

**BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING**

CANCELLED

**WORK SESSION/REGULAR MEETING
JULY 20, 2023
TENTATIVE AGENDA**

1. Resolution appointing John Dolan as Police Officer
2. Administration of Oath of Office to Police Officers Vanceanthony Pelino and John Dolan
3. Approval of Minutes of June 15, 2023 Regular Meeting
4. Payment of Bills
5. Resolution appointing Aidan James as lifeguard
6. Resolution regarding appointment of Hailey Dries as Land Use Board Alternate Member
7. Resolution approving membership in Lakehurst Volunteer Fire Department for Raymond Sinton
8. Resolution accepting maintenance bond and release of performance bond for the Limelight LLC
9. Resolution regarding Chapter 159 for CDBG Orange Street Phase 2
10. Resolution authorizing extension of grace period for third quarter 2023 property taxes
11. Resolution authorizing Municipal Clerk to publish bid notice for leasing real property.
12. Resolution authorize agreement with Action Data for Payroll Services
13. Resolution supporting Class 5 Retail License Applicant
14. Resolution approving the Refund of \$5,000 of Cannabis Application Fee to Cannabis Business Not Selected
15. Resolution adjusting utility account for Block 39; Lot 19

16. Resolution authorizing refund of permit fee for Block 7; Lot 27
17. Introduction and first reading of Ordinance #2023-15 entitled: “AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED LAND DEVELOPMENT”
18. Introduction and first reading of Ordinance #2023-16 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED TRAFFIC”
19. Introduction and first reading of Ordinance #2023-17 entitled “AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING AND SUPPLEMENTING CHAPTER II, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED “ADMINISTRATION””
20. Introduction and first reading of Ordinance #2023-18 entitled “ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH, CHAPTER XXV ENTITLED “LAND DEVELOPMENT”
21. Executive Session to discuss personnel matters/contract negotiations

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
JULY 20, 2023**

WHEREAS, N.J.S.A 40A:14-118 allows for the creation of a police department and the appointment of members as deemed appropriate, **and**

WHEREAS, the Governing Body recognizes the need to increase the number of regular police officers as the result of attrition, **and**

WHEREAS, the Civil Service Commission has set forth the requirements and procedures for hiring of entry level law enforcement officers pursuant to N.J.S.A. 11A:4-1.3; **and**

WHEREAS, the Borough of Lakehurst has adopted such requirements and procedures, **and**

WHEREAS, John Dolan has successfully completed the Police Training Commission and has been recommended for appointment by Chief Matthew Kline.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey appoints John Dolan to the position of police officer, effective July 1, 2023, at a base salary of \$46,371.39 per annum.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$546,955.18 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00859	12/05/22	F0046				1ST CHOICE SAFETY EQUIPMENT					
		1 BULLARD HELMET BLK W/BOURKES	774.82	2-01-25-265-242	B	EQUIPMENT - NEW PURCHASES	R	12/05/22	07/19/23		B0011875
		2 INNO TEX BARRIER HOOD	690.00	2-01-25-265-242	B	EQUIPMENT - NEW PURCHASES	R	12/05/22	07/19/23		
		3 VANGUARD MK-1 FIRE GLOVES	980.00	2-01-25-265-242	B	EQUIPMENT - NEW PURCHASES	R	12/05/22	07/19/23		
			<u>2,444.82</u>								
23-00219	03/21/23	A0093				ACTION UNIFORM CO.					
		1 BLAUER NAVY S/S W/PATCH	146.00	3-01-25-240-272	B	UNIFORM REPAIRS - REPLACE	R	03/21/23	07/19/23		
		2 FIRST TACTICAL WOLF GRAY WITH	95.00	3-01-25-240-272	B	UNIFORM REPAIRS - REPLACE	R	03/21/23	07/19/23		
			<u>241.00</u>								
23-00227	03/24/23	M0118				MIRACLE CHEMICAL CO.					
		1 200 GAL SODIUM HYPOCHLORITE	1,156.00	3-09-00-101-267	B	CHEMICALS	R	03/24/23	07/19/23		
		2 FUEL SURCHARGE	75.00	3-09-00-101-267	B	CHEMICALS	R	03/24/23	07/19/23		
			<u>1,231.00</u>								
23-00348	05/08/23	P0054				PENN JERSEY PAPER COMPANY					
		1 Z-FOLD PAPER TOWELS	612.10	3-01-26-310-299	B	B&G - MISCELLANEOUS	R	05/08/23	07/19/23		
23-00384	05/31/23	M0118				MIRACLE CHEMICAL CO.					
		1 200 GAL SODIUM HYPOCHLORITE	1,156.00	3-09-00-101-267	B	CHEMICALS	R	05/31/23	07/19/23		
		2 FUEL SURCHARGE	75.00	3-09-00-101-267	B	CHEMICALS	R	05/31/23	07/19/23		
			<u>1,231.00</u>								
23-00413	06/01/23	O0138				ORIENTAL TRADING CO., INC.					
		1 MEGA PATRIOTIC ASSORTMENT	54.99	3-01-28-371-236	B	Public Events - Miscellaneous	R	06/01/23	07/19/23		72482241401
		2 1000 PC PATRIOTIC CANDY ASSORT	69.99	3-01-28-371-236	B	Public Events - Miscellaneous	R	06/01/23	07/19/23		
		3 4TH OF JULY ASSORTMENT	52.99	3-01-28-371-236	B	Public Events - Miscellaneous	R	06/01/23	07/19/23		
		4 CREDIT GIFT CARD	30.00	3-01-28-371-236	B	Public Events - Miscellaneous	R	06/01/23	07/19/23		
			<u>147.97</u>								
23-00415	06/05/23	N0616				NJ STATE ASSC OF CHIEFS OF PD					
		1 TRAINING CONF - M. KLINE	150.00	3-01-25-240-282	B	CONFERENCE FEES & TRAVEL	R	06/05/23	07/19/23		IN-15838

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00417	06/05/23	W0033 WITMER PUBLIC SAFETY								
		1 PD HOLSTERS INVOICE# INV261496	250.00	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL	R	06/05/23	07/19/23		INV261496
		2 SHIPPING	<u>10.00</u>	3-01-25-240-245	B EQUIPMENT - POLICE TACTICAL	R	06/05/23	07/19/23		
			260.00							
23-00418	06/05/23	A0093 ACTION UNIFORM CO.								
		1 CLASS A L/S SHIRT	150.00	3-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	06/05/23	07/19/23		52485
		2 SHIRT TAPER	15.00	3-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	06/05/23	07/19/23		
		3 PANT FECH 32230 CASTILLO GREY	107.00	3-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	06/05/23	07/19/23		
		4 LEATHER GUN BELT	<u>74.00</u>	3-01-25-240-272	B UNIFORM REPAIRS - REPLACE	R	06/05/23	07/19/23		
			346.00							
23-00419	06/05/23	C0105 CREATIVE PRODUCT SOURCING INC								
		1 DARE PRODUCTS ORDER# 136680	567.19	3-01-25-240-297	B Police - Miscellaneous	R	06/05/23	07/19/23		152658
23-00421	06/07/23	G0049 NATIONAL HIGHWAY PRODUCTS								
		1 STREET SIGNS QUOTE#S-QU0019997	368.78	3-01-26-290-264	B STREET SIGN MATERIALS	R	06/07/23	07/19/23		PS-INV113685
23-00423	06/08/23	W0016 WALTER EARLE CORP.								
		1 4 TONS OF TOP ASPHALT	233.97	3-01-26-290-299	B MISCELLANEOUS	R	06/08/23	07/19/23		85503
23-00425	06/13/23	A0090 ACCURATE TOWING								
		1 INVOICE# 87056	150.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		87056
		2 INVOICE# 86787	150.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		86787
		3 INVOICE# 85689	125.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		85689
		4 INVOICE# 85764	125.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		85764
		5 INVOICE# 86243	350.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		86243
		6 INVOICE# 86632	<u>150.00</u>	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		86632
			1,050.00							
23-00426	06/13/23	P0041 PRICED RITE TOWING								
		1 INVOICE# 4061	150.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		4061
		2 INVOICE# 3409	150.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		3409
		3 INVOICE# 3820	150.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		3820
		4 INVOICE# 2727	150.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		2727
		5 INVOICE# 3888	150.00	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		3888
		6 INVOICE# 3456	<u>150.00</u>	3-01-25-240-298	B Police - Towing Charges	R	06/13/23	07/19/23		3456
			900.00							

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00459	06/15/23	A0118 ATLANTIC PRINTING & DESIGN								
		1 BEACH & PARK CHECKLIST FORM	130.00	3-01-26-310-299	B B&G - MISCELLANEOUS	R	06/15/23	07/19/23		
		2 WORK AUTHORIZATION FORMS	<u>165.00</u>	3-01-26-310-299	B B&G - MISCELLANEOUS	R	06/15/23	07/19/23		
			295.00							
23-00460	06/15/23	C0046 COLONIAL BOUQUET								
		1 WREATH FOR MEMORIAL DAY - BORO	125.00	3-01-28-371-236	B Public Events - Miscellaneous	R	06/15/23	07/19/23		
		2 WREATH FOR MEMORIAL DAY - PD	<u>125.00</u>	3-01-25-240-297	B Police - Miscellaneous	R	06/15/23	07/19/23		
			250.00							
23-00461	06/15/23	A0706 AWARD COMPANY OF AMERICA								
		1 NAMEPLATES	37.50	3-01-20-120-299	B MISCELLANEOUS	R	06/15/23	07/19/23		52134
		2 SHIPPING	16.72	3-01-20-120-299	B MISCELLANEOUS	R	06/15/23	07/19/23		
		3 SET-UP CHARGE	<u>8.95</u>	3-01-20-120-299	B MISCELLANEOUS	R	06/15/23	07/19/23		
			63.17							
23-00464	06/15/23	S0197 STEVENSON SUPPLY CO., INC.								
		1 VALVE BOX CIADJ 48"-60"	238.40	3-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	06/15/23	07/19/23		665022
		2 VALVE BOX CIADJ 36"-48"	202.40	3-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	06/15/23	07/19/23		
		3 CLEANOUT COVER 4 CI H-20	<u>77.60</u>	3-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	06/15/23	07/19/23		
			518.40							
23-00465	06/15/23	H0626 HENDERSON LABS, J.R. INC.								
		1 LAB TESTS JUNE 2023	185.00	3-09-00-101-222	B CONTRACTUAL SERVICES	R	06/15/23	07/19/23		62154
23-00466	06/15/23	A0083 AISH FIRE PROTECTION CO								
		1 FIRE EXTINGUISHER INSPECTIONS	421.00	3-01-26-310-299	B B&G - MISCELLANEOUS	R	06/15/23	07/19/23		2571060723
23-00469	06/15/23	C0601 CEDAR POST FARM MARKET								
		1 FLOWERS FOR UNION AVE PLANTERS	325.00	3-01-26-310-299	B GROUNDS - SHURBS, TREES, PLANTS	R	06/15/23	07/19/23		
23-00473	06/20/23	W0016 WALTER EARLE CORP.								
		1 4 TONS OF TOP ASPHALT	289.27	3-01-26-290-299	B MISCELLANEOUS	R	06/20/23	07/19/23		85703
23-00476	06/20/23	P0055 POWER EQUIPMENT COMPANY								
		1 SCHEDULED MAINTENANCE	2,135.00	3-09-00-101-221	B SPECIAL CONSULTANT	R	06/20/23	07/19/23		
23-00477	06/30/23	L0046 LAW OFFICE OF ROTIMI OWOH								
		1 OPRA REQUEST DECISION	2,000.00	3-01-20-155-231	B LEGAL SERVICES	R	06/30/23	07/19/23		

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00479	06/30/23	A0118 ATLANTIC PRINTING & DESIGN								
1		PROCLAMATION FORMS	154.00	3-01-20-120-216	B Clerk - Printing	R	06/30/23	07/19/23		2232519
23-00480	06/30/23	M0316 MUNICIPAL CLERKS ASSOC OF OC								
1		2023 DEPUTY MEMBERSHIP DUES	95.00	3-01-20-120-281	B PROFESSIONAL MEMBERSHIP & DUES	R	06/30/23	07/19/23		
23-00481	06/30/23	R0013 RALPH, V.E. & SON, INC.								
1		ADULT RESUSCITATOR	54.75	3-01-25-240-246	B EQUIPMENT - SAFETY	R	06/30/23	07/19/23		455976
2		CHILD RESUSCITATOR	10.95	3-01-25-240-246	B EQUIPMENT - SAFETY	R	06/30/23	07/19/23		
			65.70							
23-00485	07/10/23	L0104 LAKEHURST FIRST AID SQUAD								
1		CONTRIBUTION TO FIRST AID	5,000.00	3-01-25-260-237	B ANNUAL CONTRIBUTION	R	07/10/23	07/19/23		
23-00492	07/12/23	P0047 PLANET TECHNOLOGIES INC								
1		MICROSOFT LICENSE FIRE OFFICIA	56.32	3-01-20-120-287	B COMPUTER EQUIPMENT & SOFTWARE	R	07/12/23	07/19/23		
23-00501	07/17/23	H0196 HALL'S SERVICE, INC.								
1		2305-2420: PD EXPLORER PLUG	21.94	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2305-2420
2		2305-2395: PD EXPLORER TIRE	208.50	3-01-26-291-253	B POLICE VEHICLE - TIRES	R	07/17/23	07/19/23		2305-2395
3		2305-2396: PD 1303 TIRE	208.50	3-01-26-291-253	B POLICE VEHICLE - TIRES	R	07/17/23	07/19/23		2305-2396
4		2305-2401: PD INSPECTION	57.50	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2305-2401
5		2305-2402: PD OIL/RADIATOR	80.78	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2305-2402
6		2305-2421: PD 1307 TIRES	483.00	3-01-26-291-253	B POLICE VEHICLE - TIRES	R	07/17/23	07/19/23		2305-2421
7		2305-2641: PD 1307 OIL CHANGE	57.90	3-01-26-291-253	B POLICE VEHICLE - TIRES	R	07/17/23	07/19/23		2305-2641
			1,118.12							
23-00502	07/17/23	H0196 HALL'S SERVICE, INC.								
1		2306-2670: PD 1304 IGNITION	284.70	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2306-2670
2		2306-2769: PD 1307 CONTROL	673.82	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2306-2769
3		2306-2804: PD 1306 OIL CHANGE	44.25	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2306-2804
4		2306-2868: PD 1307 OIL CHANGE	296.83	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2306-2868
5		2306-2884: PD 1305 OXY SENSORS	611.64	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2306-2884
6		2306-2914: PD 1301 OIL CHANGE	87.31	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2306-2914
7		2306-2912: PD 1301 INSPECTION	57.50	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2306-2912
8		2306-3094: PD 1303 OIL CHANGE	53.25	3-01-26-291-252	B POLICE VEHICLE MAINT/REPAIR	R	07/17/23	07/19/23		2306-3094
			2,109.30							

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00503	07/17/23	00284 OCEAN COUNTY DEPART OF FINANCE								
		1 COUNTY LEVY DUE 8/15/2023	218,664.24	3-01-55-900-001	B COUNTY TAXES PAYABLE	R	07/17/23	07/19/23		
23-00504	07/17/23	A0102 AFFILIATED TECHNOLOGY SOLUTION								
		1 PHONE BILL - AUGUST 2023	658.20	3-01-31-440-275	B TELEPHONE	R	07/17/23	07/19/23		
23-00505	07/17/23	H0026 HOLMAN, FRENIA, ALLISON, PC								
		1 2022 AUDIT SERVICES	11,000.00	3-01-20-135-222	B AUDIT SERVICES	R	07/17/23	07/19/23		56885
23-00506	07/17/23	00140 OCEAN COUNTY BOARD OF HEALTH								
		1 ANIMAL SHELTER BILLING 5/23	32.00	3-01-27-340-299	B MISCELLANEOUS	R	07/17/23	07/19/23		
23-00507	07/17/23	I0274 ITALY'S BEST PIZZERIA								
		1 PIZZA D.A.R.E. GRADUATION	96.00	3-01-28-371-236	B Public Events - Miscellaneous	R	07/17/23	07/19/23		
23-00508	07/17/23	S0132 STATE OF NEW JERSEY-PWT								
		1 WATER TAX - 2ND QTR. 2023	234.97	3-09-00-101-299	B MISCELLANEOUS	R	07/17/23	07/19/23		
23-00509	07/17/23	NJ101 NJ DEPT OF HEALTH								
		1 DOG LIC REPORT JUNE 2023	18.00	3-15-00-900-003	B Due to State - License Fees	R	07/17/23	07/19/23		
23-00510	07/17/23	H0032 HOLMDEL TOWNSHIP								
		1 SHARED SRVS 6/1/23 - 6/30/23	5,545.00	3-01-42-130-201	B Holmdel-Chief Financial Officer	R	07/17/23	07/19/23		
		2 SHARED SRVS 6/1/23 - 6/30/23	<u>1,848.33</u>	3-09-00-104-201	B Shared Service-Holmdel Township Finance	R	07/17/23	07/19/23		
			7,393.33							
23-00511	07/17/23	E0036 EASTERN ARMORED SERVICES INC.								
		1 BANK COURIER SERVICES	338.00	3-01-20-145-101	B Tax Collector - Regular Salaries	R	07/17/23	07/19/23		0031428
		2 BANK COURIER SERVICES	<u>338.00</u>	3-09-00-101-299	B MISCELLANEOUS	R	07/17/23	07/19/23		
			676.00							
23-00512	07/17/23	00139 OCEAN COUNTY LANDFILL								
		1 LANDFILL DUMP FEE ESCROW	15,000.00	3-01-32-465-257	B LANDFILL FEES	R	07/17/23	07/19/23		
23-00513	07/17/23	N0029 TWIN ROCKS WATER								
		1 BORO HALL WATER AND COOLER	56.97	3-01-20-120-299	B MISCELLANEOUS	R	07/17/23	07/19/23		
		2 POLICE DEPT WATER AND COOLER	77.94	3-01-25-240-297	B Police - Miscellaneous	R	07/17/23	07/19/23		

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23-00513	07/17/23	N0029 TWIN ROCKS WATER		Continued						
		3 PW WATER AND COOLER	24.00	3-01-26-305-299	B MISCELLANEOUS	R	07/17/23	07/19/23		
			158.91							
23-00514	07/17/23	H0030 HOLIDAY CAR WASH								
		1 POLICE CAR WASHES JUNE	72.00	3-01-25-240-297	B Police - Miscellaneous	R	07/17/23	07/19/23		1506
23-00515	07/17/23	U0005 UNIFIRST CORPORATION								
		1 PW UNIFORM CLEANING 6/23	1,260.70	3-09-00-101-271	B UNIFORMS	R	07/17/23	07/19/23		
23-00516	07/17/23	P0151 PEDRONI FUEL OIL CO.								
		1 DYED DIESEL FOR PW GARAGE	2,014.04	3-01-31-447-266	B DIESEL FUEL	R	07/17/23	07/19/23		584572
23-00517	07/17/23	W0021 WESTERN PEST SERVICES								
		1 PEST CONTROL SRV 3RD QTR 23	420.24	3-01-26-310-222	B CONTRACTUAL SERVICES	R	07/17/23	07/19/23		8480978
23-00518	07/17/23	S0028 STATE TOXICOLOGY LABORATORY								
		1 LAW ENFORCEMENT DRUG TESTING	90.00	3-01-25-240-297	B Police - Miscellaneous	R	07/17/23	07/19/23		
23-00519	07/17/23	L0098 LAKEHURST BOARD OF EDUCATION								
		1 AUGUST 2023	110,388.00	3-01-55-900-002	B SCHOOL TAXES PAYABLE	R	07/17/23	07/19/23		
23-00520	07/17/23	M0052 MICHAEL VALINOTTI								
		1 MEDICARE REIMB 5/23 - 7/23	494.70	3-01-23-220-228	B Insurance - Medicare Reimbursement	R	07/17/23	07/19/23		
23-00521	07/17/23	M0081 METROPOLITAN LIFE INSURANCE CO								
		1 DENTAL INSURANCE 6/2023	4,028.23	3-01-23-220-226	B Insurance - Dental	R	07/17/23	07/19/23		
23-00522	07/17/23	P0022 SUN LIFE								
		1 LIFE INS BILL TO 8/23	102.60	3-01-23-220-227	B Insurance - Life Insurance	R	07/17/23	07/19/23		
23-00523	07/17/23	M0113 MANCHESTER TOWNSHIP								
		1 COURT SHARED SRVS 3RD QTR 2023	12,500.00	3-01-42-152-202	B Manchester Township - Municipal Court	R	07/17/23	07/19/23		2023-03
23-00524	07/17/23	O0012 ONE CALL CONCEPTS								
		1 ONE CALL MESSAGES 6/23	22.88	3-09-00-101-275	B TELEPHONE	R	07/17/23	07/19/23		3065379
23-00526	07/18/23	B9112 B & K EQUIPMENT SERVICES								
		1 TRASH TRUCK INVOICE# 37539	337.00	3-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	07/18/23	07/19/23		37539

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00526	07/18/23	B9112 B & K EQUIPMENT SERVICES		Continued						
2		TRASH TRUCK INVOICE# 37643	901.27	3-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	07/18/23	07/19/23		37643
3		TRASH TRUCK INVOICE# 37642	1,169.59	3-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	07/18/23	07/19/23		37642
4		TRASH TRUCK INVOICE# 37641	910.48	3-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	07/18/23	07/19/23		37641
5		TRASH TRUCK INVOICE# 37644	348.14	3-01-26-291-254	B SANITATION VEHICLE MAINT/REP	R	07/18/23	07/19/23		37644
			<u>3,666.48</u>							
23-00527	07/18/23	B9112 B & K EQUIPMENT SERVICES								
1		CAT 420E INVOICE# 37648	305.45	3-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR	R	07/18/23	07/19/23		37648
2		FORD F-750 INVOICE# 37647	185.20	3-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR	R	07/18/23	07/19/23		37647
3		FORD F-800 INVOICE# 37646	253.20	3-09-00-101-252	B MOTOR VEHICLE - MAINT/REPAIR	R	07/18/23	07/19/23		37646
			<u>743.85</u>							
23-00528	07/18/23	B9112 B & K EQUIPMENT SERVICES								
1		COMPRESSOR INVOICE# 37645	135.20	3-01-26-290-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	07/18/23	07/19/23		37645
23-00529	07/19/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		MASTER PLAN RE-EXAMINATION	4,192.50	3-01-55-900-013	B RESERVE MASTER PLAN UPDATE	R	07/19/23	07/19/23		1514T122-2
23-00530	07/19/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		PROF SRVS STORMWATER MANAGEMEN	1,355.00	3-01-20-165-232	B ENGINEERING SERVICES	R	07/19/23	07/19/23		1514T123-3
23-00531	07/19/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		WATER TREATMENT PLANT REHAB	160.00	C-08-01-583-001	B Ordinance 2022-12 WTP Upgrades	R	07/19/23	07/19/23		1514U080-3
23-00532	07/19/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		C3 LAKEHURST 145 RT 70	312.50	T-03-00-400-417	B C3 Lakehurst LLC B56 L18	R	07/19/23	07/19/23		1514P091-4
23-00533	07/19/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		GENERAL ENGINEERING THRU 5/23	160.00	3-01-20-165-232	B ENGINEERING SERVICES	R	07/19/23	07/19/23		1514T121-4
23-00534	07/19/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		NJDOT 2022 ROSE & PINE STREETS	487.50	G-02-00-200-628	B NJDOT FY2022 - Rose St & Pine St	R	07/19/23	07/19/23		1514U079-17
23-00535	07/19/23	R0158 REMINGTON & VERNICK ENGINEERS								
1		PROVCO PINEGOOD SITE INSPECT.	300.00	T-03-00-400-416	B Provco Pinegood (Insp Escrow) 1514-P-084	R	07/19/23	07/19/23		1514P084-25
23-00536	07/19/23	S0896 SHORE BUSINESS SOLUTIONS								
1		PD COPIER INVOICE# AR80616	61.29	3-01-25-240-297	B Police - Miscellaneous	R	07/19/23	07/19/23		AR80616

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00536	07/19/23	S0896 SHORE BUSINESS SOLUTIONS		Continued							
		2 PW COPIER INVOICE# AR79607	77.86	3-01-26-305-299	B	MISCELLANEOUS	R	07/19/23	07/19/23		AR79607
		3 BORO COPIER INVOICE# AR79504	32.05	3-01-20-120-299	B	MISCELLANEOUS	R	07/19/23	07/19/23		AR79504
		4 BORO COPIER INVOICE# AR79505	17.43	3-01-20-120-299	B	MISCELLANEOUS	R	07/19/23	07/19/23		AR79505
		5 BORO COPIER INVOICE# AR81242	6.38	3-01-20-120-299	B	MISCELLANEOUS	R	07/19/23	07/19/23		AR81242
		6 BORO COPIER INVOICE# AR81243	10.83	3-01-20-120-299	B	MISCELLANEOUS	R	07/19/23	07/19/23		AR81243
		7 SCANNER INVOICE# AR80963	258.50	3-01-20-120-299	B	MISCELLANEOUS	R	07/19/23	07/19/23		AR80963
			464.34								
23-00537	07/19/23	N0021 NJ DIV OF FISH AND WILDLIFE									
		1 LAKE LOWERING PERMIT	2.00	3-01-26-310-299	B	B&G - MISCELLANEOUS	R	07/19/23	07/19/23		
23-00538	07/19/23	B9112 B & K EQUIPMENT SERVICES									
		1 TRASH TRUCK INVOICE# 37675	723.93	3-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	07/19/23	07/19/23		37675
23-00539	07/19/23	V0011 VERIZON WIRELESS									
		1 BORO CELL PHONE BILL 6/23	487.08	3-01-31-440-275	B	TELEPHONE	R	07/19/23	07/19/23		
23-00540	07/19/23	J0900 JCP&L									
		1 ELECTRIC BILL CF	2,278.51	3-01-31-435-276	B	ELECTRICITY	R	07/19/23	07/19/23		
23-00541	07/19/23	J0900 JCP&L									
		1 ELECTRIC BILL STREET LIGHTING	1,530.69	3-01-31-436-276	B	STREET LIGHTING	R	07/19/23	07/19/23		
		2 LED STREET LIGHTING	444.09	3-01-31-436-276	B	STREET LIGHTING	R	07/19/23	07/19/23		
			1,974.78								
23-00542	07/19/23	J0900 JCP&L									
		1 RT 70 & ORCHARD LIGHT	55.29	3-01-31-436-276	B	STREET LIGHTING	R	07/19/23	07/19/23		
23-00543	07/19/23	N0136 NJ NATURAL GAS COMPANY									
		1 ESC GAS BILL	323.08	3-01-31-437-269	B	NATURAL GAS	R	07/19/23	07/19/23		
		2 PW GARAGE GAS BILL	319.70	3-01-31-437-269	B	NATURAL GAS	R	07/19/23	07/19/23		
		3 COMMUNITY CENTER GAS BILL	87.24	3-01-31-437-269	B	NATURAL GAS	R	07/19/23	07/19/23		
		4 PD HQ GAS BILL	50.22	3-01-31-437-269	B	NATURAL GAS	R	07/19/23	07/19/23		
		5 BOROUGH HALL GAS BILL	42.00	3-01-31-437-269	B	NATURAL GAS	R	07/19/23	07/19/23		
			822.24								
23-00544	07/19/23	A0024 ACTION DATA SERVICES									
		1 PAYROLL SERVICE PEND 6/11/23	199.98	3-01-20-130-299	B	Finance - Miscellaneous	R	07/19/23	07/19/23		83261

July 19, 2023
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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00544	07/19/23	A0024			ACTION DATA SERVICES	Continued					
		2 PAYROLL SERVICE PDEND	6/25/23	319.46	3-01-20-130-299	B Finance - Miscellaneous	R	07/19/23	07/19/23		83422
				519.44							
23-00545	07/19/23	V0855			VERIZON						
		1 PHONE BILL - 2 MONTHS		742.62	3-01-31-440-275	B TELEPHONE	R	07/19/23	07/19/23		
23-00546	07/19/23	V0855			VERIZON						
		1 PHONE BILL		97.88	3-09-00-101-275	B TELEPHONE	R	07/19/23	07/19/23		
		2 PHONE BILL		97.88	3-09-00-101-275	B TELEPHONE	R	07/19/23	07/19/23		
				195.76							
23-00547	07/19/23	C0060			COMCAST CABLE						
		1 WATER PLANT CABLE MODEM		93.22	3-09-00-101-275	B TELEPHONE	R	07/19/23	07/19/23		
23-00548	07/19/23	C0060			COMCAST CABLE						
		1 PW CABLE MODEM		110.84	3-01-31-440-275	B TELEPHONE	R	07/19/23	07/19/23		
23-00549	07/19/23	C0060			COMCAST CABLE						
		1 ESC CABLE MODEM		177.76	3-01-31-440-275	B TELEPHONE	R	07/19/23	07/19/23		
		2 COMM CENTER CABLE MODEM		93.22	3-01-31-440-275	B TELEPHONE	R	07/19/23	07/19/23		
		3 BORO HALL CABLE MODEM		204.17	3-01-31-440-275	B TELEPHONE	R	07/19/23	07/19/23		
		4 PD CABLE MODEM		136.21	3-01-31-440-275	B TELEPHONE	R	07/19/23	07/19/23		
				611.36							
23-00550	07/19/23	L0003			M.E. FLEMMING & SONS						
		1 HARDWARE HOUSE ACCOUNT CHARGES		285.32	3-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	07/19/23	07/19/23		
23-00551	07/19/23	H0622			HOME DEPOT CREDIT SERVICES						
		1 B & G SHARE		280.80	3-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	07/19/23	07/19/23		
23-00552	07/19/23	L0040			LOWE'S						
		1 B & G SHARE		586.39	3-01-26-310-262	B MINOR TOOLS & EQUIPMENT	R	07/19/23	07/19/23		
23-00553	07/19/23	A0123			AMAZON CAPITAL SERVICES						
		1 PD OFFICE SUPPLIES		446.13	3-01-25-240-211	B OFFICE SUPPLIES	R	07/19/23	07/19/23		
		2 CLEAN COMMUNITIES		339.56	G-02-00-200-423	B Clean Communities - 2018	R	07/19/23	07/19/23		
		3 CLERK SUPPLIES		52.48	3-01-20-120-211	B Clerk - Office Supplies	R	07/19/23	07/19/23		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00553	07/19/23	A0123	AMAZON CAPITAL SERVICES		Continued								
4			FLORIO UNIFORM ALLOWANCE	169.95	3-01-25-240-278	B	UNIFORM ALLOWANCE - FLORIO		R	07/19/23	07/19/23		
				<u>1,008.12</u>									
Total Purchase Orders:				81	Total P.O. Line Items:	152	Total List Amount:	432,944.22	Total Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	2,444.82	0.00	2,444.82	0.00	0.00	2,444.82
CURRENT FUND APPROPRIATIONS	3-01	418,843.73	0.00	418,843.73	0.00	0.00	418,843.73
WATER & SEWER OPERATING	3-09	10,038.11	0.00	10,038.11	0.00	0.00	10,038.11
ANIMAL CONTROL FUND	3-15	18.00	0.00	18.00	0.00	0.00	18.00
Year Total:		428,899.84	0.00	428,899.84	0.00	0.00	428,899.84
	C-08	160.00	0.00	160.00	0.00	0.00	160.00
	G-02	827.06	0.00	827.06	0.00	0.00	827.06
	T-03	612.50	0.00	612.50	0.00	0.00	612.50
Total of All Funds:		432,944.22	0.00	432,944.22	0.00	0.00	432,944.22

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Include Non-Budgeted: Y

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Description	Contract PO Type	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
23-00493	07/12/23	W0030	WEX BANK										
1	WAWA GAS CHARGES	JUNE 2023		3,282.96	3-01-31-447-265	B	GASOLINE		R	07/12/23	07/12/23		90206962

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 3,282.96 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	3,282.96	0.00	3,282.96	0.00	0.00	3,282.96
Total of All Funds:		<u>3,282.96</u>	<u>0.00</u>	<u>3,282.96</u>	<u>0.00</u>	<u>0.00</u>	<u>3,282.96</u>

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
23-00484	06/30/23	L0098	110,388.00	3-01-55-900-002	B	SCHOOL TAXES PAYABLE			R	06/30/23	06/30/23		
						LAKEHURST BOARD OF EDUCATION							
						1 JULY 2023							

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 110,388.00 Total void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	110,388.00	0.00	110,388.00	0.00	0.00	110,388.00
Total of All Funds:		<u>110,388.00</u>	<u>0.00</u>	<u>110,388.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,388.00</u>

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
23-00472	06/19/23	G0041 GREG MEZERA	340.00	3-01-28-370-299	B	MISCELLANEOUS			R	06/19/23	06/19/23		
1		LIFEGUARD TRAINING/CERTIFICATI											

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 340.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	3-01	340.00	0.00	340.00	0.00	0.00	340.00
Total of All Funds:		<u>340.00</u>	<u>0.00</u>	<u>340.00</u>	<u>0.00</u>	<u>0.00</u>	<u>340.00</u>

**RESOLUTION
JULY 20, 2023**

WHEREAS, the Borough of Lakehurst is in need of the services of lifeguards for the summer season at Lake Horicon, **and**

WHEREAS, Aidan James has applied for the position of lifeguard and has completed all required certification courses.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Aidan James be appointed as a lifeguard at a salary of \$18.00 per hour, effective June 23, 2023.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the following appointments to the Lakehurst Planning/Land Use Board are hereby approved:

Alternate Member Hailey Dries, for a term expiring 12/31/2023.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

WHEREAS, Raymond Sinton, has applied for membership in the Lakehurst Volunteer Fire Company No. 1 (LVFC) and the New Jersey State Firemen's Relief Association, **and**

WHEREAS, Section 2-20.4(a) 1 of the Revised General Ordinances of the Borough requires that the applicants meet certain criteria and that the applications be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-20.4(a) 1,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Raymond Sinton membership in the Lakehurst Volunteer Fire Department and the New Jersey State Firemen's Relief Association is hereby approved, effective July 20, 2023.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

WHEREAS, Resolution #22-179 approved the Performance Guarantees (Bond and Cash) of Limelight LLC be released pending submission of a Maintenance Guarantee in the amount of \$35,720.00 consisting of a bond, cash, or line of credit, pending approval of same by Municipal Attorney Ian Goldman; and

WHEREAS, Municipal Attorney Ian Goldman has found the Maintenance Guarantee to be acceptable in both form and content.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Performance Guarantees Bond of Limelight LLC be released in the amount of \$77,156.55 (Guarantee) and \$8,572.95 (cash).

BE IT FUTHER RESOLVED that the Maintenance Guarantee in the amount of \$35,720.00 be accepted.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION #2023-XXX
JULY 20, 2023**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN
THE BUDGET OF THE BOROUGH OF LAKEHURST PURSUANT TO N.J.S.A. 40A:4-87
(CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Lakehurst, in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 which item is now available as a revenue from monies held pursuant to the provisions of statute.

CDBG Orange Street Phase 2	\$38,000.00
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BE IT FURTHER RESOLVED that a like sum of \$38,000 and the same is hereby appropriated under the following captions:

CDBG Orange Street Phase 2	\$38,000.00
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AND, BE IT FURTHER RESOLVED that the Chief Financial Officer shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

WHEREAS, the Mayor and Council are desirous of extending the grace period for tax payments due on August 1, 2023; **and**

WHEREAS, such extension is permitted by RS54:4-67.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the grace period for tax payments due on August 1, 2023 be extended to twenty-five calendar days after the date of mailing of the 2023-2024 tax bills.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

WHEREAS, the Borough of Lakehurst is desirous of leasing real property;
and

WHEREAS, specifications for said lease were prepared by Borough Attorney Ian Goldman; **and**

WHEREAS, the Governing Body wishes to authorize the Municipal Clerk to publish a Notice to Bidders for the purpose of obtaining bids for the leasing of real property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Municipal Clerk Maryanne Capasso is hereby directed to publish Notice to Bidders for lease of real property.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

**A RESOLUTION OF THE BOROUGH OF LAKEHURST AUTHORIZING THE AWARD
OF CONTRACT TO ACTION DATA SERVICES FOR PAYROLL SERVICES**

WHEREAS, the contract with the current payroll service provider (Action Data Services), is set to expire June 30, 2023; **and**

WHEREAS, the Chief Financial Officer (CFO) under the Department of Finance is responsible for banking services of municipal funds; **and**

WHEREAS, the CFO recommends renewing a contract with Action Data Services, 17 Sherwood Lane, Fairfield, NJ 07004 to provide payroll services.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey does hereby authorize the CFO to execute and the Municipal Clerk to witness an agreement with Action Data Services for Payroll Services, with a three-year contract term, July 1, 2023 – June 30, 2026.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

**RESOLUTION OF THE BOROUGH OF LAKEHURST SUPPORTING THE
APPLICATION OF MAS FLOWER LLC TO THE STATE OF NEW JERSEY
CANNABIS REGULATORY COMMISSION FOR A CLASS 5 RETAIL CANNABIS
LICENSE WITHIN LAKEHURST, NEW JERSEY**

WHEREAS, Mas Flower LLC (the "Applicant") is registered to do business in the State of New Jersey, and intends to apply for authorization to operate as a Class 5 Retail License, at 550 Route 70, located in the B-2 Highway Zone, Western Corridor, an adult-use cannabis retail facility within the Borough of Lakehurst, New Jersey (the "Borough"); and

WHEREAS, the Borough has authorized, through Ordinance 2021-06 on August 19, 2021, the operation of all classes of cannabis licensed businesses within certain designated areas of its geographic boundaries; and

WHEREAS, Ordinance 2022-10 amends Ordinance 2021-06 to permit two retail licenses in the B-2 Zone, one in the Eastern Corridor and one in the Western Corridor; and

WHEREAS, in applying to the CRC, the Applicant is required to provide proof of local support for its application in the form of a resolution by the governing body of the Borough.

NOW, THEREFORE, BE IT RESOLVED on this 20th day of July, 2023, that the Borough of Lakehurst supports the application of Mas Flower LLC to the State of New Jersey Cannabis Regulatory Commission for a Class 5 Retail License to operate an adult-use cannabis retail facility within the Borough of Lakehurst, subject to all of the terms and conditions of Ordinance 2022-10 as adopted on November 3, 2022.

BE IT FURTHER RESOLVED that the Municipal Clerk shall provide the Applicant with a sealed copy of this resolution to be included as part of their application to the State of New Jersey Cannabis Regulatory Commission.

CERTIFICATION

I, Maryanne Capasso, hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey at its meeting held on July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

**RESOLUTION APPROVING THE REFUND OF \$5,000.00 OF CANNABIS
APPLICATION FEE TO CANNABIS BUSINESS NOT SELECTED**

WHEREAS, Borough of Lakehurst Ordinance 2021-06 permits one Class 5 Cannabis Retail License in the B-1 Zone, one Class 5 Cannabis Retail License in the B-2 Zone, and one entity to hold a Class 1 Cannabis Cultivation License and/or a Class 2 Cannabis Manufacturer License and/or a class 3 Cannabis Wholesaler License and/or or a class 4 Cannabis Distributor License in the Light Industrial Zone; **and**

WHEREAS, Ordinance 2022-10 amends Ordinance 2021-06 to permit two retail licenses in the B-2 Zone, one in the Eastern Corridor and one in the Western Corridor; and

WHEREAS, the Borough of Lakehurst has accepted applications and application fees for said licenses, **and**

WHEREAS, on July 20, 2023, the Borough of Lakehurst supported one Class 5 Retail License B-2 Zone; **and**

WHEREAS, if a business is not selected, \$5,000.00 of the first submittal license application fee will be returned.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the applicant Pink Balloon LLC be refunded \$5,000.00:

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

WHEREAS, the owner of the property designated as Block 39, Lot 19 had contacted the Borough after the second quarter utility bill indicated high usage, **and**

WHEREAS, the property owner has requested an adjustment to the sewer portion of the bill as the property owner indicated that a pool was installed, and no water was discharged into the sewer; **and**

WHEREAS, Utility Collector Renee James has calculated the adjustment for the excess sewer usage amount to be deducted is \$69.62.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey hereby authorize that the utility account for Block 39; Lot 19 be adjusted in the amount of \$69.62.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION
JULY 20, 2023**

WHEREAS, the Borough of Lakehurst has entered into a shared services agreement with the Township of Manchester to provide construction code services; **and**

WHEREAS, D.K. Sledzik had obtained a construction permit to replace an air conditioner for the property designated as Block 7; Lot 27 in the Borough of Lakehurst; **and**

WHEREAS, the property owner decided not to go forward with the project; **and**

WHEREAS, D.K. Sledzik has requested a refund of the permit fee of \$152.00; **and**

WHEREAS, the Manchester Township Construction Official has recommended the refund of the permit fee with 20% being deducted as a plan review fee which is charged by his department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that permit fee of \$152.00 minus the 20% plan review fee of \$30.40 be refunded in the amount of \$121.60; **and**

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer of Manchester Township for processing.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of July 20, 2023.

**Maryanne Capasso, RMC
Municipal Clerk**

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AMENDING CHAPTER XXV OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE
OF NEW JERSEY, ENTITLED LAND DEVELOPMENT”**

Ordinance # 2023-15

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1. Chapter 25 of the Borough Code of the Borough of Lakehurst entitled “Land Development” is hereby amended to create new subsection entitled “Tree Removal-Replacement” which shall read as follows:

25-27.54 Tree Removal-Replacement

- a) Purpose:** An ordinance to establish requirements for tree removal and replacement and penalties for noncompliance in the Borough of Lakehurst to protect the environment, public health, safety and welfare

- b) Definitions:** For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" mean the requirement is always mandatory and not merely directory.
 - 1. “Applicant” means any “person”, as defined below, who applies for approval to remove trees regulated under this ordinance.
 - 2. “Diameter at Breast Height (DBH)” means the diameter of the trunk of a tree generally measured at a point four and a half feet above ground level from the downhill side of the tree.
 - 3. “Tree of Significance” means any tree that is recognized by the municipal governing body or local historical organization(s) as being of significance due to its size, unique value, age, rarity, or the aesthetic, botanical, ecological, and historical value.
 - 4. “Homeowner” means a person(s) who owns a residence.
 - 5. “Nuisance tree” means any tree, or limb thereof, that has an infectious disease or insect; is dead or dying; obstructs the view of traffic signs or the free passage of pedestrians or vehicles; is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or threatens public health, safety, and welfare.

6. "Person" means any individual, corporation, company, partnership, firm, association, political subdivision of this State and any state, interstate or Federal agency.
7. "Planting strip" means the part of a street right-of-way between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.
8. "Street Tree" means a tree planted in the sidewalk or a planting strip in the public right-of-way.
9. "Tree" means a woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.
10. "Tree removal" means to kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, and improper grading and/or soil compaction around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of tree treatments intended to manage invasive species.

c) Regulated Activities:

1. Tree Replacement Requirements

- a. Within a five-year period, any person who removes one or more street tree(s) with a DBH of 2.5" or more, unless exempt under Section V, shall be subject to the requirements of the Tree Replacement Requirements Table below.
- b. For applicants, other than "Homeowners":
 - i. Within a five-year period, any person, other than a homeowner, who removes one or more tree(s) with a DBH of 6" or more per acre, unless exempt under (e) exemptions, shall be subject to the requirements of the Tree Replacement Requirements Table below.
- c. For Homeowner applicants:
 - i. Within a five-year period, any person that removes more than three (3) trees per acre that fall into categories 1, 2, or 3, combined, or anyone (1) tree in categories 4 or 5 in the Tree Replacement Requirements table below, unless exempt under (f) enforcement, shall be subject to the requirements of the Tree Replacement Requirements Table below.

The species type and diversity of replacement trees shall be in accordance with the following regulations:

1. In the upland, plantings shall be one of the following kinds of trees, the maximum size and characteristics of which follow:

- (a) Hop hornbeam (*Ostrya virginiana*): 30 to 40 feet tall; leaves turn yellow in fall; broad rounded crown.
 - (b) Bradford callery pear (*Pyrus calleryana* Bradford): grows 30 to 40 feet high; masses of white flowers; glossy green foliage turns bright crimson in fall.
 - (c) Mount hope norway maple (*Acer platanoides* f. *erectum*): grows 30 to 40 feet high; globe-shaped top.
 - (d) Japanese zelkova (*Zelkova serrata* village green): grows to greater than 40 feet tall; dark green foliage turning rusty red color in fall.
 - (e) Scholar tree (*Sophora japonica* regent): 30 to 40 feet tall; with creamy white flowers from July through September; lovely spreading tree.
 - (f) Red oak (*Quercus rubra*): 60 to 80 feet tall; leaves turn deep red or orange in fall; broad symmetrical crown.
 - (g) Pin oak (*Quercus palustris*): 60 to 80 feet tall; grows rapidly in well-drained soils; pyramidal crown; excellent autumn foliage.
 - (h) Willow oak (*Quercus phellos*): 70 to 80 feet tall; leaves turn yellow in fall; dense rounded crown.
 - (i) Summershade norway maple (*Acer platanoides*): grows to heights greater than 40 feet; dark green foliage; shapely upright head.
 - (j) Ginkgo biloba (*Salisburia*): 50 to 75 feet high; picturesque, exotic stately.
 - (k) Green spire linden (*Tilia cordata* greenspire): 30 to 40 feet high; attractive fragrant flowers; small leathery dark green foliage.
2. In areas adjacent to streams, wetlands and lakes, plantings shall be one of the following kinds of trees, the maximum size and characteristics of which follow:
- (a) Sweet gum (*Liquidambar styraciflua*): 80 to 120 feet high; rich red foliage in fall; tall and symmetrical.
 - (b) Willow oak (*Quercus phellos*): 70 to 80 feet tall; pyramidal shape; leaves turn yellow in fall.
 - (c) London plane tree (*Platanus acerifolia*): 70 to 100 feet tall; grows rapidly, especially on moist sites.
 - (d) Crimson king maple (*Acer platanoides*); height to 50 feet; brilliant crimson leaves; color retained throughout summer.
 - (e) Thornless honey locust (*Gleditsia triacanthos* var. *inermis*): 60 to 70 feet high. Acceptable varieties are:
 - [1] Skyline honey locust, pyramid form with ascending branches (60° to 90° angle); compact dark green leaves.
 - [2] Shademaster (Plant Patent No. 151) ascending branches, dark green leaves.
 - (f) Marshall's green ash (*Fraxinus Pennsylvania* Marshall's): deep rooted; glossy foliage; can withstand moist soils.

Replacement tree(s) shall meet the Required Actions in Table below, and shall be planted within twelve (12) months of the date of removal of the original tree(s). Replacement tree(s) shall be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months. Trees planted in temporary containers or pots do not count towards tree replacement requirements.

Tree Replacement Requirements Table:

Category	Tree Removed (DBH)	Required Action
1	DBH of 2.5” (for street trees) or 6” (for other trees) to 12.99”	Replant 1 tree in accordance with Section III.B., with a minimum DBH of 1.5” for each tree removed
2	DBH of 13” to 22.99”	Replant 2 trees in accordance with Section III.B., with minimum DBHs of 1.5” for each tree removed
3	DBH of 23” to 32.99”	Replant 3 trees with minimum DBHs of 1.5” for each tree removed
4	DBH of 33” or greater	Replant 4 trees with minimum DBHs of 1.5” for each tree removed
5	Tree of Significance*	Replant 5 trees with minimum DBHs of 1.5” for each tree removed

*Tree of Significance removals shall be approved by the Borough of Lakehurst.

d) Replacement Alternatives:

- a. If the municipality determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall plant replacement trees in a separate area(s) approved by the municipality.

e) Exemptions: All persons shall comply with the tree replacement standard outlined above, except in the following cases. Proper justification shall be provided, in writing, to the Borough by all persons claiming an exemption, including color photographs of the existing conditions, and a statement from a licensed tree expert or arborist verifying that the appropriate exemption qualifications have been met:

1. Clearing, cutting, and/or removal of trees which is necessary to service, maintain, or ensure the continued safe use of a lawfully existing structure, right-of-way, field, park, and/or garden.
2. Tree farms in active operation, nurseries, fruit orchards, and garden centers;
3. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan;

4. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
 5. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
 6. Nuisance trees may be removed with no fee or replacement requirement.
- f) **Enforcement:** This ordinance shall be enforced by the Lakehurst Code Enforcement Officer during the course of ordinary enforcement duties.
- g) **Violations and Penalties:** Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine determined by the Borough of Lakehurst officials. The removal of a tree of significance is not subject to a fine limit.

SECTION 2. Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION 3. This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

Hon. Harry Robbins Mayor

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the twentieth day of July 2023 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center Street, Lakehurst, New Jersey on the seventeenth day of August 2023 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Maryanne Capasso, RMC
Municipal Clerk

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED TRAFFIC”

ORDINANCE #2023-16

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION I

Section 7-11 STOPPING OR STANDING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS

<i>Name of Street</i>	<i>Side</i>	<i>Hours</i>	<i>Location</i>
<i>Remove:</i>			
Union Avenue	Both	8:00 a.m.-4:00 p.m. Mon.-Fri.	From 150 feet east of Orchard Street to Lake Street

Section 7-14 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

<i>Name of Street</i>	<i>Side</i>	<i>Location</i>
<i>Add:</i>		
Union Avenue	North	Beginning at a distance of 85 feet east of the easterly curb line of Lake Street.
Union Avenue	North	Beginning at a distance of 85 feet west of the westerly curb line of Orchard Street.
Union Avenue	North	Beginning at a distance of 65 feet east of the easterly curb line of Orchard Street
Union Avenue	South	Beginning at a distance of 45 feet west of the westerly curb line of Orchard Street
Lilac Street	West	From the intersection of Lilac Street and Route 70, extending in the southernly direction to the intersection of Lilac Street and Union Avenue.

Section 7-15 PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS.

<i>Name of Street</i>	<i>Side</i>	<i>Hours</i>	<i>Location</i>
<i>Add:</i>			
Lake Street	Both	Boarding Zone 8:30 am to 2:30 pm Mon. – Fri. 9/1 – 6/30	Union Avenue to Pine Street

SECTION II

Upon final passage and adoption of this Ordinance, the Department of Public Works is authorized and directed to provide appropriate signage and required pavement markings.

SECTION III

In the event any section, part or provision of this Ordinance shall be held unconstitutional or invalid by any Court, such holding shall not affect the validity of this Ordinance or any remaining part of this Ordinance other than the part held unconstitutional or invalid.

SECTION IV

All ordinances or parts thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of their inconsistencies.

SECTION V

This Ordinance shall take effect twenty (20) days after adoption and publication in the manner required by law.

Borough of Lakehurst
Harry Robbins, Mayor

NOTICE

TAKE NOTICE that the ordinance entitled as of above was introduced and passed on first reading at a regular meeting of the Mayor and Council of the Borough of Lakehurst held on the 20^h day of July, 2023 and will be further considered upon second reading for final passage at a regular meeting of the said Mayor and Council of the Borough of Lakehurst to be held on the 17th day of August, 2023 at the Community Center, Center Street, Lakehurst, New Jersey at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given opportunity to be heard.

Maryanne Capasso, RMC
Municipal Clerk

**“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING AND
SUPPLEMENTING CHAPTER II, OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY,
ENTITLED “ADMINISTRATION””**

#2023-17

2-23.9 Outside Employment of Off-duty Police. Whenever the chief of police or his designee determines that extra duty assignments shall be performed for a party requesting private or quasi-public duty, the chief of police or his designee shall enter into an agreement providing for extra duty assignments for which the borough shall be compensated at the rate set from time to time by resolution of the governing body.

- a. Police personnel assigned to this extra duty shall not be considered employees or agents of the contractor.
- b. The party requesting the assignment shall execute and deliver an agreement in a form approved by the borough governing body by resolution. The chief of police or his designee shall be authorized to execute such agreement, provided it has been submitted in the form approved.
- c. At the time the executed agreement has been delivered to the chief of police or his designee, the party requesting the assignment shall deposit a sum of not less than five hundred dollars (\$500.00) nor more than ten thousand dollars (\$10,000.00) based upon the estimated personnel and equipment requirements of the project as determined by the chief of police or his designee for each such assignment, which funds shall be deposited into an escrow account with the borough’s chief financial officer. The party requesting the assignment shall, upon notice from the chief financial officer, redeposit an identical sum in the event such escrow funds are depleted. Any unused balance of the escrow shall be returned to the party requesting the assignment within thirty (30) days of the completion of the assignment.
- d. The borough shall be responsible to provide all necessary insurance coverage as required by law, including but not limited to worker’s compensation, public liability and claims for damage for personal injury, including death or damage to property which may arise or result from the borough’s performance under the agreement.
- d. Officers engaged in special duty assignments shall be deemed on-duty and shall conform to all police department rules, regulations, and procedures.
- e. Any and all extra duty assignments shall be determined and approved by the chief of police or his designee. The chief of police or his designee may assign a police vehicle for use in performing extra duty if in the event it is determined that the use of a police vehicle is necessary to perform the contracted duty.
- f. All special duty assignments shall be within the municipality, unless a mutual aid agreement is in place, or specific approval is given by the chief of police to the officer to work outside of the municipality. If no municipal police are available to work on special duty assignments

within the municipality, the chief of police may contact the adjoining municipality to see if they are willing to perform such special assignment.

g. The work to be performed shall be considered “special assignment from independent contractors” and will not be considered direct assignment on the job from the borough. The taking of any and all extra duty assignments shall be on a voluntary basis in accordance with a system established and administered by the chief of police.

h. The chief of police shall have the authority to order any police officer to vacate or terminate any special duty assignment in response to emergency situations or whenever the assignment creates an unacceptable risk to health, safety and welfare of the officer and/or the public in the sole determination and discretion of the chief of police. The contractor shall not be responsible for any compensation for the time that the officer is away from the special duty assignment and shall have no claim for costs or damages against the municipality, the chief of police, or the police officer arising from the termination of a special duty assignment other than the prorated return of any costs prepaid to the borough or other municipality.

g. At the time the party submits an agreement/application to the borough requesting the assignment of off-duty police officers, a non-refundable application fee of one hundred dollars (\$100.00) shall be submitted in addition to any escrow funds. The amount of the application fee may be raised or reduced by resolution of the governing body.

h. In addition to any application fee or payment for an officer an administrative fee of thirty-five dollars (\$35.00) per hour to cover municipal expenses such as insurance, FICA, and vehicle or equipment use shall be paid to the borough. This fee shall also be charged for any portion of an hour for which an officer works.

i. Any and all payments due under any such agreement which are in excess of any funds deposited with the chief financial officer, or the result of an emergency action, shall be paid within fifteen (15) days from the date of billing. Interest shall be charged at the rate of eighteen percent (18%) per annum on any amount billed for which payment has not been made within fifteen (15) days. The delinquent party shall be responsible for all costs, fees and attorney’s fees associated with the collection of any amounts due.

j. The rate of compensation for all officers performing ~~extra-duty assignments~~ traffic control, and the amount to be compensated to the borough for such services by the requesting party, shall be the rate established in the police contract. All such costs and expenses shall be the responsibility of the requesting party.

k. The rate of compensation for all officers performing security services and the amount to be compensated to the borough for such services by the requesting party, shall be the rate of thirty-five dollars (\$35) per hour for the Municipal Police Officer and an administration fee of five dollars (\$5) per hour to the Borough of Lakehurst.

~~k~~l. In instances where a previous memorandum of agreement approved by the governing body, or an inter-local services agreement with another municipality specifies a different rate than

above, those rates in existence shall continue until those specific agreements have been amended.

Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Effective date.

This ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the twentieth day of July, 2023 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the seventeenth day of August, 2023 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Maryanne Capasso, RMC
Municipal Clerk

**“ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN,
STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED
GENERAL ORDINANCES OF THE BOROUGH, CHAPTER XXV ENTITLED
“LAND DEVELOPMENT”**

#2023-18

WHEREAS, pursuant to N.J.S.A. 40:48-2, a municipality may make, amend, repeal, and enforce ordinances not contrary to the laws of this State or of the United States, as it may deem necessary and proper for order and protection of persons and property, and for the preservation of the public health, safety, and welfare of the municipality and its inhabitants; and

WHEREAS, Governor Murphy signed into law legislation legalizing and regulating cannabis use and possession for adults 21 years and older, A-21 (P.L.2021, c.16); and Governor Murphy signed the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act, and decriminalizing marijuana and hashish possession, A-1897 (P.L.2021, c.19). The Governor also signed S-3454 (P.L.2021, c.25), clarifying marijuana and cannabis use and possession penalties for individuals younger than 21 years old; and

WHEREAS, New Jersey law enforcement officers made over 24,000 arrests for marijuana possession in 2012, more than in the previous 20 years, which equated to roughly three out of every five arrests; and

WHEREAS, the Legislature of the State of New Jersey recognizes the need to eliminate the illegal market for marijuana and provide relief to those who have been, or will continue to be adversely affected by arrests resulting from illegal marijuana sales, through a statewide legislative effort providing for decriminalization and record expungement; and

WHEREAS, the Legislature of the State of New Jersey also recognizes the need to utilize tax revenue from legalized marijuana business operations to support drug treatment and education efforts, and community reinvestment initiatives; and

WHEREAS, the Governing Body has determined that the State Legislature has adequately addressed, and will continue to adequately address, the majority of statewide public health, safety, and welfare concerns which may arise from the legal adult use of marijuana; and

WHEREAS, the Borough of Lakehurst has determined that State licensed businesses that legally cultivate, process, sell, and/or distribute marijuana under such State licenses require special attention in the form of an ordinance tailored toward the Borough of Lakehurst, to preserve the public health, safety, and welfare of the Borough and its inhabitants; and

WHEREAS, the new legislation expressly preserves local control over marijuana facilities and land uses, including the authority to control both medical and legal cannabis/marijuana-based businesses in their town; and

WHEREAS, municipalities have until August 21, 2021, to pass ordinances that either bans

cannabis businesses, welcomes them, or sets limits for the type of businesses or number of dispensaries and those that do nothing will lock in a standard set of rules for five years; and

WHEREAS, if a municipality fails to adopt an ordinance prohibiting a particular class by August 21, 2021, a five-year lock in period will be triggered; and

WHEREAS, this Ordinance shall rely upon and be interpreted in accordance with the statutes, rules, and regulations enacted by the New Jersey Legislature and the various State Agencies, Authorities, and Departments governing the legal adult use of marijuana in the State of New Jersey; and

WHEREAS, the Borough of Lakehurst has a Master Plan which contains zoning classifications and districts as outlined in same; and

WHEREAS, medical marijuana and cannabis businesses, dispensaries, commercial operations, and delivery operations are not listed in the Zoning Code as either permitted or conditionally permitted land uses and are, therefore, prohibited under the Borough's permissive zoning provisions, as set forth in the Borough's Municipal Code.

NOW THEREFORE BE IT ORDAINED by the Lakehurst Borough council that that the within sections permit certain uses and establish site standards as follows:

SECTION 1: The Land Development Ordinance of the Borough of Lakehurst, Chapter 25, section 25-32 entitled reserved is hereby created to permit and govern legal marijuana operations within the Borough of Lakehurst as follows:

25-32 CANNABIS OPERATIONS

25-32.1 LAND USE & ZONING FOR CANNABIS OPERATIONS

- a) All residential zones are barred from retail and growing facilities. Pre-existing non-conforming retail uses are explicitly barred from marijuana/cannabis retail use.
- b) Three cannabis retail licenses shall be permitted in the Borough. One retail license shall be permitted in the B-1 Zone, and two retail licenses shall be permitted in the B-2 Zone.
- c) In the B-2 Zone, one Cannabis Retailer License shall be permitted on the west side of Lake Street and one Cannabis Retailer License shall be permitted on the east side of Lake Street as per the attached Exhibit.
- d) In the light industrial zone, the Borough shall allow only one entity to hold a Class 1 Cannabis Cultivation License and/or a Class 2 Cannabis Manufacturer License and/or a Class 3 Cannabis Wholesaler License and/or or a Class 4 Cannabis Distributor License if the licenses are owned by the same entity.
 1. A Class 5 Cannabis Retail site shall not be permitted in the light industrial zone.
- e) Class 6 Cannabis Delivery Licenses shall be permitted in the Borough on the condition the entity also possesses a Class 5 Retailer License.
- f) Distance from schools and parks. All Cannabis operated facilities shall be located a minimum of two hundred (200) feet from schools having full time enrollment of 100 or

more students, as measured from the nearest property boundary of such school use to the front door or primary access of the proposed licensed premises and any public parks. Prior to issuing a retail cannabis business license, the Borough shall confirm the proposed licensed premises boundaries meet such requirements.

25-32.2 LIMITATION ON THE NUMBER OF LICENSES THAT MAY BE ISSUED WITHIN THE BOROUGH.

The “New Jersey Regulatory Enforcement Assistance and Marketplace Modernization Act” establishes six “marketplace” classes of licensed businesses: Namely,

- Class 1 Cannabis Cultivation License
- Class 2 Cannabis Manufacturer License
- Class 3 Cannabis Wholesaler License
- Class 4 Cannabis Distributor License
- Class 5 Cannabis Retailer License
- Class 6 Cannabis Delivery License

- a) Three cannabis retail licenses shall be permitted in the Borough. One retail license shall be permitted in the B-1 Zone, and two retail licenses shall be permitted in the B-2 Zone.
- b) In the light industrial zone, the Borough shall permit only one entity to hold a Class 1 Cannabis Cultivation License and/or a Class 2 Cannabis Manufacturer License and/or a Class 3 Cannabis Wholesaler License and/or or a Class 4 Cannabis Distributor License if the licenses are owned by the same entity.
- c) A Class 5 Cannabis Retail site shall not be permitted in the light industrial zone.
- d) A Class 6 Cannabis Delivery Licenses shall be permitted on the condition the entity also possesses a Class 5 Retailer License.
- e) Storage of products. All products and accessories for a Class 5 Retail License shall be at a minimum at or near the center of the store, completely indoors and onsite.

25-32.3 STATE LICENSED CANNABIS MANUFACTURING, CULTIVATION, PROCESSING, DISTRIBUTION AND DISPENSARIES PERMITTED.

1. Any business duly licensed by the State of New Jersey to conduct legal use marijuana operations, as defined by State law, may operate within the zones referenced in Article II and Article III so long as: (i) the entity maintains its State and local (if applicable) license in good standing and the entity otherwise remains in full compliance with the laws and regulations established by the State of New Jersey and the applicable Agency, Authority, and/or Department governing the licensed activity, as may be amended.
2. No Business License to operate within the Borough shall be granted or renewed without such evidence as may be required by the Clerk’s Office to determine that the entity

maintains all valid State and/or Departmental licenses and approvals, and that all such licenses and/or approvals remain in good standing at the time of registration.

25-32.4 SITE STANDARDS FOR LICENSED CANNABIS OPERATIONS

- a) There shall be no on-site sales of alcohol or tobacco products.
- b) There shall be no on-site sales of food, beverage, and other refreshments.
- c) The consumption of marijuana on any retail site, either indoor or outdoor is strictly prohibited. No consumption of any marijuana product shall be allowed or permitted on the licensed premises or adjacent grounds.
- d) Hours of public operation shall be limited to 10am to 9pm daily. No licensed marijuana business shall be open to the public between the hours outside of 10am to 9pm any day.
- e) For any of the Class 1-5 licenses, the facility or retail store shall provide an air treatment system with sufficient odor absorbing ventilation and exhaust systems such that any odors generated inside the facility are not detectable by a person of reasonable sensitivity anywhere on adjacent property, within public rights of way, or within any other unit located within the same building as the licensed facility if the use only occupies a portion of a building.
- f) To the extent not already required by the entity's State license, all sites must be equipped with security cameras requiring identification quality imaging, which covers all areas, including, but not limited to, all exterior parking and loading areas, points of entry, and interior spaces which are either open to the public or used for the storage or processing of marijuana products. Footage must be maintained for the duration required under State law.
- g) All licensed cannabis facilities must provide the Lakehurst Borough Police Department with access to security footage immediately upon request by the Department.
- h) To the extent not already required by the entity's State license, all licensed facilities must provide at least one security guard who is certified by the police training commission [or by the Security Officers Registration Act \(SORA\)](#), or more if required by the State, during all times the facility is open to the public.

25-32.5 ON SITE SIGNAGE

- a) No State licensed cannabis business shall display signage containing text and/or images intended to promote excessive consumption of legal cannabis products.
- b) Signage shall otherwise comply with the requirements of Article XXV (Signs) of the Lakehurst Borough Ordinance, to the extent permissible by applicable State laws and regulations governing signage standards for licensed marijuana businesses.

SECTION 2: The Revised General Ordinance of the Borough of Lakehurst, Chapter 4, section 4-5 entitled reserved is hereby created within the Borough of Lakehurst as follows:

4-5 LICENSED CANNABIS OPERATIONS

4-5.1 LICENSING & FEES.

- a) To be granted a business license for the operation of any State Licensed cannabis facility within the Borough, the following conditions must be satisfied:
 - 1) Completion of all forms, checklists, and other submissions as may be required by the Clerk's Office;
 - 2) Payment of all applicable local fees, including inspection and licensing fees;
 - 3) Demonstration that all applicable State licenses have been obtained;
 - 4) Passage of all applicable State and local inspections required to be completed prior to the beginning of operations and/or renewal of any State and/or local license;
 - 5) Emergency contact information to be utilized by police, fire, and EMT personnel in the event of an on-site emergency; and,
 - 6) Submission of a full copy of the Application for State Licensure, via hard copy or digitally, with pages prominently marked "CONFIDENTIAL" as appropriate for purposes of compliance with New Jersey's Open Public Records Act (NOTE: pages not marked as confidential will be disclosed in response to an applicable OPRA request).
- b) Application and License Fees: Application and license fees (which are in addition to any state license fees), whether or not shared with the Borough and in addition to any applicable fees required under the Borough Land Use Code and Building Code for cannabis businesses shall be as follows:
 - a. New license application fees:
 - i. First submittal: \$10,000.00. The following is required with a first submittal:
 1. All applicants must submit a \$10,000.00 application fee via certified bank check.
 2. All applicants must concurrently submit a business proposal with one (1) original and two (2) copies along with the license application and license application fee.
 - ii. A cannabis business license selection committee will be appointed by the Mayor to administratively sort, review and consider each business. Final selections to be made by the full council.
 - iii. If a business is not selected, \$5,000.00 of the first submittal license application fee will be returned.
 - b. Fingerprint-based criminal background check fee, per person checked: actual cost.
 - c. Renewal application fee: \$5,000.00 which is non-refundable.
 - d. Late renewal fee: \$750.00.
 - e. Change of business manager: \$150.00 (plus actual fingerprint-based background check fees).
 - f. Transfer of location: \$1,000.00.
 - g. Modification of premises or other activities for which a fee is permitted, but for which a fixed amount is not set in this Article: \$250.00.
 - h. Change of corporate structure or change of a Controlling Beneficial Owner: \$150.00 per person (plus actual fingerprint-based background check fees).
 - i. Other change in financial interests: \$100.00 minimum, or actual cost if more than

\$100.00.

- c) The primary purpose of the fees established in this Section is to defray the costs of the particular municipal services provided and not to defray the costs of general services provided by the Borough or to raise general revenues. The fees provided in this Section are reasonably related and proportional to the costs of the services provided and do not generate additional net revenue.
- d) Fees described in this section are non-refundable even if a license or application is denied, approved but not issued, lapsed, abandoned, or withdrawn.

4-5.2 VIOLATIONS; PENALTY

- a) Any person, other than a licensee of a retail cannabis business, who violates any provision of this Article shall be deemed guilty of a municipal offense and may be punished by a fine not to exceed one thousand dollars (\$1,000.00), imprisonment for a period not to exceed ninety (90) days, or by both such fine and imprisonment.
- b) Any licensee of a retail cannabis business who violates any provisions of this Article shall be subject to civil penalties of up to one thousand dollars (\$1,000.00) for each day during which such violation occurs or continues. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense. Following notice and hearing, the Local Licensing Authority may impose such civil penalties.

4-5.3 GROSS RECEIPTS, TAXES

- a) Pursuant to the authority granted by the State of New Jersey, the Borough is levying a Two Percent (2%) tax per sales transaction on all cannabis related sales from cannabis-based businesses.
- b) Every cannabis-based business shall submit a quarterly tax report to the Borough Clerk.
- c) The Borough may request an audit at the licensee's request for any and all reasons or no reason at all. The burden of proving that any transaction is exempt from the tax shall be upon the seller. It shall be the duty of every seller to maintain, keep and preserve suitable records of all sales made by the seller and such other books or accounts as may be required to determine the amount of the tax of which the Seller is liable under this Article. It shall be the duty of every such seller to keep and preserve for a period of five (5) years all such books, invoices, and other records and the same shall be open for examination by the Borough Clerk or designee.
- d) The Borough has the right to revoke the seller's license in the event seller does not satisfy the Two Percent (2%) sales tax within thirty (30) days of submitting its quarterly tax reports of which must be submitted in a reasonably timely manner.

Severability.

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any

such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Effective date.

This Ordinance shall take effect immediately upon final passage and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the twentieth day of July, 2023 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the seventeenth day of August, 2023 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Maryanne Capasso, RMC
Municipal Clerk