09/20/23	V0855 VERIZON								
1		PHONE BILL	371.31	3-01-31-440-275	B TELEPHONE	R	09/20/23	09/20/23		
23-00724	09/20/23	V0855 VERIZON								
1		PHONE BILL	97.88	3-09-00-101-275	B TELEPHONE	R	09/20/23	09/20/23		
2		PHONE BILL	97.88	3-09-00-101-275	B TELEPHONE	R	09/20/23	09/20/23		
			<u>195.76</u>							
23-00725	09/20/23	A0075 GANNETT NEW JERSEY NEWSPAPERS								
1		CLERK ADVERT. 8/1 - 8/31/23	249.32	3-01-20-122-215	B Advertising - Legal Advertisements	R	09/20/23	09/20/23		0005872106
23-00726	09/20/23	A0024 ACTION DATA SERVICES								
1		PAYROLL SERVICEPEND 8/27/23	379.12	3-01-20-130-299	B Finance - Miscellaneous	R	09/20/23	09/20/23		84276
23-00727	09/20/23	C0060 COMCAST CABLE								
1		WATER PLANT CABLE MODEM	93.22	3-09-00-101-275	B TELEPHONE	R	09/20/23	09/20/23		
23-00728	09/20/23	C0060 COMCAST CABLE								
1		ESC CABLE MODEM	177.76	3-01-31-440-275	B TELEPHONE	R	09/20/23	09/20/23		
4		PD CABLE MODEM	146.21	3-01-31-440-275	B TELEPHONE	R	09/20/23	09/20/23		
			<u>323.97</u>							
23-00729	09/20/23	N0136 NJ NATURAL GAS COMPANY								
1		ESC GAS BILL	311.52	3-01-31-437-269	B NATURAL GAS	R	09/20/23	09/20/23		
2		PW GARAGE GAS BILL	241.61	3-01-31-437-269	B NATURAL GAS	R	09/20/23	09/20/23		
3		COMMUNITY CENTER GAS BILL	65.33	3-01-31-437-269	B NATURAL GAS	R	09/20/23	09/20/23		
4		PD HQ GAS BILL	47.49	3-01-31-437-269	B NATURAL GAS	R	09/20/23	09/20/23		
5		BOROUGH HALL GAS BILL	42.00	3-01-31-437-269	B NATURAL GAS	R	09/20/23	09/20/23		
			<u>707.95</u>							
23-00731	09/20/23	L0098 LAKEHURST BOARD OF EDUCATION								
1		OCTOBER 2023	110,388.00	3-01-55-900-002	B SCHOOL TAXES PAYABLE	R	09/20/23	09/20/23		

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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00732	09/20/23	J0012 JOE STEUBER								
1		MEDICARE REIMBURS. 6/23 - 8/23	494.70	3-01-23-220-228	B Insurance - Medicare Reimbursement	R	09/20/23	09/20/23		
23-00733	09/20/23	S0101 SHARON VANBERKEL								
1		MEDICARE REIMBURS. 7/23 - 9/23	989.40	3-01-23-220-228	B Insurance - Medicare Reimbursement	R	09/20/23	09/20/23		
23-00734	09/20/23	R0046 RUMPF LAW								
1		PUBLIC DEFENDER	375.00	3-01-43-495-231	B PUBLIC DEFENDER	R	09/20/23	09/20/23		
23-00735	09/20/23	L0104 LAKEHURST FIRST AID SQUAD								
1		CONTRIBUTION TO FIRST AID	5,000.00	3-01-25-260-237	B ANNUAL CONTRIBUTION	R	09/20/23	09/20/23		
23-00736	09/20/23	U0071 U.S. POSTAL SERVICE								
1		POSTAGE FOR MAILING MACHINE	2,000.00	3-01-20-121-218	B Central Postage - Postage	R	09/20/23	09/20/23		
23-00737	09/20/23	N0380 NJ STATE LEAGUE OF MUNICIPALIT								
1		LEGISLATIVE BULLETIN 23-24	7.00	3-01-20-120-283	B BOOKS & PUBLICATIONS	R	09/20/23	09/20/23		
23-00738	09/20/23	V0011 VERIZON WIRELESS								
1		BORO CELL PHONE BILL 8/23	487.14	3-01-31-440-275	B TELEPHONE	R	09/20/23	09/20/23		
23-00739	09/20/23	J0900 JCP&L								
1		ELECTRIC BILL UF	3,216.47	3-09-00-101-276	B ELECTRIC	R	09/20/23	09/20/23		
23-00740	09/20/23	J0900 JCP&L								
2		LED STREET LIGHTING	448.80	3-01-31-436-276	B STREET LIGHTING	R	09/20/23	09/20/23		
23-00741	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		PINE ST & UNION AVE.	780.00	G-02-00-200-629	B NJDOT FY 2023 - Pine St & Union Ave	R	09/20/23	09/20/23		1514U081-3
23-00742	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		LIMELIGHT SUBDIVISION APP	335.00	T-03-00-400-017	B Limelight III Escrow - Block 52 Lot 13	R	09/20/23	09/20/23		1514P083-10
23-00743	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		PROVCO PINEGOOD SITE INSPECT.	1,435.00	T-03-00-400-416	B Provco Pinegood (Insp Escrow) 1514-P-084	R	09/20/23	09/20/23		1514P084-28
23-00744	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		C3 LAKEHURST 145 RT 70	4,484.05	T-03-00-400-417	B C3 lakehurst LLC B56 L18	R	09/20/23	09/20/23		1514P091-7

PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
23-00745	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS						
1 B&K EQUIP P/F & S/P APPLICATIO	190.00	T-03-00-400-418	B	B&K Equipment Services B63 L6	R	09/20/23	09/20/23	1514P093-6
23-00746	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS						
1 MCDONALDS 1514P094	1,030.00	T-03-00-400-420	B	McDonald's PB App. 23-04	R	09/20/23	09/20/23	1514P094-3
23-00747	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS						
1 PROF SRVS STORMWATER MANAGEMEN	80.00	3-01-20-165-232	B	ENGINEERING SERVICES	R	09/20/23	09/20/23	1514T123-5
23-00748	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS						
1 WATER TREATMENT PLANT REHAB	477.50	C-08-01-583-001	B	Ordinance 2022-12 WTP Upgrades	R	09/20/23	09/20/23	1514U080-5
23-00749	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS						
1 PINE ST & UNION AVE.	1,360.00	G-02-00-200-629	B	NJDOT FY 2023 - Pine St & Union Ave	R	09/20/23	09/20/23	1514U081-4
23-00750	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS						
1 DATA COLLECTION GIS STORMWATER	1,260.00	G-02-00-200-471	B	Stormwater Assistance Grant - GIS	R	09/20/23	09/20/23	1514T124-1
23-00751	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS						
1 DATA COLLECTION GIS STORMWATER	840.00	G-02-00-200-471	B	Stormwater Assistance Grant - GIS	R	09/20/23	09/20/23	1514T124-2
23-00752	09/20/23	R0158 REMINGTON & VERNICK ENGINEERS						
1 DATA COLLECTION GIS STORMWATER	16,027.50	G-02-00-200-471	B	Stormwater Assistance Grant - GIS	R	09/20/23	09/20/23	1514T124-3
23-00753	09/20/23	L0040 LOWE'S						
1 B & G SHARE	273.52	3-01-26-310-262	B	MINOR TOOLS & EQUIPMENT	R	09/20/23	09/20/23	
23-00754	09/20/23	S0896 SHORE BUSINESS SOLUTIONS						
1 PW COPIER INVOICE# AR84321	70.57	3-01-26-305-299	B	MISCELLANEOUS	R	09/20/23	09/20/23	AR84321
2 BORO COPIER INVOICE# AR84730	17.72	3-01-20-120-299	B	MISCELLANEOUS	R	09/20/23	09/20/23	AR84730
3 BORO COPIER INVOICE# AR84731	15.05	3-01-20-120-299	B	MISCELLANEOUS	R	09/20/23	09/20/23	AR84731
	103.34							

Total Purchase Orders: 49 Total P.O. Line Items: 75 Total List Amount: 187,088.04 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	151,955.80	0.00	151,955.80	0.00	0.00	151,955.80
WATER & SEWER OPERATING	3-09	<u>6,383.19</u>	<u>0.00</u>	<u>6,383.19</u>	<u>0.00</u>	<u>0.00</u>	<u>6,383.19</u>
Year Total:		158,338.99	0.00	158,338.99	0.00	0.00	158,338.99
	C-08	477.50	0.00	477.50	0.00	0.00	477.50
	G-02	20,797.50	0.00	20,797.50	0.00	0.00	20,797.50
	T-03	7,474.05	0.00	7,474.05	0.00	0.00	7,474.05
Total Of All Funds:		<u>187,088.04</u>	<u>0.00</u>	<u>187,088.04</u>	<u>0.00</u>	<u>0.00</u>	<u>187,088.04</u>

**RESOLUTION
SEPTEMBER 21, 2023**

WHEREAS, the need exists to renew the annual Web Page development, storage, and maintenance contract for the Borough of Lakehurst web site, **and**,

WHEREAS, City Connections has provided Web Page development, storage, and maintenance for the Borough of Lakehurst web site.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the annual contract for Web Page development, storage, and maintenance provided by City Connections, 22 Barrier Drive, Hazlet, NJ 07730 in the amount of \$2,550.00 is hereby approved, **and**

BE IT FURTHER RESOLVED that Municipal Clerk Maryanne Capasso is hereby authorized to execute the maintenance contract.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of September 21, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
SEPTEMBER 21, 2023**

WHEREAS, Dakota R. Glepko, has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Dakota R. Glepko membership in the Lakehurst Volunteer Fire Department and the New Jersey State Firemen's Relief Association is hereby approved, effective September 14, 2023.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 21, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**